

TENTATIVE AGENDA

Kansas City Public Library Board of Trustees

Regular Meeting - 4:30 p.m., December 19, 2023
Board Room, Central Library (Baltimore entrance)
14 West 10th Street, Kansas City, Missouri

Notice to the Public

All public portions of the meetings are digitally audio recorded. The audio recordings are available for use in-house at the Office of the Chief Executive, 9:00 a.m.–5:00 p.m., Monday-Friday.

- | | | |
|------|--|------|
| 1.0 | Call to Order | 4:30 |
| 2.0 | Affirmation of Board Calendar – 2024 | 4:31 |
| 2.1 | LBM 4668 – Board and Committee Calendar – 2024 | |
| 3.0 | Minutes | 4:35 |
| 3.1 | Regular Board Meeting – November 21, 2023 | |
| 3.2 | Ad Hoc Committee on the 150 th Anniversary – November 15, 2023 | |
| 4.0 | Reports | 4:40 |
| 4.1 | Report on the November 28, 2023 Building Oversight Committee Meeting – Denesha Snell | |
| 5.0 | Consent Agenda | 4:50 |
| 5.1 | *LBM 4669 – Expenditure Authorization for November 2023 | |
| 5.2 | *LBM 4670 – Financial Reports for November 2023 | |
| 6.0 | Director's Report | 5:10 |
| 6.1 | LBM 4671 – Director's Report – November 2023 | |
| 6.2 | 150 th Anniversary Events | |
| 7.0 | Old Business | 5:50 |
| 8.0 | New Business | 5:55 |
| 9.0 | Consideration of a motion to convene in closed session under 610.021 RSMo to discuss real estate, legal and/or personnel issues. | |
| 10.0 | Adjournment | 6:00 |

* Action required by Board

Next regular Board meeting is scheduled for 4:30 p.m. **Tuesday, January 16, 2024** at the Annex Board Room.

Library Board Memo No. 4668

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Board and Committee Calendar – 2024

The following proposed calendar is for the 2024 Board of Trustees. The goal is to keep the individual meetings to a reasonable time frame by creating planned reviews of various activities and keeping detailed discussion of certain ongoing activities to committee meetings. Major issues will be dealt with by the Board and the committees on an ad hoc basis as well.

The information below is for your review and feedback. The Chief Executive requests the Board of Trustees affirm the 2024 calendar.

**Calendar for Regular Library Board Meetings
January – December 2024**

4:30 p.m.	Tuesday	January 16, 2024
4:30 p.m.	Tuesday	February 20, 2024
4:30 p.m.	Tuesday	March 19, 2024
4:30 p.m.	Tuesday	April 16, 2024
4:30 p.m.	Tuesday	May 21, 2024
4:30 p.m.	Tuesday	June 18, 2024
4:30 p.m.	Tuesday	July 16, 2024
4:30 p.m.	Tuesday	August 27, 2024*
4:30 p.m.	Tuesday	September 17, 2024
4:30 p.m.	Tuesday	October 15, 2024
4:30 p.m.	Tuesday	November 26, 2024*
4:30 p.m.	Tuesday	December 17, 2024

***Will occur on the fourth Tuesday of the month**

**Kansas City Public Library
BOARD OF TRUSTEES
2024 Calendar**

Topics Discussed During the 2024 Calendar at Board and/or Committee meetings:

- Audit – August
- Branch Department Review – March, November
- Budget – February, March, June, September
- Capital Planning – February
- Chief Executive Evaluation – February
- Collection / Database Analysis – May
- Development Plan – February, July
- Major Project Review – October
- Programming and Departmental Reviews – April
- Strategic Planning – January, November
- Tax Levy for 2024 – March, September

Kansas City Public Library Board

12 meetings (generally, third Tuesday of the month, 4:30 p.m. to 6:00 p.m.). **In August and November, the Board will meet on the fourth rather than the third Tuesday of the month (August 27, 2024 and November 26, 2024).**

Executive Committee – Pete Browne, Chair

2 scheduled meetings a year (First and Third Quarter, or as needed)

Point Person: John Herron, Director / CEO & Debbie Siragusa, Assistant Director / COO

Areas of Responsibility:

- Chief Executive Evaluation – assessing CEO knowledge and understanding of finances, fundraising, technology and community needs, team development, project management, and strategic thinking regarding the library’s vision, mission, goals, and working relationship with the board.
- Oversee the library’s strategic planning process and advise on policies and procedures that further the organization’s goals.
- Review the board’s development and impact on the organization.

Finance and Audit Committee – Laura Dominik, Chair

2 scheduled meetings a year (First and Third Quarter, or as needed)

Point Person: Debbie Siragusa, Assistant Director / COO

Areas of Responsibility:

- Maintaining a sufficient understanding of operating costs, fundraising efforts, and tax revenue projections.
- Audit - reviewing and discussing any findings of the annual audit.
- Budget - monitoring financial activity and reviewing proposed and revised budgets.

Operations Committee – Jonathan Kemper, Chair

2 scheduled meetings a year (Second and Fourth Quarter, or as needed)

Point Person: Joel Jones, Director of Library Services & Crystal Faris, Director of Youth and Family Engagement

Areas of Responsibility:

- Reviewing the status and advising on the progress of initiatives to ensure the library is providing the necessary resources for the community.
- Review potential policies and processes.
- Diversity and Equity- reviewing and advising the ongoing development of diversity, equity, and inclusion for employees and patrons.
- Programming and Departmental Reviews- reviewing programs and departments and providing resources and ideas.

Building Oversight Committee – Denesha Snell, Chair

2 scheduled meetings a year (First and Fourth Quarter, or as needed)

Point Person: Debbie Siragusa, Assistant Director / COO & Joel Jones, Director of Library Services

Areas of Responsibility:

- Master Planning- reviewing current programming and facility needs and prioritizing renovation plans.
- Following and advising on the progress of renovations and construction.
- Providing input and recommendations for design elements and concepts.

January	February	March
Board Strategic Planning *Operations Committee	Board Budget Calendar Capital Planning Development Plan *Executive Committee Chief Executive Evaluation *Building Oversight Comm.	Board Non-Binding Tax Levy for 2024 Budget Branch/Department Review
April	May	June
Board Programming and Departmental Reviews	Board Collection / Database Analysis	Board Budget *Finance & Audit Committee Budget
July	August	September
Board Development Plan/Foundation *Operations Committee	Board Audit *Finance & Audit Committee Audit	Board Budget Tax Levy 2024 *Finance & Audit Committee Budget Tax Levy 2024
October	November	December
Board Major Project Review *Building Oversight Comm. Major Project Review	Board Branch/Department Review Strategic Plan Review	Board

*Meeting held 30 minutes before regular Board Meeting unless other direction or Lunch and Learn format.

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – November 21, 2023

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, November 21, 2023, at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Pete Browne, President
Billie Howard Barnes
Laura Dominik
Jonathan Kemper
Susan Kenney
Denesha Snell
India Williams

MEMBERS NOT PRESENT: Claudia Oñate Greim
Michelle Smirnova

STAFF PRESENT: John Herron, Chief Executive
Teresa Bolton, Director of Central Library Operations
Melissa Carle, Director of Information Systems
Courtney Christensen, Philanthropy Department Administrator
and Project Specialist
Carrie Coogan, Deputy Director of Public Affairs and Community
Engagement
Crystal Faris, Deputy Director of Youth and Family Engagement
Sharla Harris, Administrative Officer
Joel Jones, Deputy Director of Library Services
Mary Olive Joyce, Director of Community Engagement and
Outreach
Heather Pedersen, Executive Assistant / Manager of Executive
Services
Margaret Perkins-McGuinness, Deputy Director for Philanthropy
Debbie Siragusa, Assistant Director / Chief Operating Officer
Karen Weitzel, Chief People Officer
* Full list of staff in attendance available by request

Browne called the meeting to order at 4:37 p.m.

Motion by Dominik to approve the minutes of the October 17, 2023, Regular Board Meeting and the October 3, 2023, Ad Hoc Committee Meeting on the 150th Anniversary. Second by Jonathan Kemper. Approved unanimously. (LBM 4664)

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Discussing the 150th Anniversary Meeting, Perkins-McGuinness shared highlights and updates, including:

- Both the Library Streetcar and commemorative "One for the Books" beer from Vine Street Brewing launched successfully last week.
- Currently 75 people have RSVPed that they will attend the December 5th luncheon, including a strong showing from elected officials and representatives of various neighborhood associations and partners.
- Glenn North has been commissioned by the Library to write a poem in honor of the 150th, which he will deliver at the December 5th luncheon.
- The evening reception for the December 5th kickoff event with Tommi Laitio will include a performance by the Fantasticks and feature the commemorative 150th beverages created by Vine Street Brewing and J. Rieger & Co.
- A \$50,000 grant was received on November 20, bringing the fundraising total to \$115,000, which is 70% of the \$165,000 goal, with \$90,000 in requests that are still pending.

Request by Dominik to consider the Consent Agenda.

Motion by Dominik to consider items 4.1 and 4.2 separately.

Discussing the authorization of expenditures (LBM 4665), Kemper inquired about the status of the MARC (Mid America Regional Council) database. Herron shared that MARC presented the database last week to the Executive Team and other key staff. The database is designed as a tool which includes various themes and indexes to help us evaluate the reach and usage of Library services. Jones clarified that the database is ongoing, will continue to update the data quarterly and work with MARC to adjust as needs and opportunities are identified. Kemper inquired when the database would be presented to the Board. Herron replied that staff still need time to review with MARC but would hope to share the database with the Board early in 2024.

Motion by Dominik to approve the Consent Agenda items before the Board. Second by Jonathan Kemper. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for October 2023: Payroll (10/5/23 net cash \$363,209 plus taxes \$129,548) and (10/19/23 net cash \$354,191 plus taxes \$126,149) total amount of \$973,097; General Expense Payments including Checks (#12039-12290), in the amount of \$1,318,863. (LBM 4665)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for October 2023. (LBM 4666)

Jones introduced Bolton and Olive Joyce and highlighted the new 3North Resource Center and the departments and services housed there.

The public facing space includes:

- Community Resources
- Tech Access
- 3North Gallery, currently featuring local community-based art from individuals with disabilities;
- two meeting rooms, one designated for use by Community Resources and the other available for smaller public or staff meetings; and
- a flexible grand area with various uses, including as a programming space.

Adjacent to the public space are offices housing staff in related teams, including:

- Community Reference
- Community Resources
- AmeriCorps Programs
- Senior Programs
- Tech Access
- Reference Services
- Phone Reference

Jones shared highlights for the December calendar of activities, classes, and events for the 3North Resource Center – designed to keep the space active and inclusive with an array of opportunities for learning, services, and connections. Bolton and Joyce shared some of the benefits of having additional space for extending programs and services, allowing joint programs between teams, and bringing staff together in the same space to share ideas and expertise more frequently.

Discussing the Director's Report (LBM 4667), Herron highlighted the brief summary of the Heartland Book Festival in the report and reported that a debrief is being planned to discuss successes, lessons learned and the future of the Heartland Book Festival.

Motion by Dominik to move into closed session to discuss personnel matters. Second by Williams. Approved unanimously.

The Board was in closed session from 5:05 p.m. until 5:57 p.m. No action was taken.

Howard Barnes arrived at 5:50 p.m.

The meeting adjourned at 5:57 p.m.

Secretary

Date

COMMITTEE NOTES

Ad Hoc Committee on the 150th Anniversary Meeting Kansas City Public Library Board of Trustees November 15, 2023

The Ad Hoc Committee on the 150th Anniversary of the Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Wednesday, November 15, 2023 at 4:00 p.m. online.

