K.C. Student\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kansas City, Missouri

Phone: (123) 555-5555 ▪ kc.student@email.com

**Education**

**Southeast High School**, Kansas City, MO 3.75 GPA

*Honor Roll, Co-Captain- Swim Team, Debate Team, Student Math Mentor*

**Relevant Experience**

**KC’s Lawncare Services**, Kansas City, MO

Gardener*,* June 2017 to Present

* Provide ongoing lawncare services to 25+ regular clients.
* Communicate with customers to schedule services and define requirements; mow, weed, and rake lawns and gardens and shovel snow.
* Built a lasting clientele through word-of-mouth referrals from satisfied customers.

**Habitat for Humanity**, Kansas City, MO

Volunteer, June 2018 to Present

* Collaborate with fellow members to contribute to Habitat for Humanity projects.
* Work on construction teams to erect new housing for families in need of housing
* Conceptualized and coordinated fundraising Christmas bazaar that raised over $5K for organization.

**Leadership Experience**

**Teen Leaders of Today- Kansas City Public Library**, Kansas City, MO

Member, June 2020 - Present

* Plan and implement teen – focused programs to promote community belonging in Kansas City
* Create book lists, social media posts, and film videos to promote library resources to members of the community
* Communicate with Kansas City residents in order to recruit sign-ups for the library’s Summer Reading Program; increased sign-ups by 10% from 2020 to 2021
* Write content and created graphics for various social media platforms including Instagram, Facebook, Twitter
* Establish relationships with members of the community to create a more welcoming environment for teens and event attendees