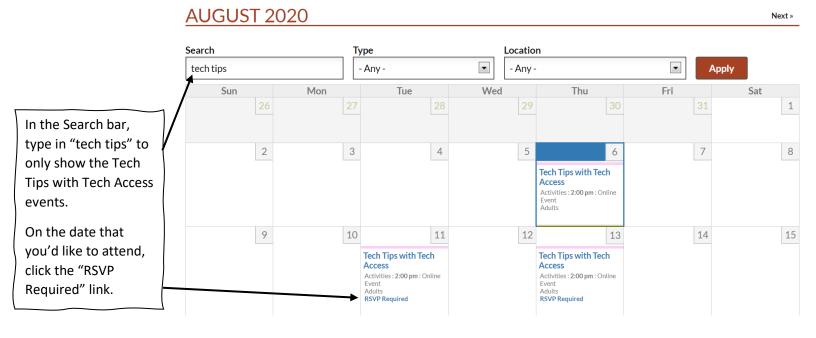
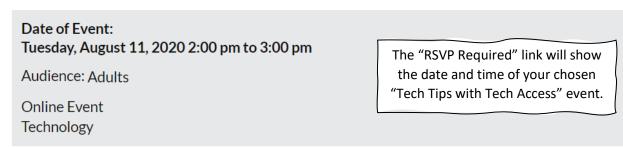
### **Tech Tips with Tech Access**

We are so glad that you want to join us and get your tech questions answered! We host "Tech Tips with Tech Access" twice a week, on Tuesdays and Thursdays from 2pm-3pm Central. This handout explains the process of registering for Tech Tips with Tech Access.

Open the internet and go to the Kansas City Public Library website. Hover your cursor over "Events | Classes | Activities" and click on the "Calendar" link. It should look like the calendar below.

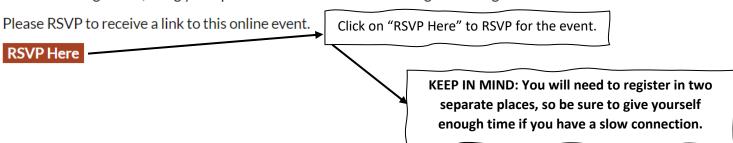


# **Tech Tips with Tech Access**

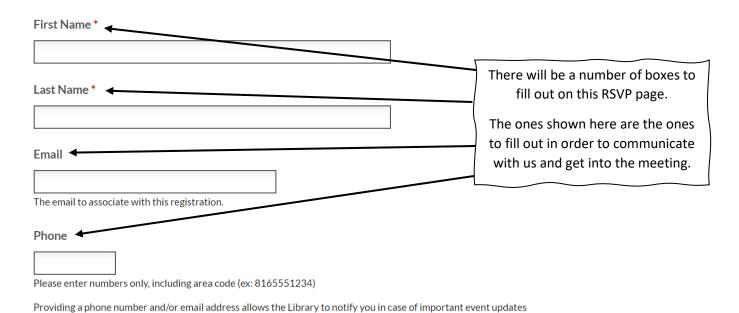


Join our Tech Access team as they talk about various Tech Tips and take your questions about anything digital.

Whether you have a quick question about your smartphone, computer, tablet, or you need help with something online, bring your questions and we will work through them together.



## **TECH TIPS WITH TECH ACCESS**



If you and someone else will be joining the meeting, change this number to show how many people will be participating. If it is just you, leave it at 1!

such as cancellation or venue change.

#### **Number of Attendees**

NOTE: to RSVP for more than eight attendees, please complete this form, then contact the branch holding the event for further assistance.

# **Special Accommodations**

If you or a member of your party require any special accommodations during this event (wheelchair companion seating, audio assistance devices, etc.), please contact the branch at which the event will be held so we may assist you.

### **Notification**

☐ Please email me a copy of this RSVP

Save Registration

Cancel

When the boxes are all filled out, click on the "Save Registration" button! Once you save your registration, you are halfway done!

THIS IS NOT THE LAST STEP IN THE MEETING REGISTRATION.

Follow the next steps to complete the process.

Next, you will need to sign into the email account you used to RSVP for the event. You will receive an email from the Kansas City Public Library that looks like what you see below.

# **RSVP Confirmation**

### Thank you, m mcnaughton!

You have confirmed 1 attendees for the following event:

### **Tech Tips with Tech Access**

Click on the "Online event link" to register for the event through Zoom, the video conference platform used by the Library.

Tuesday, August 11, 2020

Important Information: Join our Tech Access team as they talk about various Tech Tips and take your questions about anything digital. Whether you have a quick question about your smartphone, computer, tablet, or you need help with something online, bring your questions and we will work through them together. Please RSVP to receive a link to this online event.

Online event link: https://kclibrary.zoom.us/meeting/register/tJllde6rqzosGdDqN9ZSENCROPijiaH--Os-

"To protect the privacy of all participants, please do not share this link publicly. If you know other people who might be interested in this program, please share the registration link so that they can register as well."

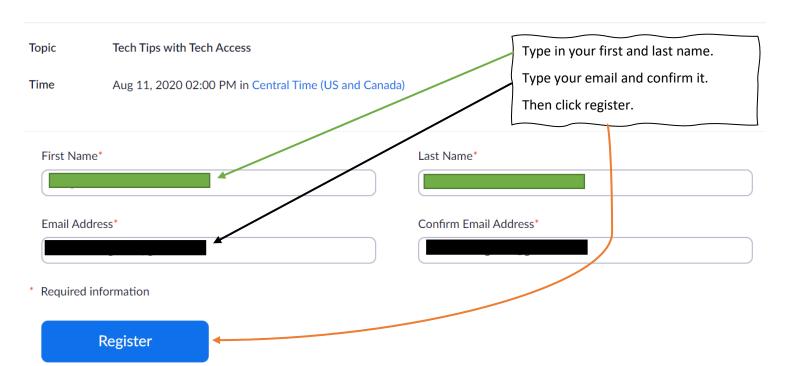
Online event password: kclibrary1 Program: 2:00 pm

More about this event >

KEEP IN MIND: This is the Zoom meeting access code. Write it down for yourself. You will use this on the day of the meeting to enter the Zoom conference room.

Meeting Registration





### Meeting Registration Approved

Topic Tech Tips with Tech Access

Time Aug 11, 2020 02:00 PM in Central Time (US and Canada)

Add the event to your calendar to open the link on the day that it is scheduled for.

Add to calendar 
✓

Meeting ID: 968 2735 1634

To Join the Meeting

Join from a PC, Mac, iPad, iPhone or Android device:

#### To Cancel This Registration

You can cancel your registration at any time.

Return to your email inbox. You will see an email with the subject "Tech Tips with Tech Access Confirmation".

Hi Megan McNaughton,

Thank you for registering for "Tech Tips with Tech Access".

Please submit any questions to: <u>TechAccess@kclibrary.org</u>

Date Time: Aug 11, 2020 02:00 PM Central Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: Click Here to Join

Passcode: kclibrary1

Note: This link should not be shared with others; it is unique to you.

Add to Calendar Add to Yahoo Calendar

Use the "Click Here to Join" link to enter the meeting on your chosen date and time.

Enter the Passcode when Zoom opens to enter the room.

If you ever have questions about this process, use this email to reach us and ask questions: techaccess@kclibrary.org

Or iPhone one-tap

US: +13017158592,,96827351634# or +13126266799,,96827351634#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Meeting ID: 968 2735 1634 Passcode: 8507847981

International numbers available: https://kclibrary.zoom.us/u/aZVmEhFv