MEMBERS PRESENT: Pete Browne (Chair)
Laura Dominik
Michelle Smirnova
Denesha Snell
India Williams

STAFF PRESENT: John Herron, Chief Executive
Courtney Christensen, Philanthropy Department Administrator & Project Specialist
Carrie Coogan, Deputy Director for Public Affairs and Community Engagement
Crystal Faris, Deputy Director of Youth & Family Engagement
Sharla Harris, Administrative Officer
Joel Jones, Deputy Director of Library Services
Heather Pedersen, Executive Assistant / Manager of Executive Services
Margaret Perkins-McGuinness, Deputy Director for Philanthropy
Debbie Siragusa, Assistant Director / Chief Operating Officer

Browne called the meeting to order at 4:04 p.m.

Christensen provided an update on the Community Advisory Committee.

- Confirmed members include Antonio Byrd, Erin Hestand, Judy Kirk, Mayor Quinton Lucas, Pat MacDonald Julie Mulhern, and Jillian Rainingbird.
- Staff met with the Community Advisory Committee to share the plans and request feedback.
- Staff have reached out to each member individually to discuss how they would like to be involved with the anniversary year (e.g. fundraising, community outreach).

Coogan gave an update on the speaker series planned for the year:

- All four signature speakers have been confirmed and will be promoted in the November events mailing.
- Staff are working on other supporting activities, such as music performances or photo booths, to elevate these events to something extra special.

Perkins-McGuinness provided a fundraising update:

- The total fundraising goal is \$165,000.
- To date \$65,000 in grants and pledges has been secured.
- Contributors include the Courtney S. Turner Foundation, Kissick Company, J.E. Dunn Construction, and 15 & the Mahomies, along with several other contributors and programming partners.
- There is an additional \$140,000 in pending requests out to six different funders.

Christensen gave an overview of upcoming events:

- November 17th is the unveiling of the Library Streetcar
- December 5th is the 150th Anniversary celebration – with a luncheon; an evening reception featuring live music from the Phantastics and Vine Street Brewing’s “One for the Books” commemorative brew; and the kickoff speaker event with Tommi Laitio.
- Library locations will have their own celebrations as well, with tote bags, pins and cookies provided for the community.

Coogan shared that she is working on adding a photo bus as part of the celebration. Patrons would have the opportunity to record a 30-second video of what they love about the library. Videos would be incorporated into promotions and events in February and throughout the year. She added that the 150th Magazine should be ready for the upcoming event on December 5th.

Upcoming dates of note:

- December 5th - Vine Street Brewing commemorative "One for the Books" Library beer will be available at the evening reception.
- December 13th - J. Rieger Co has designated the Library as their Community Cocktails Partner for December, proceeds of beverage sales during the happy hour event will be donated to the library and a special bottled cocktail will be for sale all month, which will also include a donation of a percentage of proceeds.

Williams expressed appreciation for the thoughtful approach of the Vine Street Brewery signature brew. She encouraged the Library to promote this as an inclusive and historic occasion of a black-owned brewery on historic Vine Street creating a special beverage for the 150th Anniversary of the Kansas City Public Library.

Browne suggested scheduling a spring event at Vine Street to tie into the 150th Anniversary.

The next Ad Hoc Committee meeting will be scheduled for January 2024.

With all scheduled business completed, Browne adjourned the meeting at 4:32 p.m.

Pete Browne, Chair
Ad Hoc Committee on the 150th Anniversary

Date

ACTION ITEM – **CONSENT AGENDA**

December 19, 2023

Library Board Memo No. 4669

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Expenditure Authorization for November 2023

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to authorize the following expenditures for November 2023: Payroll (11/2/23 net cash \$353,081 plus taxes \$124,095), (11/16/23 net cash \$355,252 plus taxes \$123,459), and (11/30/23 net cash \$365,234 plus taxes \$129,429) total amount of \$1,450,550; General Expense Payments including Checks (#12291-12558), in the amount of \$1,679,988.

ATTACHMENTS: Vendors with Monthly Activity in Excess of \$5,000

SUMMARY: Payroll for November 2023 included three payroll periods in the amount of \$1,450,550. When all currently active positions on the Table of Organization are filled, the Library's FTE count will be within the authorized level of 236.40 FTEs.

General expenses payments for November 2023 that include checks and bank transfer payments in the amount of \$1,679,988 have been reviewed and paid. The financial reports for November indicate the general areas of expenditure.

All financial records and details related to these expenditures are available in the Finance Office for inspection. Adoption of the above resolution will satisfy the Board's "due authorization" under Section 182.711(3) RSMo.

Kansas City Public Library
Vendors with Activity in Excess of \$5000
For the Month of November 2023

Vendor	Amount	Codes	Description
AAE Holdings Inc.	16,750.00	5521-Programming-Speaker Fees & Travel	Ari Shapiro-150th Anniversary Speaker
ABM Onsite Services	45,537.20 C	5641-Custodial-Contract	Building Cleaning Service
All Copy Products Inc.	10,977.05 A	5561-Contracted Services-Software	CPI (Cost Per Image), Toner & Printer Leases
Amazon Capital Services Inc.	13,904.05	Various	Office Supplies & Programming Expenses
Baker And Taylor	51,827.42 C	5400-Materials	
Blue Cross Blue Shield of Kansas City	151,387.00 A	2650-Medical Insurance Payable	Employee Health Insurance -Binder Payment
Central Parking Systems	6,390.00 C	5590-Miscellaneous	Employee Parking
Central Parking Systems	6,767.00 C	5696-Parking-Special Events	Monthly Special Event Parking
City Wide Maintenance Company Inc.	62,993.00 C	5641-Custodial-Contract	Janitorial Service for Branches
Clayton Holdings LLC	10,656.00 C	5685-Lease Purchase	Lease Purchase Payment - Central Library Debt Service
Code Koalas	23,625.00 A	5561-Contracted Services-Software	Web Development & Maintenance
Critical Media	6,475.00	5500-Advertising	Critical Mention Media Tracking Service
Curators of the University of Missouri	5,428.00	5520-Programming/Promotion-General	Advertising-Heartland Book Festival
Design Ranch Inc	33,500.00	5560-Contracted Services-General	Design Services
Downtown Kansas City Council	31,128.58 C	5564-Contracted Service-Security	Central Security
Dutzel's Catering	11,580.00	5522-Programming/Promotion-Food & Supplies	Catering
Evergy	28,135.85 C	5600-Utilities	Electric
Humana Insurance Company	168,041.99 P	2650-Medical Insurance Payable	Employee Health Insurance
Hunter Brothers Lawn Service	6,356.00 A	5649-Contract Maintenance-Grounds	Grounds Service for Branches
ING 457	11,673.58 P	2600-Def Comp/TSA Payable	Employee Voluntary Deferred Compensation
ISOM Collective LLC	6,500.00	5710-Capital Outlay-Construction & Other Improv	3N Signage
John A Marshall Co	123,720.00 A	5710-Capital Outlay-Furniture	Study Pods
Kanopy LLC	7,112.00 C	5400-Materials	
Kansas City Audio-Visual	19,770.50	5710-Capital Outlay-Furniture & Equipment	3N Equipment
KC School District - Retirement	178,380.08 P	2580-Retirement Deduction Payable	Employee Retirement
Kansas City Streetcar Authority	48,000.00	5500-Advertising	Streetcar Wrap-150th Anniversary
Kenton Bros Lock Co.	6,255.19	5660-Maintenance & Repairs	Camera Replacement
Lockton Companies	18,921.00 A	5680-Insurance	
MEI Total Elevator Solutions	11,845.83	5660-Maintenance & Repairs	Elevator Maintenance
Mid-America Library Alliance (MALA)	10,092.04 C	5560-Contracted Services-General	Courier Services
Midwest Tape	80,057.72 C	5400-Materials	
Overdrive	19,983.75 C	5400-Materials	
Paylocity Corporation	6,972.30 P	5561-Contracted Service-Software	Payroll Processing
Plaza Colonnade LLC	4,932.53 C	5600-Utilities	
Plaza Colonnade LLC	11,366.67 C	5650-Contracted Maintenance -Equipment	Operating Costs - Plaza Colonnade
Pure Workplace Solutions	15,254.00	5710-Capital Outlay-Furniture	Modular Furniture for Collection Development
Rainy Day Books	9,000.00	5521-Programming-Speaker Fees & Travel	Jill Lepore Book Purchase
Signco Inc.	6,683.50	5560-Contracted Services-General	Streetcar Wrap Production-150th Anniversary
Socket Telecom LLC	15,412.05 C	5630-Telecommunications	VoIP Hosted Service
Sodexo In. at UMKC	7,395.51	5522-Programming/Promotion-Food & Supplies	Catering-Writers for Readers
TCS Protection LLC	30,137.50 A	5564-Contracted Services-Security	Bluford and North-East Security
The Lavin Agency Ltd.	32,500.00 A	5521-Programming-Speaker Fees & Travel	Margaret Atwood-150th Anniversary Speaker
Twin City Security Inc.	32,255.82 A	5564-Contracted Services-Security	Branch Security
U S Engineering Co	5,320.44	5660-Maintenance & Repairs	Plaza HVAC Repair
UMB Bank-Tax Saving Plan	5,647.30 P	2640-Tax Savings Plan Payable	Employee Tax Savings Contributions
Unite Private Network LLC	11,224.76 C	5630-Telecommunications	UPN WAN Monthly Charges
University Health	23,020.00 A	5520-Programming/Promotion-General	Peer Navigators - 4 months
Vicinity Energy Kansas City Inc.	12,165.95 C	5600-Utilities	Steam
VISA	55,959.40	Various	
		10,699.62 5500-Advertising	Heartland Book Festival & Open Positions
		10,053.83 5522-Programming/Promotion-Food & Supplies	Programming and 150th Anniversary Food & Supplies
		8,104.87 5541-Travel/Mileage	Travel Costs-CORE, SHLB, NCDD & MLA Conferences
		5,102.20 5520-Programming/Promotion-General	Programming Supplies & Patron Support
		4,025.62 5551-IT Software Maint. Contracts/Services	Calendly Renewal, Beaconstac Pro, & Amazon Web Services
		2,869.41 5540-Registration-Conference	Travel and Registration for CORE, PLA, LibLearnx Conferences
		15,103.85 Various	Meeting Food, Supplies, AmeriCorp Cost Share, Postage
		55,959.40	
Water Service Dept.	7,260.50 C	5610-Water	
	<u>1,526,279.06</u>		

* Notes
A - Board Action - Specifically approved by Board action.
C - Board Consent - Approved under a continuing contract or agreement by the Board.
P - Payroll - Payroll related Payments
All others are payments which in the aggregate exceed \$5,000 for month

Library Board Memo No. 4670

TO: Board of Trustees, Kansas City Urban Public Library District
FROM: John Herron, Chief Executive
RE: Financial Reports for November 2023

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to accept the attached financial reports for November 2023.

ATTACHMENTS: Combined Balance Sheet (All Fund Types)
Combined Statement of Revenues & Expenditures – General Fund
Combined Statement of Revenues & Expenditures All Fund Types
& Funds Held at GKCCF
Combined Statement of Revenues & Expenditures All Fund Types
Year-to-date
Special Accounts Report
Statements on endowment funds held by Community Foundation:
Kansas City Library Family of Funds – Statement of Financial
Position
Kansas City Library Family of Funds – Statement of Fund Activity
Summary Report on Contracted Operations

SUMMARY: The Combined Balance Sheet represents the Library's financial position (un-audited) on November 30, 2023. The library currently has approximately \$23.2 million in “Deposits and Investments” with a large portion of that amount invested in short-term securities. The "Current Year Surplus/Deficit" line displays a deficit of \$8,704,409 which is more than the year-to-date deficit of \$8,568,182 from last year due to the timing of revenue and increased expenses. This deficit will continue to increase until substantial tax revenues for 2023 are received from Jackson County in December and January. The Library utilizes its reserves to fund operations until that time.

The Combined/Comparative Statement of Revenues and Expenditures (General Fund) reflects activity for the current and previous fiscal years. Operating revenues for the month totaled \$782,694 – year-to-date revenues are 7.36% of budget. Total expenditures for the month were \$2,247,676, bringing the year-to-date expenditures to \$11,237,125 which represents 39.36% of budget. A summary schedule of the General Fund is presented below.

