

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting — November 16, 2010

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, November 16, 2010 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Rose Marie Bell
Fran Daniel
Leon Dixon
Olivia Dorsey
Billie Howard Barnes

MEMBERS ABSENT: Joan Caulfield
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive
Terry Anderson, Director of Collection Management
Claudia Baker, Director of Development
Reed Beebe, Purchasing Manager
Michael Bollinger, Director of Information Technology
Lillie Brack, Central Library Director
Crystal Faris, Director of Teen Services
Jordan Fields, Digital Project Manager
Henry Fortunato, Director of Public Affairs and Communication
Helma Hawkins, Director of Youth Services
Kathleen Hinton, Finance Manager
Jerry Houchins, Operations Manager
Pam Kannady, Director of Human Resources
Steven Knapp, Library and Business Systems Manager
Cheptoo Kositany-Buckner, Deputy Director
Carrie McDonald, Outreach Manager
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Head of Reader Services

OTHERS PRESENT: Mike Foley
Nick Holmes

J. Kemper called the meeting to order at 4:30 p.m.

Motion by Mayta to approve the minutes of the October 19, 2010 regular Board meeting. Second by Dorsey. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Bell to approve the Consent Agenda items before the Board. Second by Mayta. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for October 2010: Payroll (10/21/10 net cash \$202,491 plus taxes \$77,243) and (11/4/10 net cash \$204,187 plus taxes \$77,976), total amount of \$561,897; General Expense Payments including Checks (#149413-149669), in the amount of \$714,163. (LBM 3618)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for October 2010. (LBM 3619)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors. (LBM 3620)

Move approval of the Chief Executive to renew the contract with Blue Cross Blue Shield of Kansas City for employee health insurance at a cost of approximately \$952,000 for plan year January 1, 2011 – December 31, 2011. (LBM 3621)

Move approval to authorize the Chief Executive to renew the contract with Assurant for dental insurance at a cost to the Library of approximately \$43,750 for plan year January 1, 2011 – December 31, 2011. (LBM 3622)

C. Kemper introduced Mike Foley of Foley Insurance Solutions LLC, who summarized the Library's 2011 medical and dental plans. Foley stated that the wellness program introduced a few years ago has helped contain insurance costs. C. Kemper complimented Foley on the Library's renewal rate, which was good compared to other libraries.

Motion by Dorsey to approve the recommendation of the Chief Executive to authorize a contract with US Able Life for life and long term disability insurance at a cost to the Library of approximately \$20,616 for plan year January 1, 2011 – December 31, 2011. Second by Mayta. Approved unanimously. (LBM 3623)

Motion by Daniel to approve the recommendation of the Chief Executive to authorize the Library to contract with and make payment for two months of hosting service administration with Greensoft Solutions, Inc. ("GSI") in an amount not to exceed \$24,970. Second by Mayta. Approved unanimously. (LBM 3624)

C. Kemper introduced Michael Bollinger, who reported that Greensoft will be monitoring and providing most of the support for our servers until we have hired an in-house network administrator. C. Kemper added that the Library plans to look into working collaboratively with other area library IT departments.

Motion by Mayta to approve the recommendation of the Chief Executive to place the Mission Statement adopted as part of the Strategic Plan on November 18, 2008 on the Policy Calendar in accordance with Library Board Policy 002. Second by Howard Barnes. Approved unanimously. (LBM 3625)

C. Kemper introduced Nick Holmes, who gave a presentation to the Board of Trustees on the LSTA grant funded Summer Reading Outreach project. Holmes worked with five partner organizations and reached over 500 children, distributed about 1,000 donated books, and signed up about 100 children for new library cards. Many of the children had not been aware of the Library's Summer Reading program prior to this project. C. Kemper stated that the Library hopes to expand this successful project into a grant funded full-time program as part of the Library's Community of Readers initiative.

Fortunato discussed past and upcoming programming events at the Library. J. Kemper suggested that the Library consider making archival quality videos of events, which would not require high-end equipment. C. Kemper added that the Library could also select a few events a year to film at a higher production level and then work towards finding sponsors to increase the number of events filmed.

Anderson gave a presentation to the Board of Trustees on the Library's Collection-Interactive Website. Collection staff have created a website using a Wiki software product to allow collaboration between staff and the public on the Library collections. Currently the site is limited to subject specialists in Reference who are working on the Kauffman project, but as it develops it will be opened up to the rest of the staff in 2011 and then to the public later in the year. C. Kemper requested that the site be opened up to the Board of Trustees during beta testing prior to opening the site to public access.

C. Kemper discussed the Director's Report for October 2010 (LBM 3626). C. Kemper reported that Library staff gave a tour of the Black Archives to representatives from the Kauffman Foundation, who were pleased with how the money has been spent and expressed interest in doing a board meeting at the Archives. C. Kemper also reported on the successful grand opening of the Health and Wellness Center at the Bluford Branch, which took place on Saturday, November 13. The Healthcare Foundation was delighted with the outcome and the Library hopes to work with them on ways to generate more awareness and expand the program into some of our other branches. J. Kemper asked about the metrics available to measure outcomes. C. Kemper responded that there will be some metrics from attendance at activities, usage stats for the web portal, and circulation of the health kits. J. Kemper suggested the Library look into best practices from other libraries with similar programs to help measure the impact in the community.

Motion by Daniel to adjourn. Second by Dorsey. Approved unanimously.

The meeting adjourned at 5:45 p.m.

Secretary

Date