

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – June 18, 2013

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 18, 2013 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Claudia Oñate Greim
Rose Marie Bell
Leon Dixon
Olivia Dorsey
Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive
Claudia Baker, Director of Development
Michael Bollinger, Director of Information Technology
Lillie Brack, Central Library Director
Crystal Faris, Director of Teen Services
Naphtali Faris, Early Literacy Manager
Jerry Houchins, Operations Manager
Joel Jones, Director of Branch and Outreach Services
Kathleen Hinton, Finance Manager
Pam Kannady, Director of Human Resources
John Keogh, Digital User Specialist
Steven Knapp, Library and Business Systems Manager
Cheptoo Kositany-Buckner, Deputy Director
David LaCrone, Digital Branch Manager
Eli Paul, Director of Missouri Valley Special Collections
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Katie Taylor, Volunteer Coordinator
Mary Thompson, Outreach Manager
Steven Woolfolk, Assistant Director of Public Affairs

OTHERS PRESENT: Kelley Eiberger
Abbie Moles
Tom Platt

J. Kemper called the meeting to order at 4:34 p.m.

Motion by Dixon to approve the minutes of the May 21, 2013 regular Board meeting. Second by Bell. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Discussing the financial reports C. Kemper reported that the Library expects to end the fiscal year with a small surplus, despite the previously reported overage in utilities expenditures. He noted that an energy audit was performed last fall and it indicated that the Library's average usage per square foot is good and that there were no changes to be made that would result in significant savings.

Motion by Mayta to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2013: Payroll (05/16/13 net cash \$216,706 plus taxes \$88,843) and (05/30/13 net cash \$222,774 plus taxes \$91,398) and (06/13/13 net cash \$210,494 plus taxes \$86,134), total amount of \$916,349; General Expense Payments including Checks (#158201-158518), in the amount of \$658,531. (LBM 3849)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2013. (LBM 3850)

Siragusa introduced Moles and Eiberger, the Library's representatives with Lockton Companies, LLCs. Eiberger discussed the Library's proposed contracts with The Travelers Company, Inc.; Chubb Group of Insurance Companies; and Midwest Public Risk. She stated that Lockton solicited quotes for the Library's insurance coverage after learning that the current carrier was instituting a rate increase and The Travelers Company, Inc. was still the best value from a pricing and coverage standpoint. She also stated that the relationship with Midwest Public Risk for the Library's workers compensation coverage has been beneficial and that the rate for the new premium is lower than the expiring premium. All combined, the premiums are down about 8% from FY 2013.

Motion by Dorsey to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies and Midwest Public Risk and pay premiums and fees to Lockton Companies LLCs and Midwest Public Risk. Second by Mayta. Approved unanimously. (LBM 3851)

Motion by Mayta to approve the recommendation of the Chief Executive to contract with SirsiDynix Corporation ("SirsiDynix") for a two-year period for SIRSI Platinum Services (SIRSI's expanded Helpdesk Support) for an amount not to exceed \$27,267. Second by Bell. Approved unanimously. (LBM 3852)

Mayta reported that the Finance and Audit Committee met at 3:30 p.m. to discuss the preliminary budget and that the Committee is recommending to the Board that the budget be approved. Siragusa reviewed the major items in the proposed preliminary budget with the Board. (LBM 3853)

Motion by Mayta to approve the recommendation of the Finance and Audit Committee and Chief Executive to adopt a preliminary 2013-2014 Library Operating Budget (General Fund) of \$19,111,422, Gifts/Grants Fund Budget of \$1,923,843, Building Corporation – Debt Service Fund Budget of \$725,493, Capital Development Fund Budget of \$200,000, and Library Parking Garage (Enterprise Fund) budget of \$420,000, and approve changes in fund transfers and Salary Schedule as noted on the attached schedules. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 3853)

LaCrone and Keogh gave a presentation on SirsiDynix Enterprise, the Library's new catalog. Highlights included the following:

- The new version of the catalog should be live in a few days and will run concurrently with the existing AquaBrowser catalog for a few weeks. The overlap will allow staff and patrons to test and provide feedback prior to the official July 1st launch.
- Enterprise offers a number of usability improvements for patrons, including: account management that is integrated with the catalog, the ability to create and manage wish lists, and the ability to limit searches to a particular format (e.g. e-books) or a specific location (e.g. only materials at the Waldo Branch).
- Enterprise offers technological improvements, including: compatibility with newer browsers, better integration of the navigation between the catalog the Library's website, and the flexibility to accommodate changes as the Library increases its digital collections.

C. Kemper discussed the Director's Report with the Board. (LBM 3854)

Motion by Mayta to convene a closed session under 610.021(3) RSMo to discuss real estate issues. Second by Bell. Approved unanimously.

The Board was in closed session from 5:35 p.m. until 5:56 p.m.

J. Kemper reported that the Board took the following action during the closed session.

Motion by Mayta to approve the recommendation of the Chief Executive to authorize the Chief Executive to contract with counsel for possible real estate development. Second by Bell. Approved unanimously.

Motion by Dorsey to adjourn. Second by Bell. Approved unanimously.

The meeting adjourned at 5:58 p.m.

Secretary

Date