A Combined Statement of Revenues & Expenditures, All Fund Types & Funds Held at the Greater Kansas City Community Foundation (GKCCF) is presented in a monthly format (pg 11). This is an informational report as we have included accounts held at the GKCCF where the principal balance is controlled by or can be drawn and used by the Library.

The Special Accounts report details the activity for all special accounts. The internal endowment fund currently stands at \$3,225,859. Additional funds are held for the Library by the Community Foundation as detailed in the attached statements.

GENERAL FUND SUMMARY

November-23

	Annual Budget	Year to Date	% of Budget	Prior Year	Changes
Property Taxes	27,336,045	1,152,932	4.22%	1,256,755	(103,823)
All Other Categories	2,150,020	1,018,594	47.37%	648,670	369,924
Total Revenues	29,486,065	2,171,626	7.36%	1,905,425	266,101

Salaries & Fringe Benefits	17,401,618	6,622,748	38.06%	6,021,744	601,004
All Other Categories	12,053,256	4,379,000	36.33%	4,470,592	(91,592)
Total Transfers & Expenses	29,454,874	11,001,748	37.35%	10,492,336	509,412

*November – 5 of
12 months*

41.67%

**KANSAS CITY PUBLIC LIBRARY
COMBINED BALANCE SHEET -- ALL FUNDS
November 30th, 2023**

	Governmental Fund			Enterprise Fund	Combined Totals	
	General	Other Governmental	Endowment	Parking Garage	11/30/2023	11/30/2022
ASSETS						
Deposits and Investments	6,465,584	12,945,531	3,218,380	596,936	23,226,431	20,782,227
Receivables (net of allowance for uncollectibles):				-		
Property Taxes	1,470,343	-	-		1,470,343	1,171,465
Other	236,368	69,399	-	10,417	316,184	359,697
Land	3,622,623	-	-	2,520,000	6,142,623	6,049,876
Other Capital Assets, net of depreciation	43,406,952	-	-	1,316,559	44,723,511	43,872,020
Total Assets	55,201,870	13,014,930	3,218,380	4,443,913	75,879,093	72,235,285
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts Payable	37,626	5,169	-	-	42,795	384,962
Accrued Salaries and Payroll Taxes	154,254	2,339	-	-	156,593	255,358
Deferred Revenue	1,215,405	-	-	-	1,215,405	868,569
Other Payables	166,734	-	-	-	166,734	305,986
Pension Payable	-	-	-	-	-	(77,182)
Increase/Decrease in Investment	(48,121)	-	-	-	(48,121)	(586)
Total Liabilities	1,525,898	7,508	-	-	1,533,406	1,737,107
Fund Equity:						
Investment in General Fixed Assets	46,242,746			3,836,560	50,079,306	49,663,217
Fund Balance:					-	
Reserved for Retirement System Contribution					-	
Reserved for Capital Expenditures	-	-	-	-	-	-
Reserved for Endowment			3,002,079		3,002,079	3,002,079
Reserved for Bond Issuance					-	
Unreserved:					-	
Designated for Compensated Absences	1,836,339	-			1,836,339	2,030,736
Designated for Tax Protest - General					-	
Designated for Capital Replacement		-	-	-	-	-
Undesignated (Deferred Revenue)	14,427,009	12,902,252	301,675	501,436	28,132,372	24,370,328
Current Year Surplus/(Deficit)	(8,830,122)	105,170	(85,374)	105,917	(8,704,409)	(8,568,182)
Total Fund Equity	53,675,972	13,007,422	3,218,380	4,443,913	74,345,687	70,498,178
Total Liabilities and Fund Equity	55,201,870	13,014,930	3,218,380	4,443,913	75,879,093	72,235,285

**Note:
Unaudited**

Kansas City Public Library
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH AND YEAR AS OF NOVEMBER 30th, 2023

	Budget	Current Month	Year to Date	% of Budget		Prior Year	Changes
Revenues							
Property Taxes							
4510 - CURRENT TAXES	24,834,545	527,291	527,291	2.12 %		537,406	(10,115)
4515 - PROTESTED TAXES	(200,000)	0	8,028	(4.01) %		57,914	(49,886)
4520 - BACK TAXES	1,000,000	87,229	612,509	61.25 %		554,620	57,889
4530 - IN LIEU OF TAXES	300,000	0	5,104	1.70 %		106,815	(101,711)
4540 - REPLACEMENT TAXES	1,250,000	0	0	0.00 %		0	0
4550 - FINANCIAL INSTITUTION TAXES	150,000	0	0	0.00 %		0	0
4560 - INTEREST DISTRIBUTION (County)	1,500	0	0	0.00 %		0	0
Total Property Taxes	27,336,045	614,520	1,152,932	4.22 %		1,256,755	(103,823)
Interest							
4570 - INTEREST ON INVESTMENTS	950,000	53,940	384,599	40.48 %		134,629	249,970
Total Interest	950,000	53,940	384,599	40.48 %		134,629	249,970
Contributions							
4600 - CONTRIBUTION	200,000	13,403	74,946	37.47 %		26,501	48,445
Total Contributions	200,000	13,403	74,946	37.47 %		26,501	48,445
Charges for Services							
4700 - FINES AND FEES	7,000	800	3,255	46.50 %		3,181	74
4710 - PHOTOCOPYING AND PRINTING	25,000	1,505	11,770	47.08 %		8,280	3,489
4715 - AUTOMATED SYSTEM INCOME - FEES	167,520	1,396	157,748	94.17 %	(1)	150,064	7,684
4720 - DOCUMENT DELIVERY	500	16	146	29.20 %		156	(10)
4750 - CAFÉ SALES	15,000	0	0	0.00 %		0	0
4780 - ROOM RENTAL INCOME	90,000	6,080	59,480	66.09 %		46,760	12,720
Total Charges for Services	305,020	9,797	232,399	76.19 %		208,441	23,957
State and Federal Funds							
4850 - E-RATE DISTRIBUTIONS	180,000	0	102,592	57.00 %		0	102,593
4860 - STATE GRANTS - STATE AID	165,000	0	82,887	50.23 %		82,168	719
4861 - STATE GRANTS - ART & ENTERTAINER AIDE	160,000	80,000	80,000	50.00 %		80,000	0
4865 - OTHER GRANTS							
Total State and Federal Funds	505,000	80,000	265,479	52.57 %		162,168	103,312
Others							
Miscellaneous	30,000	4	1,574	5.25 %		56,333	(54,760)
Postage Revenue	30,000	2,050	9,751	32.50 %		9,630	122
Passport Revenue	130,001	8,980	49,946	38.42 %		50,968	(1,022)
Total Others	190,000	11,034	61,271	32.25 %		116,931	(55,660)
Total Revenues	29,486,065	782,694	2,171,626	7.36 %		1,905,425	266,201
Expenses							
Salaries							
Full-time Salaries	11,330,874	846,380	4,207,904	37.14 %		3,782,158	425,747
Part-time Salaries	1,743,169	126,806	623,795	35.79 %		659,135	(35,341)
Substitute	100,000	22,687	123,560	123.56 %		77,697	45,863
Total Salaries	13,174,043	995,873	4,955,259	37.61 %		4,518,990	436,269
Fringe Benefits							
5330 - FICA	950,047	107,021	357,262	37.60 %		324,395	32,867
5331 - WORKER'S COMPENSATION	71,843	0	75,422	104.98 %	(1)	61,285	14,137
5333 - UNEMPLOYMENT	10,000	0	0	0.00 %		0	0
5334 - RETIREMENT	1,309,407	152,163	506,350	38.67 %		419,371	86,979
5336 - HEALTH AND WELFARE INSURANCE	1,837,779	139,104	717,272	39.03 %		690,795	26,477
5337 - EMPLOYEE ASSISTANCE PROGRAM	7,000	653	3,267	46.67 %		4,100	(833)
5338 - PART TIME SUBSIDY	36,499	0	716	1.96 %		1,158	(442)
5340 - EDUCATIONAL ASSISTANCE	5,000	0	7,200	144.00 %		1,650	5,550

Total Fringe Benefits	4,227,575	398,941	1,667,489	39.44 %	1,502,754	164,735
Library Materials						
5400 - LIBRARY MATERIALS	1,832,500	130,889	868,367	47.39 %	896,212	(27,845)
5402 - FREIGHT-LIBRARY MATERIALS	2,500	0	562	22.48 %	503	59
5403 - LIBRARY MATERIALS PROCESSING	250,000	9,367	78,499	31.40 %	87,031	(8,533)
5404 - BINDERY/PRESERVATION	9,000	0	217	2.41 %	803	(584)
5405 - DIGITAL DATABASES	300,000	0	172,750	57.58 %	214,704	(41,955)
Total Library Materials	2,394,000	140,256	1,120,395	46.80 %	1,199,253	(78,858)
General Operating						
5500 - ADVERTISING	60,000	8,157	19,899	33.17 %	10,958	8,941
5501 - COST OF FOOD SALES	10,000	0	0	0.00 %	0	0
5505 - GENERAL SUPPLIES	102,700	14,147	52,220	50.85 %	37,176	15,044
5506 - COMPUTER SUPPLIES	30,200	1,280	11,090	36.72 %	12,279	(1,189)
5507 - OFFICE SUPPLIES	73,798	6,873	19,610	26.57 %	29,904	(10,294)
5508 - FURNITURE & EQUIPMENT (NON-CAPITALIZED)	69,600	6,993	24,763	35.58 %	21,199	3,564
5509 - BUSINESS MEETING - FOOD & SUPPLIES	70,648	2,663	12,584	17.81 %	8,899	3,685
5510 - POSTAGE	102,820	1,592	29,686	28.87 %	19,755	9,931
5512 - PRINTING/PRODUCTION	79,049	0	3,892	4.92 %	36,904	(33,012)
5513 - PRINTING EVENT CALENDAR	64,000	0	16,456	25.71 %	23,340	(6,884)
5520 - PROGRAMMING/PROMOTION - GENERAL	275,650	9,948	57,015	20.68 %	86,165	(29,151)
5521 - PROGRAMMING/PROMOTION - SPEAKER FEES & TRAVEL	110,000	3,143	16,571	15.06 %	13,100	3,472
5522 - PROGRAMMING/PROMOTION - FOOD & SUPPLIES	40,600	14,952	42,581	104.88 %	49,793	(7,212)
5530 - EXHIBITS	20,000	0	12,015	60.08 %	7,589	4,426
5533 - LEGAL SERVICES	75,000	256	5,327	7.10 %	24,512	(19,185)
5534 - AUDIT EXPENSES	60,000	0	53,212	88.69 %	78,104	(24,892)
5535 - PROFESSIONAL SERVICES - CONSULTING	197,500	5,000	39,157	19.83 %	147,075	(107,918)
5538 - BANKING CHARGES	26,000	2,164	11,112	42.74 %	10,586	526
5540 - REGISTRATION - CONFERENCE & CONTINUING EDUCATION	55,499	2,561	20,561	37.05 %	22,980	(2,418)
5541 - TRAVEL/MILEAGE	85,874	2,748	28,155	32.79 %	27,427	728
5545 - MEMBERSHIP DUES	39,980	526	25,099	62.78 %	21,002	4,097
5548 - RENTAL OF EQUIPMENT	46,000	3,866	16,497	35.86 %	2,815	13,681
5550 - IT HARDWARE MAINT & REPAIRS	175,000	2,970	98,834	56.48 %	175,481	(76,646)
5551 - IT SOFTWARE MAINT CONTRACTS/SERVICES	380,700	63	301,432	79.18 %	300,663	768
5552 - IT SOFTWARE - NON CAPITALIZED	108,000	0	5,765	5.34 %	10,194	(4,430)
5555 - ELECTRONIC CATALOGING	41,000	0	38,525	93.96 %	33,330	5,196
5558 - VEHICLE EXPENSES	36,000	5,667	14,706	40.85 %	15,301	(595)
5560 - CONTRACTED SERVICES - GENERAL	427,150	62,762	162,295	37.99 %	175,073	(12,777)
5561 - CONTRACTED SERVICES - SOFTWARE	768,100	43,683	332,201	43.25 %	236,104	96,096
5563 - CONTRACTED SERVICES - SPECIAL EVENTS - SECURITY	11,450	8,297	11,866	103.63 %	2,873	8,993
5564 - CONTRACTED SERVICES - SECURITY	877,000	85,225	315,173	35.94 %	278,082	37,091
5571 - RECRUITMENT	11,500	0	3,331	28.97 %	4,509	(1,177)
5590 - MISCELLANEOUS	0	8,172	33,310	0.00 %	39,139	(5,830)
Total General Operating	4,530,818	303,708	1,834,940	40.50 %	1,962,311	(127,371)
Building Operations and Maintenance						
5600 - UTILITIES	805,000	47,775	290,100	36.04 %	261,412	28,689
5610 - WATER	75,000	7,404	39,568	52.76 %	30,891	8,677
5620 - GAS	36,300	3,004	5,339	14.71 %	3,664	1,674
5630 - TELECOMMUNICATIONS	417,200	26,691	104,906	25.15 %	107,418	(2,511)
5640 - CUSTODIAL - NON CONTRACT	10,000	0	0	0.00 %	0	0
5641 - CUSTODIAL - CONTRACT	573,000	73,856	270,846	47.27 %	200,977	69,868
5648 - CONTRACT MAINTENANCE - BUILDING	49,000	11,454	40,063	81.76 %	41,811	(1,748)
5649 - CONTRACT MAINTENANCE - GROUNDS	80,000	8,576	25,151	31.44 %	14,760	10,392
5650 - CONTRACT MAINTENANCE - EQUIPMENT	148,446	11,367	68,272	45.99 %	66,213	2,058
5655 - MAINTENANCE & REPAIRS - BUILDING	120,000	8,286	65,871	54.89 %	79,557	(13,686)
5658 - MAINTENANCE & REPAIRS - GROUNDS	9,000	0	366	4.07 %	2,418	(2,052)
5660 - MAINTENANCE & REPAIRS - EQUIPMENT	140,000	27,211	84,615	60.44 %	147,834	(63,219)
5680 - INSURANCE	266,000	18,921	181,304	68.16 %	158,213	23,091
5685 - LEASE PURCHASE	556,312	10,656	10,656	1.92 %	15,648	(4,992)
5690 - PROPERTY RENTAL	70,680	1,800	32,560	46.07 %	34,662	(2,102)
5696 - PARKING - SPECIAL EVENTS	70,500	6,423	20,555	29.16 %	29,717	(9,162)
Total Building Operations and Maintenance	3,426,438	263,424	1,240,172	36.19 %	1,195,195	44,977

