

Tech Tips with Tech Access

We are so glad that you want to join us and get your tech questions answered!
We host “Tech Tips with Tech Access” twice a week, on Tuesdays and Thursdays from 2pm-3pm Central.
This handout explains the process of registering for Tech Tips with Tech Access.

Open the internet and go to the Kansas City Public Library website. Hover your cursor over “Events | Classes | Activities” and click on the “Calendar” link. It should look like the calendar below.

AUGUST 2020 Next »

Search: Type: Location:

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In the Search bar, type in “tech tips” to only show the Tech Tips with Tech Access events.

On the date that you’d like to attend, click the “RSVP Required” link.

Tech Tips with Tech Access

Date of Event:
Tuesday, August 11, 2020 2:00 pm to 3:00 pm

Audience: Adults

Online Event
Technology

The “RSVP Required” link will show the date and time of your chosen “Tech Tips with Tech Access” event.

Join our Tech Access team as they talk about various Tech Tips and take your questions about anything digital.

Whether you have a quick question about your smartphone, computer, tablet, or you need help with something online, bring your questions and we will work through them together.

Please RSVP to receive a link to this online event.

RSVP Here

Click on “RSVP Here” to RSVP for the event.

KEEP IN MIND: You will need to register in two separate places, so be sure to give yourself enough time if you have a slow connection.

TECH TIPS WITH TECH ACCESS

First Name *

Last Name *

Email

The email to associate with this registration.

Phone

Please enter numbers only, including area code (ex: 8165551234)

Providing a phone number and/or email address allows the Library to notify you in case of important event updates such as cancellation or venue change.

There will be a number of boxes to fill out on this RSVP page.

The ones shown here are the ones to fill out in order to communicate with us and get into the meeting.

Number of Attendees

1

NOTE: to RSVP for more than eight attendees, please complete this form, then [contact the branch](#) holding the event for further assistance.

Special Accommodations

If you or a member of your party require any special accommodations during this event (wheelchair companion seating, audio assistance devices, etc.), please contact the branch at which the event will be held so we may assist you.

Notification

☐ Please email me a copy of this RSVP

Save Registration

[Cancel](#)

When the boxes are all filled out, click on the "Save Registration" button! Once you save your registration, you are halfway done!

THIS IS NOT THE LAST STEP IN THE MEETING REGISTRATION.

Follow the next steps to complete the process.

If you and someone else will be joining the meeting, change this number to show how many people will be participating. If it is just you, leave it at 1!

Next, you will need to sign into the email account you used to RSVP for the event. You will receive an email from the Kansas City Public Library that looks like what you see below.

RSVP Confirmation

Thank you, m mcnaughton!

You have confirmed **1** attendees for the following event:

Tech Tips with Tech Access

Tuesday, August 11, 2020

Important Information: Join our Tech Access team as they talk about various Tech Tips and take your questions about anything digital. Whether you have a quick question about your smartphone, computer, tablet, or you need help with something online, bring your questions and we will work through them together. Please RSVP to receive a link to this online event.

Online event link: <https://kclibrary.zoom.us/meeting/register/tJlId6rqzosGdDqN9ZSENCROPijiaH--Os->

"To protect the privacy of all participants, please do not share this link publicly. If you know other people who might be interested in this program, please share the registration link so that they can register as well."

Online event password: **kclibrary1**

Program: 2:00 pm

[More about this event >](#)

Click on the "Online event link" to register for the event through Zoom, the video conference platform used by the Library.

KEEP IN MIND: This is the Zoom meeting access code. **Write it down for yourself.** You will use this on the day of the meeting to enter the Zoom conference room.

Meeting Registration



Topic Tech Tips with Tech Access

Time Aug 11, 2020 02:00 PM in [Central Time \(US and Canada\)](#)

Type in your first and last name.

Type your email and confirm it.

Then click register.

First Name*

Last Name*

Email Address*

Confirm Email Address*


* Required information

Register

Meeting Registration Approved

Topic Tech Tips with Tech Access

Time Aug 11, 2020 02:00 PM in [Central Time \(US and Canada\)](#)

 [Add to calendar](#) ▼

Meeting ID: 968 2735 1634

Add the event to your calendar to open the link on the day that it is scheduled for.

To Join the Meeting

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://kclibrary.zoom.us/j/96827351634?tk=9nqR53ZQ6unTdE4JXOXHiOF9TDFCXi-SCIMWQLSeUSs.DQIAAAAWi1wiUhZwWHJsQzhGeVJCbVc3dmZLT3ZKc3ZBAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=SDBnRXNt2ZPMUtKMEphd25kRHdQdz09>

To Cancel This Registration

You can [cancel](#) your registration at any time.

Return to your email inbox. You will see an email with the subject “**Tech Tips with Tech Access Confirmation**”.

Hi Megan McNaughton,

Thank you for registering for "Tech Tips with Tech Access".

Please submit any questions to: TechAccess@kclibrary.org

Date Time: Aug 11, 2020 02:00 PM Central Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: [Click Here to Join](#)

Passcode: kclibrary1

Note: This link should not be shared with others; it is unique to you.

[Add to Calendar](#) [Add to Yahoo Calendar](#)

Use the “Click Here to Join” link to enter the meeting on your chosen date and time.

Enter the Passcode when Zoom opens to enter the room.

If you ever have questions about this process, use this email to reach us and ask questions: techaccess@kclibrary.org

Or iPhone one-tap

US: +13017158592,,96827351634# or +13126266799,,96827351634#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Meeting ID: 968 2735 1634

Passcode: 8507847981

International numbers available: <https://kclibrary.zoom.us/j/aZVmEhFv>