Capital Outlay						
5700 - CAPITAL OUTLAY - CONSTRUCTION & OTHER IMPROVEMENTS	0	6,500	145,737		18,188	127,549
5710 - CAPITAL OUTLAY - FURNITURE & EQUIPMENT	500,000	138,974	204,741	40.95 %	88,161	116,580
5715 - CAPITAL OUTLAY - IT EQUIPMENT	300,000	0	68,392	22.80 %	10,573	57,819
5725 - CAPITAL OUTLAY - LAND						
Total Capital Outlay	800,000	145,474	418,870	52.36 %	116,922	301,948
Total Others	0	0	0	0.00 %	0	0
Total Expenses	28,552,874	2,247,676	11,237,125	39.36 %	10,495,425	741,700
Transfers						
7100 - TRANSFER IN	(598,000)	(208,000)	(235,377)	39.36 %	(3,089)	(232,288)
7200 - TRANSFER OUT	1,500,000	0	0	0.00 %	0	0
Total Transfers	902,000	(208,000)	(235,377)	(26.10) %	(3,089)	(232,288)
NET SURPLUS (DEFICIT)	31,191	(1,256,982)	(8,830,122)	(28,309.84) %	(8,586,911)	(243,211)

(1) Due to timing / annual contracts

Kansas City Public Library
Combined Statement of Revenues and Expenditures (Including Funds Held at GKCCF)
All Fund Types - Month of 11/30/2023

	General	Endowment	Gifts/Grants*	Capital Project	Parking Garage	KCPL Foundation Held at GKCCF	TOTAL
Revenues							
Total Property Taxes	614,520.00	0.00	0.00	0.00	0.00	0.00	614,520.00
Total Interest	53,940.00	13,485.00	(102,938.00)	0.00	0.00	(3,534.41)	(39,047.41)
Total Contributions	13,403.00	0.00	334,250.00	0.00	0.00	0.00	347,653.00
<i>Appeals and Other</i>	13,403.00		25,250.00				
<i>Helen H. Nelson Endowment Fund</i>			234,000.00				
<i>Edward F Swinney Trust</i>			50,000.00				
<i>Courtney Turner Trust</i>			25,000.00				
Total Charges for Services	9,798.00	0.00	0.00	0.00	53,059.00	0.00	62,857.00
Total State and Federal Funds	80,000.00	0.00	0.00	0.00	0.00	0.00	80,000.00
<i>State of MO- A&E Tax</i>	80,000.00						
Total Others /Transfers	11,034.00	0.00	0.00	0.00	0.00	0.00	11,034.00
Total Revenues	782,695.00	13,485.00	231,312.00	0.00	53,059.00	(3,534.41)	1,077,016.59
Expenses							
Total Salaries	995,873.00	0.00	14,674.00	0.00	0.00	0.00	1,010,547.00
Total Fringe Benefits	398,941.00	0.00	2,314.00	0.00	0.00	0.00	401,255.00
Total Library Materials	140,256.00	0.00	10,318.00	0.00	0.00	0.00	150,574.00
Total General Operating	303,708.00	0.00	279,970.00	0.00	31,923.00	586.22	616,187.22
Total Building Oper.and Maint.	263,424.00	0.00	0.00	0.00	0.00	0.00	263,424.00
Total Capital Outlay	145,474.00	0.00	0.00	0.00	0.00	0.00	145,474.00
Total Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers	(208,000.00)	0.00	208,000.00	0.00	0.00	0.00	0.00
Total Expenses	2,039,676.00	0.00	515,276.00	0.00	31,923.00	586.22	2,587,461.22

*Includes Swanson Sanders Fund Held at GKCCF

Kansas City Public Library
Combined Statement of Revenues and Expenditures
All Fund Types YTD November 30th, 2023

	General	Endowment	Gifts/Grants	Capital Development	Parking Garage	23-24 YTD	22-23 YTD
Revenues							
Property Taxes							
4510 - CURRENT TAXES	527,291	-	-	-	-	527,291	537,406
4515 - PROTESTED TAXES	8,028	-	-	-	-	8,028	57,914
4520 - BACK TAXES	612,509	-	-	-	-	612,509	554,620
4530 - IN LIEU OF TAXES	5,104	-	-	-	-	5,104	106,815
4540 - REPLACEMENT TAXES							
4550 - FINANCIAL INSTITUTION TAXES							
4560 - INTEREST DISTRIBUTION (County)							
Total Property Taxes	1,152,932	-	-	-	-	1,152,932	1,256,755
Interest							
4570 - INTEREST ON INVESTMENTS	384,599	96,150	(232,798)	-	-	247,951	113,652
Total Interest	384,599	96,150	(232,798)	-	-	247,951	113,652
Contributions							
4600 - CONTRIBUTION	74,946	-	373,190	-	-	448,136	281,290
Total Contributions	74,946	-	373,190	-	-	448,136	281,290
Charges for Services							
4700 - FINES AND FEES	3,255	-	-	-	-	3,255	3,181
4710 - PHOTOCOPYING AND PRINTING	11,770	-	-	-	-	11,769	8,281
4715 - AUTOMATED SYSTEM INCOME - FEES	157,748	-	-	-	-	157,748	150,064
4720 - DOCUMENT DELIVERY	146	-	-	-	-	146	156
4750 - CAFÉ SALES							
4755 - PARKING GARAGE OPERATING REVENUE	-	-	-	-	271,089	271,089	235,997
4780 - ROOM RENTAL INCOME	59,480	-	-	-	-	59,480	46,760
Total Charges for Services	232,399	-	-	-	271,089	503,487	444,439
State and Federal Funds							
4850 - E-RATE DISTRIBUTIONS	102,592	-	-	-	-	102,592	-
4855 - FEDERAL GRANTS	-	-	6,058	-	-	6,058	130,404
4860 - STATE GRANTS - STATE AID	82,887	-	-	-	-	82,887	82,167
4861 - STATE GRANTS - ART & ENTERTAINER AIDE	80,000	-	-	-	-	80,000	80,000
4862 - STATE GRANTS - LSTA	-	-	18,500	-	-	18,500	332,190
4863 - STATE GRANTS - OTHER	-	-	37,598	-	-	37,598	844
4865 - OTHER GRANTS	-	-	645,938	-	-	645,938	537,074
Total State and Federal Funds	265,479	-	708,094	-	-	973,573	1,162,679
Others							
Miscellaneous	1,574	-	37,000	-	-	38,573	56,333
4901 - POSTAGE REVENUE	9,751	-	-	-	-	9,752	9,631
4902 - PASSPORT REVENUE	49,946	-	-	-	-	49,945	50,967
Total Others	61,271	-	37,000	-	-	98,270	116,931
Total Revenues	2,171,626	96,150	885,486	-	271,089	3,424,349	3,375,746
Expenses							
Salaries							
5300 - FULL TIME SALARIES	4,207,904	-	69,276	-	-	4,277,180	3,908,703
5310 - PART TIME SALARIES	623,795	-	-	-	-	623,795	662,320
5319 - REPLACEMENT COMPENSATION							
5320 - SUBSTITUTE	123,560	-	-	-	-	123,560	77,697
Total Salaries	4,955,259	-	69,276	-	-	5,024,535	4,648,720
Fringe Benefits							
5330 - FICA	357,262	-	5,242	-	-	362,503	334,120
5331 - WORKER'S COMPENSATION	75,422	-	-	-	-	75,423	61,285
5333 - UNEMPLOYMENT							
5334 - RETIREMENT	506,350	-	993	-	-	507,343	430,234

5335 - TAX SAVINGS PLAN							
5336 - HEALTH AND WELFARE INSURANCE	717,272	-	97	-	-	717,369	691,761
5337 - EMPLOYEE ASSISTANCE PROGRAM	3,267	-	-	-	-	3,267	4,100
5338 - PART TIME SUBSIDY	716	-	-	-	-	716	1,158
5340 - EDUCATIONAL ASSISTANCE	7,200	-	-	-	-	7,200	2,550
Total Fringe Benefits	1,667,489	-	6,332	-	-	1,673,821	1,525,208
Library Materials							
5400 - LIBRARY MATERIALS	868,367	-	38,007	-	-	906,374	928,121
5402 - FREIGHT-LIBRARY MATERIALS	562	-	-	-	-	562	503
5403 - LIBRARY MATERIALS PROCESSING	78,499	-	-	-	-	78,499	87,047
5404 - BINDERY/PRESERVATION	217	-	-	-	-	217	802
5405 - DIGITAL DATABASES	172,750	-	-	-	-	172,750	214,704
Total Library Materials	1,120,395	-	38,007	-	-	1,158,402	1,231,177
General Operating							
5500 - ADVERTISING	19,899	-	71,947	-	-	91,846	10,982
5501 - COST OF FOOD SALES							
5505 - GENERAL SUPPLIES	52,220	-	207	17,652	-	70,079	37,700
5506 - COMPUTER SUPPLIES	11,090	-	1,791	-	-	12,881	12,297
5507 - OFFICE SUPPLIES	19,610	-	4,760	-	-	24,371	35,686
5508 - FURNITURE & EQUIPMENT (NON-CAPITALIZED)	24,763	-	-	-	-	24,763	21,198
5509 - BUSINESS MEETING - FOOD & SUPPLIES	12,584	-	6,794	-	-	19,377	9,961
5510 - POSTAGE	29,686	-	617	-	-	30,303	19,782
5512 - PRINTING/PRODUCTION	3,892	-	14,856	-	-	18,748	44,552
5513 - PRINTING EVENT CALENDAR	16,456	-	6,202	-	-	22,658	23,340
5520 - PROGRAMMING/PROMOTION - GENERAL	57,015	-	112,515	-	-	169,529	128,766
5521 - PROGRAMMING/PROMOTION - SPEAKER FEES & TRAVEL	16,571	-	86,845	-	-	103,416	17,779
5522 - PROGRAMMING/PROMOTION - FOOD & SUPPLIES	42,581	-	19,611	-	-	62,194	56,549
5530 - EXHIBITS	12,015	-	-	-	-	12,014	7,589
5533 - LEGAL SERVICES	5,327	-	-	-	-	5,327	24,511
5534 - AUDIT EXPENSES	53,212	-	-	-	-	53,212	78,105
5535 - PROFESSIONAL SERVICES - CONSULTING	39,157	-	9,450	-	-	48,607	147,075
5538 - BANKING CHARGES	11,112	-	-	-	-	11,112	10,586
5539 - LEGISLATIVE/GOVERNMENT							
5540 - REGISTRATION - CONFERENCE & CONTINUING EDUCATION	20,561	-	-	-	-	20,561	22,980
5541 - TRAVEL/MILEAGE	28,155	-	2,924	-	-	31,079	58,357
5545 - MEMBERSHIP DUES	25,099	-	-	-	-	25,099	21,092
5548 - RENTAL OF EQUIPMENT	16,497	-	-	-	-	16,497	7,307
5550 - IT HARDWARE MAINT & REPAIRS	98,834	-	3,644	-	-	102,478	175,480
5551 - IT SOFTWARE MAINT CONTRACTS/SERVICES	301,432	-	227	-	-	301,659	300,736
5552 - IT SOFTWARE - NON CAPITALIZED	5,765	-	138	-	-	5,902	19,329
5555 - ELECTRONIC CATALOGING	38,525	-	-	-	-	38,526	33,329
5558 - VEHICLE EXPENSES	14,706	-	-	-	-	14,706	15,301
5560 - CONTRACTED SERVICES - GENERAL	162,295	-	36,947	7,280	-	206,522	269,302
5561 - CONTRACTED SERVICES - SOFTWARE	332,201	-	-	-	-	332,200	236,104
5563 - CONTRACTED SERVICES - SPECIAL EVENTS - SECURITY	11,866	-	-	-	-	11,867	2,873
5564 - CONTRACTED SERVICES - SECURITY	315,173	-	-	-	-	315,173	278,082
5571 - RECRUITMENT	3,331	-	41	-	-	3,372	4,509
5580 - PARKING GARAGE OPERATING EXPENSES	-	-	-	-	165,173	165,173	154,437
5590 - MISCELLANEOUS	33,310	-	121,757	-	-	155,066	44,567
Total General Operating	1,834,940	-	501,273	24,932	165,173	2,526,317	2,330,243
Building Operations and Maintenance							
5600 - UTILITIES	290,100	-	-	-	-	290,101	261,412
5610 - WATER	39,568	-	-	-	-	39,568	30,891
5620 - GAS	5,339	-	-	-	-	5,339	3,665
5630 - TELECOMMUNICATIONS	104,906	-	45,254	-	-	150,160	284,556
5641 - CUSTODIAL - CONTRACT	270,846	-	-	-	-	270,846	200,978
5648 - CONTRACT MAINTENANCE - BUILDING	40,063	-	-	-	-	40,063	41,811
5649 - CONTRACT MAINTENANCE - GROUNDS	25,151	-	-	-	-	25,151	14,759
5650 - CONTRACT MAINTENANCE - EQUIPMENT	68,272	-	-	-	-	68,272	66,214
5655 - MAINTENANCE & REPAIRS - BUILDING	65,871	-	-	-	-	65,871	79,557
5658 - MAINTENANCE & REPAIRS - GROUNDS	366	-	-	-	-	366	2,418
5660 - MAINTENANCE & REPAIRS - EQUIPMENT	84,615	-	-	-	-	84,614	147,834

5680 - INSURANCE	181,304	-	-	-	-	181,305	158,213
5685 - LEASE PURCHASE	10,656	-	-	-	-	10,656	15,648
5690 - PROPERTY RENTAL	32,560	-	2,333	-	-	34,893	34,662
5696 - PARKING - SPECIAL EVENTS	20,555	-	-	-	-	20,555	29,717
Total Building Operations and Maintenance	1,240,172	-	47,587	-	-	1,287,760	1,372,335
Capital Outlay							
5700 - CAPITAL OUTLAY - CONSTRUCTION & OTHER IMPROVEMENT	145,737	-	-	-	-	145,737	18,188
5710 - CAPITAL OUTLAY - FURNITURE & EQUIPMENT	204,741	-	-	-	-	204,740	102,955
5715 - CAPITAL OUTLAY - IT EQUIPMENT	68,392	-	39,055	-	-	107,448	699,266
5725 - CAPITAL OUTLAY - LAND	-	-	-	-	-	-	15,835
5730 - CAPITAL OUTLAY - PARKING GARAGE							
5790 - DEPRECIATION							
Total Capital Outlay	418,870	-	39,055	-	-	457,925	836,244
Others							
5825 - UNREALIZED GAIN/LOSS							
5981 - CAPITAL LEASE INTEREST							
5982 - GASB 87 - LEASE EXPENSE							
5983 - GASB 87 - INTEREST EXPENSE							
Total Others	-	-	-	-	-	-	-
Total Expenses	11,237,125	-	701,530	24,932	165,173	12,128,760	11,943,927
Total Transfers	(235,377)	181,523	53,854	-	-	-	-
BEGINNING FUND BALANCE	15,644,927	3,303,754	6,431,959	6,470,293	4,337,996	36,188,928	33,320,590
NET SURPLUS (DEFICIT)	(8,830,122)	(85,373)	130,102	(24,932)	105,916	(8,704,411)	(8,568,181)
ENDING FUND BALANCE	6,814,805	3,218,381	6,562,061	6,445,361	4,443,912	27,484,517	24,752,409

Kansas City Public Library
Activity Report and Fund Balance for Special Accounts
As of November 30th, 2023

	Balance - Beginning Year To Date 7/1/2023	Receipts Year To Date 11/30/2023	Expenditure Year To Date 11/30/2023	Balance - Ending Year To Date 11/30/2023
GIFT GRANT FUNDS				
DEPARTMENT ACCOUNTS:				
1003 - MVSC-MISC	54,883.76	1,015.18	63.89	55,835.05
1004 - YOUTH-MISC	35,833.51	0.00	133.61	35,699.90
1005 - RISE-MISC	19,654.51	0.00	0.00	19,654.51
1006 - OUTREACH-MISC	(3,512.92)	124.54	(2,944.95)	(443.43)
1007 - BLUFORD-MISC	5,938.72	849.61	0.00	6,788.33
1008 - SOUTHEAST-MISC	26,815.61	801.77	0.00	27,617.38
1009 - NORTHEAST-MISC	(656.60)	50.10	0.00	(606.50)
1010 - PLAZA-MISC	4,754.99	3,452.47	0.00	8,207.46
1011 - WALDO-MISC	5,091.69	1,530.06	0.00	6,621.75
1012 - RUIZ-MISC	1,034.16	560.96	0.00	1,595.12
1013 - WESTPORT-MISC	18,420.53	1,567.74	0.00	19,988.27
1014 - TRAILS WEST-MISC	51,512.11	594.78	0.00	52,106.89
1015 - SUGAR CREEK-MISC	172.76	109.48	0.00	282.24
1016 - CENTRAL-MISC	7,296.26	2,333.86	0.00	9,630.12
1017 - DML-MISC	22,904.04	0.00	6,431.23	16,472.81
FRIENDS GIFTS				
2118 - Friends of the Library Branch Gift	7,087.46	0.00	0.00	7,087.46
FOTLBOOKSTOGIVE - FOTL-Books to Give 2022	(1,991.38)	0.00	0.00	(1,991.38)
DISTRIBUTIONS:				
5001 - Kauffman Book Fund	(24,716.20)	200,000.00	(3,899.42)	179,183.22
6000 - Helen Nelson Fund Distribution	0.00	234,000.00	208,000.00	26,000.00
SWANSON - Swanson Expenditure Fund	(3,750.00)	0.00	0.00	(3,750.00)
EMPLOYEE				
1808 - Employee Wellness	8,867.45	0.00	0.00	8,867.45
SPECIAL PROJECTS:				
1021 - Collection Enhancement	88,716.37	32,858.73	16,034.83	105,540.27
1022 - NEH Programming (Bradbury Speaker Series)	59,955.05	22,654.36	0.00	82,609.41
1023 - NEH Materials	15,619.57	9,608.47	0.00	25,228.04
1025 - Branch Programming	3,473.17	273.22	0.00	3,746.39
1026 - Planned Giving Project	2,057.34	0.00	0.00	2,057.34
1028 - Pellom McDaniels' Arts for Smarts Fund	1,454.56	0.00	0.00	1,454.56
1031 - Children's Book Fund Enhancement	111,107.66	31,365.50	4,292.25	138,180.91
1036 - Theis-Kimball Special Collection	2,269.68	634.67	0.00	2,904.35
1037 - NEH 03 Local History	34,253.46	31,008.18	0.00	65,261.64
1040 - Library Art Fund	53,806.39	4,496.53	0.00	58,302.92
1051 - Earth Sciences Gift	(200.00)	0.00	0.00	(200.00)
1200 - Greenwood Society	(4,423.47)	2,500.00	0.00	(1,923.47)
150th - 150 ANNIVERSARY	(5,244.76)	55,000.00	126,534.49	(76,779.25)
1900 - Misc & One Time Gifts	120,700.21	12,000.00	10,446.79	122,253.42
2005 - MO-CNCS AmeriCorps DigitalCorps 2023	0.00	0.00	21,386.65	(21,386.65)

2006 - Match MO-CNCS AmeriCorps DigitalCorps 2023	0.00	0.00	41.50	(41.50)
2119 - GKCCF-2023 COVID RESPONSE	25,518.40	0.00	12,240.80	13,277.60
5801 - KUHALL-STORIES FOR ALL-2021	7,000.00	4,000.00	125.00	10,875.00
ARCHIVEIT - Internet Archive's Community Webs Program - Travel Reimb.	841.48	0.00	0.00	841.48
ART-MISC - Misc Art Grant Gifts	5,000.00	0.00	0.00	5,000.00
ARTINVENTORY - Art Inventory System Stern Foundation Grant	4,991.38	0.00	3,455.00	1,536.38
ArtsMW-NEABigRead-22 - Arts Midwest	14,910.37	0.00	0.00	14,910.37
BCOR-General - Building a Community of Readers - General Grant	13,337.72	0.00	2,279.87	11,057.85
BIGREAD2022-MISC - Big Read 2022 Miscellaneous	5,414.95	0.00	0.00	5,414.95
BLOCH-ECF-DIGINCLUSI - Bloch and Block ECF Digital Inclusion	206,276.97	0.00	2,158.22	204,118.75
BLURENO - Bluford Branch Renovations	(600.00)	0.00	0.00	(600.00)
BOBDAY - Bob Day Lecture Series	4,041.89	0.00	0.00	4,041.89
BOOKFEST2023 - BOOKFEST 2023 - Heartland Book Festival	73,608.50	3,115.00	105,116.86	(28,393.36)
CACINSF - National Science Foundation Award - Univ KS	58,235.96	0.00	21,983.91	36,252.05
CRADLE - CRADLE OF ENTREPRENEURS - Regnier Family Foundation Grant	22,138.08	0.00	0.00	22,138.08
CSLP - Cooperative Summer Library Program Materials Grant	1,903.40	0.00	0.00	1,903.40
CTTCOMMUNITY - Courtney S Turner Trust Grant - Community Programming	0.00	25,000.00	0.00	25,000.00
DIGHISTORY - Digital History Awards	6,060.43	0.00	0.00	6,060.43
DIGINCHOTLINE-GKCCF - Digital Inclusion Hotline Grant - GKCCF	(17,164.21)	0.00	0.00	(17,164.21)
DIGINCLUSION - Digital Inclusion Expenditure	(5,623.75)	0.00	0.00	(5,623.75)
DIGSUMMIT - Digital Inclusion Summit	5,071.14	0.00	786.64	4,284.50
DIGURBAN - Digitize the Urban Renewal Exhibition	5,500.00	0.00	0.00	5,500.00
ECF-CHROMEBOOKS - Emergency Connectivity Fund - Chrome Books	(97,254.74)	(544.96)	46,736.33	(144,536.03)
EISNER-MATERIALS-NE - Eisner Grant Project 2021 Northeast Graphic Novels	(2,000.00)	0.00	0.00	(2,000.00)
GEORGEAUDIO - Audiobooks - Daryl George Trust	2,181.52	9,006.18	0.00	11,187.70
GG-GENERAL - Gifts/Grants - General	417,072.23	(18,546.59)	0.00	398,525.64
HALL - Hall Family Foundation Grant	17,210.28	0.00	1,676.14	15,534.14
HALL-MGCITY - Hall Foundation - Making a Great City Series	16,871.61	0.00	303.64	16,567.97
HFF PEERS 2022 - HFF Peers at Bluford 2022	9,025.86	7,500.00	34,580.00	(18,054.14)
5802 - HFF Peers at Bluford 2023	0.00	37,500.00	149.00	37,351.00
HFF-SRLP-2021 - Summer Reading & Learning Program - Hall Family Foundation	762.74	0.00	0.00	762.74
HISTORYBOOK - Bruce Mathews History Book Project - WTK Foundation Grant	45,000.00	0.00	0.00	45,000.00
IMLS-APP-DIGINCL - IMLS - Accelerating Promising Practices Digital Inclusion Cohort	142,840.87	0.00	0.00	142,840.87
IND-FLYNN-OUTREACH - Judith & Matt Flynn Outreach Donation	2,446.78	2,000.00	4,710.60	(263.82)
KAUFFMAN2022 - Kauffman Grant	0.00	390,000.00	0.00	390,000.00
LEGO-STEM - Lego/Stem Project	3,349.95	0.00	3,265.87	84.08
LSTA-SPOTLIGHT 2022 - LSTA-SPOTLIGHT 2022- English Basics	8,526.45	0.00	0.00	8,526.45
LSTA-SPOTLIGHT2023 - LSTA-SPOTLIGHT 2023 - Environmental Literacy	(4,374.05)	0.00	2,218.80	(6,592.85)
LSTA-SUMREAD-2023 - LSTA Summer Reading 2023	(8,377.10)	18,500.00	8,386.92	1,735.98
3001 - LSTA-2023-EdPresKarinSlaughter	0.00	0.00	17,069.95	(17,069.95)
MARC SWMD Bailer - MARC SWMD Bailer	(10,930.01)	9,438.01	0.00	(1,492.00)
MAYAANGELOUBOOKAWARD - Maya Angelou Book Award	(3,439.77)	1,000.00	143.00	(2,582.77)
MENOCAL - Maria Rosa Menocal Public Lecture Series Gift	71,798.60	0.00	0.00	71,798.60
MO-CNCS AmeriCorps - MO-CNCS AmeriCorps DigitalCorps 2022	(14,994.64)	37,597.84	58,680.85	(36,077.65)
MO-CNCS Subsite - AMCORPVISTA- Subgrantee Site Fees, Non-Fed	23,661.58	37,000.00	4,906.49	55,755.09
MOSLStrMO-Mobile-21 - Mobile Services in Kansas City	34,468.21	0.00	0.00	34,468.21
MVRCLUB - Missouri Valley Room Club	34,167.54	0.00	0.00	34,167.54
PROLIT2023 - PROLIT-2023-Financial Literacy	6,000.00	0.00	4,016.26	1,983.74

RACOR-GKCCF - GKCCF - Raising a Community of Readers	10,951.38	0.00	59.88	10,891.50
RIHLTH-CPSC - Refugee and Immigrant Health Education - CPSC Grant	17,724.76	0.00	0.00	17,724.76
SOSLAND-YFE-2022 - SOSLAND-YFE-2022	(172.74)	0.00	0.00	(172.74)
SPRINT-1MIL-DIGINCL - Sprint Foundation 1 Million Project Digital Inclusion Initiative GKCCF	50,000.00	0.00	0.00	50,000.00
SRLP-MISC - Summer Reading/Learning Miscellaneous	29,309.54	0.00	1,610.95	27,698.59
SS-WEWERS - Speaker Series - Frank and Helen Wewers Gift	5,000.00	0.00	0.00	5,000.00
VISTA - Corporation for National and Community Service VISTA Grant	76,596.72	6,602.78	35,656.21	47,543.29
WritersForReaders - Writers For Readers	55,992.97	35,325.00	9,868.15	81,449.82
WTK-WIKIPEDIAN-2021 - Wikipedian In Residence - William T Kemper Foundation Grant	(37,194.86)	0.00	0.00	(37,194.86)
KCPL FUNDS HELD AT GKCCF				
7033 - Endowment for Strategic Initiatives	5,431,041.35	(232,797.94)	121,756.32	5,076,487.09
Total GIFT GRANT FUNDS	7,488,911.43	1,021,085.53	890,462.53	7,619,534.43

ENDOWMENT ACCOUNT DETAIL:

7001 - Interest	201,539.16	96,149.59	192,847.82	104,840.93
7002 - Theis-Kimball (Restri)	10,233.84	0.00	0.00	10,233.84
7004 - Retro Coll Development	527,559.94	0.00	0.00	527,559.94
7005 - NEH/Friends Prog.&Materials	365,296.55	0.00	0.00	365,296.55
7006 - NEH Materials	154,934.50	0.00	0.00	154,934.50
7007 - Children's Book Fund	505,761.80	0.00	0.00	505,761.80
7009 - Foreign Language	65.79	0.00	0.00	65.79
7010 - Ramos Collection	2,279.73	0.00	0.00	2,279.73
7012 - NEH 03 Local History	500,000.00	0.00	0.00	500,000.00
7013 - Branch Services	4,405.66	0.00	0.00	4,405.66
7014 - Library Outreach	2,008.14	0.00	0.00	2,008.14
7015 - L.H. Bluford	7,034.22	0.00	0.00	7,034.22
7016 - Southeast	12,928.31	0.00	0.00	12,928.31
7017 - North-East	807.90	0.00	0.00	807.90
7018 - Plaza	55,670.24	0.00	0.00	55,670.24
7019 - Waldo	24,671.89	0.00	0.00	24,671.89
7020 - Ruiz	9,045.39	0.00	0.00	9,045.39
7021 - Westport	25,279.47	0.00	0.00	25,279.47
7022 - Trails West	3,871.89	0.00	0.00	3,871.89
7023 - Sugar Creek	1,765.30	0.00	0.00	1,765.30
7024 - Special Coll. Staff	4,276.03	0.00	0.00	4,276.03
7026 - Robert Lund Memorial	5,718.83	0.00	0.00	5,718.83
7027 - Doris Threatt Memorial	6,665.51	0.00	0.00	6,665.51
7028 - Fine Arts Endowment	72,505.56	0.00	0.00	72,505.56
7029 - Central Library Oper.	37,633.03	0.00	0.00	37,633.03
7031 - William L Lee Trust	182,603.55	11,324.41	0.00	193,927.96
7032 - Daryl George Trust	145,222.59	0.00	0.00	145,222.59
7050 - ENDOWMENT - General	441,448.40	0.00	0.00	441,448.40
Total ENDOWMENT ACCOUNT DETAIL	3,311,233.22	107,474.00	192,847.82	3,225,859.40

CAPITAL DEVELOPMENT PROJECTS:

E-Rate NW Equip FY22 - E-RATE Network Equipment FY22	(891,980.76)	0.00	0.00	(891,980.76)
Total CAPITAL DEVELOPMENT PROJECTS	(891,980.76)	0.00	0.00	(891,980.76)

KANSAS CITY LIBRARY FAMILY OF FUNDS
STATEMENTS OF FINANCIAL POSITION
MANAGEMENT REPORT
OCTOBER 31, 2023

	KCPU00 ^(A)	KAUF00 ^(B)	NELS05 ^(C)	INGR00 ^(D)	SWAN06 ^(E)	TOTAL	As of JUNE 30, 2023
<u>ASSETS</u>							
Cash and Investments	\$ 380,842.37	\$ 4,359,112.82	\$ 1,275,019.81	\$ 235,541.81	\$ 5,076,487.09	\$ 11,327,003.90	\$ 12,880,027.04
TOTAL ASSETS	\$ 380,842.37	\$ 4,359,112.82	\$ 1,275,019.81	\$ 235,541.81	\$ 5,076,487.09	\$ 11,327,003.90	\$ 12,880,027.04
<u>LIABILITIES & FUND BALANCE</u>							
TOTAL LIABILITIES	-	-	-	-	-	-	-
FUND BALANCE	380,842.37	4,359,112.82	1,275,019.81	235,541.81	5,076,487.09	11,327,003.90	12,880,027.04
TOTAL LIABILITIES & FUND BALANCE	\$ 380,842.37	\$ 4,359,112.82	\$ 1,275,019.81	\$ 235,541.81	\$ 5,076,487.09	\$ 11,327,003.90	\$ 12,880,027.04

^(A) KCPU00 = Kansas City Public Library Foundation is the operating fund and a supporting organization of GKCCF.

^(B) KAUF00 = Ewing Kauffman Book Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(C) NELS05 = Helen H. Nelson Endowment Fund for the Kansas City Library is a GKCCF field of interest fund for the benefit of the Kansas City Public Library.

^(D) INGR00 = Robert P. Ingram Literacy for Life Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(E) SWAN06 = Swanson Sanders Strategic Endowment Fund is an unrestricted agency fund designated for the benefit of the Kansas City Public Library.

KANSAS CITY LIBRARY FAMILY OF FUNDS
STATEMENTS OF FUND ACTIVITY
MANAGEMENT REPORT
FOR THE FOUR MONTH PERIOD JULY 1, 2023 - OCTOBER 31, 2023

	KCPU00 ^(A)	KAUF00 ^(B)	NELS05 ^(C)	INGR00 ^(D)	SWAN06 ^(E)	TOTAL	FISCAL YEAR ENDED JUNE 30, 2023
INCOME							
Contributions	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ 26,626.87
Interest Income	3,799.36	2,823.27	260.29	6.60	24,926.25	31,815.77	68,977.03
Dividend Income	354.58	20,635.85	4,190.77	1,013.93	14,818.34	41,013.47	191,357.89
Other Income/(Loss)	(12,242.97)	(310,391.17)	(72,261.95)	(16,101.46)	(272,542.53)	(683,540.08)	909,931.43
TOTAL INCOME/(LOSS)	(7,839.03)	(286,932.05)	(67,810.89)	(15,080.93)	(232,797.94)	(610,460.84)	1,196,893.22
EXPENSE							
Grants	-	800,000.00	-	-	116,000.00	916,000.00	-
Project Expenditures	1,088.29	-	3,226.82	-	291.78	4,606.89	16,281.62
Administrative Fees	1,297.85	5,369.96	8,992.99	830.07	5,464.54	21,955.41	63,830.31
TOTAL EXPENSE	2,386.14	805,369.96	12,219.81	830.07	121,756.32	942,562.30	80,111.93
NET INCOME/(EXPENSE)	(10,225.17)	(1,092,302.01)	(80,030.70)	(15,911.00)	(354,554.26)	(1,553,023.14)	1,116,781.29
BEGINNING FUND BALANCE - JUL 1	391,067.54	5,451,414.83	1,355,050.51	251,452.81	5,431,041.35	12,880,027.04	11,763,245.75
ENDING FUND BALANCE	\$ 380,842.37	\$ 4,359,112.82	\$ 1,275,019.81	\$ 235,541.81	\$ 5,076,487.09	\$ 11,327,003.90	\$ 12,880,027.04

^(A) KCPU00 = Kansas City Public Library Foundation is the operating fund and a supporting organization of GKCCF.

^(B) KAUF00 = Ewing Kauffman Book Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(C) NELS05 = Helen H. Nelson Endowment Fund for the Kansas City Library is a GKCCF field of interest fund for the benefit of the Kansas City Public Library.

^(D) INGR00 = Robert P. Ingram Literacy for Life Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(E) SWAN06 = Swanson Sanders Strategic Endowment Fund is an unrestricted agency fund designated for the benefit of the Kansas City Public Library.

**Kansas City Public Library
Summary Report on Contracted Operations
Year-To-Date**

Central Library Parking Garage			
	11/30/2023	11/30/2022	Changes *
Revenue	\$ 271,089	\$ 235,997	\$ 35,092
Expense	\$ 165,173	\$ 154,437	\$ 10,736
Transfers	\$ -	\$ -	\$ -
Net Surplus / (Deficit)	\$ 105,916	\$ 81,560	\$ 24,356
Capital Maint./Equip.	\$ -	\$ -	\$ -
Ave.Monthly Parkers	514	468	46

Nine Muses Library Coffee Shop					
	11/30/2023		11/30/2022		
	Month	Year to Date	Month	Year to Date	
Revenue	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ -	\$ -	\$ -	
Net Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ -	
Customer Count	-	-	-	-	
Ave./Customer	\$ -	\$ -	\$ -	\$ -	

Auxiliary Post Office							
	Actual YTD November 2023				Budget 2023/2024		YTD 11/30/22
	Bluford	Northeast	Sugar Creek	Total	Total	% Budget	Total
Revenue	4,371.71	3,823.13	1,557.00	9,751.84	30,000.00	32.5%	9,630.10
Expense*	968.20	284.10	1,911.55	3,163.85	9,220.00	34.3%	2,270.55
Net Surplus / (Deficit)	3,403.51	3,539.03	(354.55)	6,587.99	20,780.00	31.7%	7,359.55

Passport Services								
	Actual YTD November 2023					Budget 2023/2024		YTD 11/30/22
	Ruiz*	Westport*	Trails West*	Sugar Creek*	Total	Total	% Budget	Total
Revenue	13,390.00	18,547.50	13,072.50	4,932.50	49,942.50	130,000.00	38.4%	50,967.20
Expense*	375.75	1,301.75	1,647.75	1,911.55	5,236.80	15,000.00	34.9%	3,032.75
Net Surplus / (Deficit)	13,014.25	17,245.75	11,424.75	3,020.95	44,705.70	115,000.00	38.9%	47,934.45

*Direct expenses only - no personnel cost

Library Board Memo No. 4671

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Library Director & Chief Executive

RE: Director's Report for November 2023

EXECUTIVE SUMMARY

The Executive Summary will be discussed at the meeting.

FINANCIAL REPORT

Our revenues from current year property taxes, the largest revenue category, will not start coming in until mid-December. Line items such as protested taxes, back taxes, and in lieu payments are subject to significant variances due to timing as well as unexplained variations. Overall, we are trending ahead of last year's total revenue due mainly to the timing of grants and interest on investments.

We are controlling expenditures reasonably well. The largest variable category is salaries and benefits, and we are trending under budget. Library Materials are right on budget and are down from this time last year. General operating and building expenses are trending slightly under budget with variances due to timing.

LIBRARY INITIATIVES AND OUTREACH – HIGHLIGHTS

MOBILE SERVICES

Elizabeth Giles and Jacob Garrison represented the Library at the “Literally Lit Literacy Night” hosted by **Frontier School of Innovation** in November. They saw 67 kids, gave out Takeaway Books, and made buttons out of art from discarded picture books. The event was a lot of fun and featured a fire-eating performance (which is why it was called “the literally lit” literacy night).



For National Picture Book Month the Bookmobile team created a passive program for patrons to identify silhouettes of famous picture book characters. They had 146 participants. The team also created a reading and writing display for National Novel Writing Month (Nanowrimo) and passed out informational sheets on starting a novel to interested patrons. The Bookmobile saw 342 patrons

at regular stops and 274 people at events (Bookfair with Turn the Page KC and the Streetcar Unveiling).

COMMUNITY REFERENCE

Civic Engagement: Zach Eastman and Jenny Garmon hosted the fourth [Tap in Center](#) at the Bluford branch. The Tap in Center team continues to grow thanks to **UMKC (University of Missouri Kansas City) School of Law** efforts and the successes of previous sessions. The Bluford staff were amazing and helpful, setting up chairs for patrons waiting to be seen in the Conference Center and sharing food with patrons as needed. We shared information about legal and government resources, library programs, and community resources. About 60 people were helped at the event: 55 were helped by attorneys, five were helped but no warrants were found, and all participants had the opportunity to apply for public defender assistance.

Business & Entrepreneurship/Nonprofit: Hadiza SaAadu and Kelly Head at **MCPL** presented jointly for Global Entrepreneurship Week covering five useful resources for people interested in starting or growing a small business or non-profit.

Hadiza presented the Foundation Directory Online to Professor Vansaghi's undergraduate class at **William Jewell College** working on a community project for the semester coursework. Hadiza shared updates about KCPL business programming, and the process for collaborative revision of the former mission statement for the Community Reference (name soon to be changed) Team at a **ULC Metro Library** meeting.

Health & Wellbeing: Jamie Placht and Haley Lips continue to work together to develop a continuation of the Sex in the City series, developing a panel of sexual health experts for patrons to ask anonymous questions and providing resources.



The **KC Care** partnership kicked off in November by providing a prevention specialist and Medicaid navigator for the Bluford, North-East, and Central libraries.

In collaboration with the **KC Core Communities that Care**, Jamie was able to assist the Youth and Family Engagement team by providing an additional \$1,000 for their teen mental health boxes that will go out during finals week in December.

Career Resources: James McGuire (OneNorth) and Jason Bruenn (HREE Training Specialist) continue to provide one-on-one job assistance until the Career Specialist position is filled. Elaine Bilyeu created and distributed 60 job kits this month as 3North traffic increased.

COMMUNITY RESOURCES

November was a busy month for all of Community Resources as we officially moved into our new space in 3North. In the second week of the month, all tech was down due to system upgrades, so the team decided to show movies for a week in the new 3N space. Even though we did not

meet patrons officially for an entire week, we still interacted and attended to the needs of 418 patrons.

Sara Escandon spent two weeks in New Zealand this month and while she was there toured the library in Auckland. As soon as the staff learned that she was a social worker working inside a library, they were immediately engaged and took her on a private tour of the library. Sara stated that New Zealand, too, has a homeless problem. She did make it back in time for our first Coffee and Conversation event in 3N.

During the month of November, Jimmy Thomas tabled at **Hope Faith's** enhanced service day event and attended the monthly **Point in Time Count Committee** meeting.

Beth Hill and Mary Olive Joyce met with Mirna Herrera and Kimberly L. Freese, LAC, MPA from **SAMSHA** to discuss potential library initiatives.

Community Resources met with Shannon Wooten from **Arvest Bank** to discuss possible programming with and for our patrons dealing with homelessness. Tina Johnson from **Hope House** met the team to learn more about what we do and to tour the library. Highlights for the month were hosting our first Coffee and Conversation in 3N with Amber Holmes from the **City of Kansas City** discussing the new Winter Weather Plan. Over 30 patrons were in attendance and the speaker, by sharing her own experience with homelessness, established a safe environment for sharing. Patrons began to ask questions and offer observations.

AMERICORPS

Lola Coleman successfully completed a year of AmeriCorps VISTA service supporting community garden programs with the **Heart of the City Neighborhood Association**.

Autumn Cahill successfully completed a year of service with Digital Corps and began a second year at the Plaza Branch.

REFUGEE & IMMIGRANT SERVICES & EMPOWERMENT

On her first day working in RISE, Kimberly Mentzer assisted a student working on the writing portion of the naturalization test. She explained the differences between too, two, to, their, they're, and there. Roberto passed his naturalization interview.

Julie Robinson organized and oversaw a Naturalization Ceremony at Central. Kimberly Mentzer (on her 3rd day working for RISE) assisted at this event during which 104 applicants became citizens. RISE is proud to have hosted over 300 people who become US citizens in 2023 at the Kansas City Public Library!

Julie Robinson taught English for Citizenship, Missouri Driver's License Written Exam, and Financial Literacy. She also hosted a volunteer orientation for six people interested in assisting with RISE classes. Kimberly Mentzer, Mike Daly, and Julie Robinson met with **Federal Marshals** at Plaza to give them a safety tour for the next Naturalization Ceremony. Julie Robinson tabled at the How KC Welcomes event hosted by **IRC**. The **Greater Kansas City Chamber**

invited several members of WKC to attend the 136th Annual Chamber Dinner. Julie Robinson and members of WKC met with Zik Nwanganga from **FiredUp KC** regarding the app he is creating for refugees and immigrants.

SENIOR SERVICES

Fires and Fire deaths have been in the news quite often, so it was a good time to share fire safety information and prevention. The Senior Listen Line shared tips about various aspects of how things should be handled to prevent fire hazards, how to plan and practice your escape route and what not to do to prevent a fire.

A visit was made to Waldo as they hosted the “Keep your Keys” program presented by Jessica Giacone from **St. Luke’s**. It was a very interesting program that would help seniors see where they are with their driving and offer adjustment for improvement. The Let’s Talk Program was held at Southeast shared Thanksgiving traditions, and special foods that they usually served. Many of them now go to their children’s homes or the children come to them along with extended families. The Online Let’s Talk also shared about traditions and goals. There were also stories of living on the farm, raising chickens, riding horses and sharing in fun times.

L. H. Bluford shared in one of the programs from one of our partners from **St. Luke’s**. Jessica Giacone presented the Program” Stop the Bleed.” **Gregg/Klice Community Center** was visited to gather and share senior information.

LOCAL HISTORY

Retired TWA engineer **Art Lujin** was the Missouri Valley Sunday speaker for November. An audience of 131 attended Lujin’s talk focusing on the history of TWA in Kansas City. The program was co-presented by the **TWA Museum of Kansas City** and promoted the 5th floor exhibit, *Nearest by Air to Everywhere: A Tour of Kansas City’s Aviation History*.



Tours and Research Visits:

Michael Wells and Patrick Salland provided a tour of the Central Library to members of the **Junior League of Kansas City**.

Reference Service Highlights:

MVSC staff had 198 reference transactions in November including 14 photo orders. Highlights included:

- Sarah Biegelsen assisted a researcher in finding material on Kling & Allen Billiards at the Dixon Hotel. Both the hotel and the billiards room were co-owned by Johnny Kling, who was a well-known baseball player in the early 20th century, as well as one of the top pool players in the world.

- Patrick Salland assisted a tour guide at **Tom's Town Distillery** in tracking down materials on the history of Kansas's response to the availability of alcohol in Kansas City, Missouri, while Kansas was a dry state.
- Elijah Winkler assisted a researcher from Illinois in finding photos and information on the history of the Tiffany Coal Company, a Kansas City business owned by his grandmother and great-uncles.
- Kara Flinn assisted an architect on the **Folly Theater's Infrastructure Committee** in locating materials from the Folly Collection to aid in a renovation project.
- Adam Paxson assisted a **KCUR** reporter in researching the history of Russell Stover for a story on the company's 100th anniversary.
- [KC Today](#) ordered several images related to downtown's once thriving shopping district centered around 11th and Main streets. They were used for an article explaining how the area came to be known as Petticoat Lane.
- An 1878 map of the Missouri River near Kansas City was ordered by the **National Parks Service** for use in a National Historic Landmark nomination for the Quindaro Townsite.
- Images related to Kansas City's Black community centered around the 18th and Vine District were used in an episode of [American Visions](#) covering the city's Negro Leagues baseball, jazz, and barbecue histories. The episode was produced by **Detroit Public Television** in partnership with the **Institute of Museum and Library Services** and was hosted by IMLS Director Crosby Kemper.

On November 29, MVSC transitioned away from our Researcher Card patron tracking system to using KCPL cards and WorkFlows accounts. The change addresses issues and concerns with the Researcher Card MS Access database and lost staff time from card creation and data capture duplication. It also allows MVSC staff to gain familiarity with and carry out basic WorkFlows functions like account registration, user account maintenance, and charging/discharging items.

COMMUNITY OF READERS

Kaite Stover has given a talk to the intersession students at **St. Theresa's Academy** for several years. This year coming January, Marcia Warwick is arranging for a tour of Central Library to go along with the presentation on the power of reading in the adult years.

Kaite and Alex Tretbar, the current MABA Fellow met to start updating the MABA website and blast copy in preparation for new submissions in January. They are also reviewing, revising, and updating the current procedure manual that Hayley Veilleux started in 2022. Alex is creating a social media plan for 2024.

LIBRARY PROGRAMS AND SERVICES – HIGHLIGHTS

Media attention for the Library included much coverage of the upcoming 150th anniversary, including the **KC Streetcar** wrap and the **Vine Street Brewing Co.** Collaboration. Coverage also included the month-long Flowvember drive and our event collaboration with **KMBC** for "Dirty: Kansas City".

The Library's Social Media posts are always an important piece of our promotions and outreach. Top posts/tweets for November featured the Library Streetcar, our Vine Street Brewing beer collaboration, the opening of the 3North Resource Center, and the grant from the **15 and Mahomies Foundation** (which Patrick Mahomes retweeted.)

Bluford Branch

Bluford Patrons used our two public phones 3,269 times in the month of November.

The locks have been installed on both of Bluford's pods and they are now live in Communico for patrons to book.

Nicki Fit's exercise classes were attended by 102 people this month. Body Sculpt was attended by 72 people and 30 people joined in for Mixxed Fit.

Bluford hosted "Keep Your Keys" on Nov. 27th. **St. Luke's** community educators talked to participants about how to stay medically and physically fit to drive, when and how to prepare for driving retirement, and gave tools and resources to help keep folks safe on the road.

Dungeons & Dragons continues to be a successful program since it's return among Estrella Hernandez's group of teens, drawing in 29 participants this month, and bringing in 3 new three new campaign members.

Anime Club, held weekly on Wednesday evenings, drew in 22 participants this month. Estrella continues to provide the teens with real Japanese snacks as well as different types of ramen – Japanese or otherwise – to try out and enjoy while watching anime. This continues to be well received.

Central Library



November started with some amazing programming on the first. We hosted a concert of world music, including Bolivian Folk music by the Duo, **Abrazos**. Drawing from their diverse backgrounds - Amado's Andean roots and Fanny's classical piano training in Hong Kong - they blend their ideas and experiment with music genres from around the world. This same day, Shelby Clark hosted a Day of the Dead themed watch party of *Coco* on November 1st. Participants watched the film and created a sugar skull craft.

Teresa Bolton hosted a series of stand-up comedy workshops with **Andrea Caspari** throughout November. Participants were asked to bring a few topics which were authentic to themselves.



Andrea and fellow classmates helped mine those for comedic gold. Adrea's number one rule; remember it's easier to write about what you know and to laugh about your own situations. All participants practiced a five-minute set. They were all invited to an open-mic night at a new comedy club in the West Bottoms.

Science Matters was virtual in November. We had an update on all things Streetcar. Our speakers were Tom Gerend, Executive Director of the **KC Streetcar Authority** and Donna Mandelbaum their Communications and Marketing Director. They shared rail extension updates and the and the Streetcar wrap celebrating the Library's anniversary. The car was wrapped the same day as our lecture.



On Friday November 24th the Customer Services Team created a day-long list of programming. It was marketed as an alternative to Black Friday shopping “No Sale Needed it's all Free at the Library.” The AV team hosted two movies in the vault, *Little Women* and *Knives Out*. Teresa Bolton offered a tour of the historic Central Library building. And we offered our first “Homemade for the Holiday” craft session - mini calming jars to help ease any upcoming holiday stress.

North-East Branch

The North-East branch was a polling location and saw a substantial increase in traffic, even for a lesser-known election event. 440 folks walked through the doors that day.

Youth Librarian Irma Reyes and Bilingual Services Associate Karla Soto have been having conversations about collaborating for programming. One of the ideas is a Loteria night for Spanish speaking adults and families. Karla brought Loteria to the next Saturday youth program event as a trial and found that families enjoyed it.

Sher Mirador organized Exceeds Expectations bi-weekly financial literacy program for families where seven adults returned to this recurring learning opportunity.

During November, North-East held several tabling events:

- **MU Extension SNAP** to sign up patrons for SNAP benefits (2 interactions)
- **Easy Wireless** (four events with a total of 20 interactions)
- **KC Care Clinic** coordinated with Jamie Placht and Sher Mirador (6 interactions).

Plaza Branch

Death Café met November 8th with 18 people in attendance. Due to ongoing issues with acoustics in the large meeting room, this program is moving back downstairs next month.

The Fall Yoga series finished on November 8th. We consistently had 18-20 folks per session. Our next yoga series will begin in January.

Saxophonist **Nick May** and pianist **Alex Li** performed at Plaza on November 10th as a part of the “I Exist” program: queer musicians performing works by queer composers. We had 26 attendees at this performance.

Haley Lips coordinated our third annual Flowvember drive. These donations will go to our period supplies community partner, **Strawberry Week**. We’re excited to share our final donation count next month, but Waldo’s donations alone were enough to fill the trunk of Kiri Palm’s Mini Cooper.



Ruiz Branch

The Ruiz Branch had a busy month in November offering several programs for adults and children.

Ruiz staff did a kindergarten story time at **Primitivo Garcia Elementary** on November 29. Eighteen kindergarteners enjoyed books, songs, and felt board activities during this classroom visit.

We also attended the Primitivo Garcia Elementary School Fall Festival where we visited with many students and parents. Approximately 116 people attended the event, and 105 books were distributed.

The Ruiz Branch again welcomed kids from the **Tony Aguirre Community Center** After School program in November. The group came to the Ruiz Library four times this month. Attendance averaged 8-10 children. Besides reading and playing games, the kids made colorful paper turkeys and decorated 150th anniversary tote bags.

NickiFit yoga classes continued at Ruiz this month with four sessions averaging 3-5 students each.

Amy Morris and Teresa Bolton are working out final details for a Conversational Spanish class at Ruiz which has a planned start date of December 5.

Ben Sharda, Executive Director of **Kansas City Community Gardens**, visited the Ruiz Library in November. He was given a complete tour of our seed library, and a possible partnership between the library and Kansas City Community Gardens was discussed. Ben also donated seeds to our seed library.

Ruiz has been invited to participate in the Naturescaping 2024 program being held at Burr Oak Woods. Amy Morris and Teresa Bolton will attend the program on March 30, 2024, to promote the Ruiz seed library.

Southeast Branch

The Southeast Branch hosted two **KesherKC Mobile Pantry** events in the month of November. Adding the two events together, 1,500 pounds of food was distributed with 51 total attendees (138 people reached considering household size of attendees.) This free community event was in partnership with **Jewish Family Services** and provided onsite services and resources from community partners such as **Evergy**, **LiteracyKC**, **Dedicated Senior Medical**, **Oak Street Health**, **KCMO Health Dept - HIV/AIDS Outreach**, and **PCs for People**. This was the second of a 3-part collaboration with Jewish Family Services.

The Digital Media Lab team facilitated training with English Language Acquisition teachers from **Hickman Mills School District**. The group was introduced to the lab and discussed the YOUmedia Hallmarks. Each staff member was responsible for presenting information about how they deliver services in their content area.

Senior Conversations is a monthly program held on every third Tuesday of each month. This program is facilitated by Senior Services Manager, Mary Roberson, and allows senior patrons to meet, greet, and share conversations regarding current events, legacy, and favorite things. In the month of November, there were three people who attended this month's program.

Andrea Lafferty held her first Tabletop Tuesdays at **Swope Ridge Gardens**. There were six attendees. All of them had fun at the program and wanted to know when she would return. Afterwards, Andre spoke with Gladys Hanna-White, the Service Coordinator at Swope Ridge Gardens, and they decided to try to make it a monthly program at the facility.

Sugar Creek Branch

The weekly Senior Social Hour on Wednesdays continues to be a fun hour for seniors (55+) to get together and socialize, play games, have a conversation, and some light refreshments. On November 29, 2023, Robert Townsel, a representative from **CaptionCall**, gave a short presentation about the free services they have for hearing impaired customers. The group that was in attendance were very interested in getting more information. In the month of November there were a total of 29 in attendance.

The Adult Puzzle Group on Fridays is a passive program for adults who want to put together jigsaw puzzles, or solve other types of puzzles like mazes, crosswords, word searches, hidden pictures, or any other type of puzzles. In the month of November there were a total of 30 in attendance.

Peggy Karnes continues to collect donations for the **Citizens Civic Relief Committee (CCRC)** which runs the Sugar Creek Food Pantry. The branch will continue to collect donations of non-perishables for the local pantry located in Sugar Creek until the week of December 11, 2023. Then the collected items will be delivered to the food pantry for distribution.

Waldo Branch

Waldo's patrons actively responded to the annual period products drive again and donated two huge trash bags full of products. As always, Waldo staff were impressed by their patrons' generosity.

Notary requests in November were quite a bit slower in comparison to the whopping numbers of October. Nevertheless, Mila Blair still notarized 60 documents for 34 patrons which was a high average overall.

Kids Café served 60 meals in November.

NickiFit had a total of 21 attendees during the month of November.

Westport Branch

The Westport Knitters group has been going strong for thirteen years! We had an average of four knitters per session throughout the month.

Clyde Miedema's Montessori story times on Wednesdays continue to grow. We are working with the faculty at Montessori to break the students into two groups due to the size of their motley crew.

Westport staff notarized 23 documents and completed 88 passport applications in the month of November.

SPECIAL EVENTS PROGRAMS

The November 1st event at the Central Library, in partnership with the **U.S. Army Command and General Staff College**, featured two of its military historians in what was intended to be a discussion of the complex historical roots of today's Israel-Gaza hostilities. Pro-Palestinian protesters interrupted as the presentation began, objecting to the program's reliance on U.S. military-affiliated speakers and the lack of a Palestinian presence and voice. There was no violence, but the persistence of the protesters prompted staff to shut down the public event after approximately 15 minutes. The Library is currently assessing protocols for all of its public events to determine what changes might be needed. The event had drawn a crowd of 184 to Helzberg Auditorium and a livestream audience of more than 660. The speakers recorded their presentation privately in another area of the Library. That video is now available for viewing on the Library's YouTube channel.

The annual **Art in the Loop** finale, featuring a selection of artistic works and performances from the summer and fall outdoor exhibition, brought an appreciative crowd of 67 to Kirk Hall in the Central Library.

A program in collaboration with local ABC television affiliate **KMBC** looked at the issue of trash buildup in some parts of Kansas City and inadequate landfill capacity. It drew 110 people to the Plaza Branch's Truman Forum Auditorium, and video of the presentation drew 233 views on KMBC's website over the next 2½ weeks.

The month also featured a discussion by the Smithsonian Institution's **Richard Kurin** of the efforts to preserve cultural sites and landmarks under threat in war-torn and disaster-stricken places around the world.

YOUTH & FAMILY ENGAGEMENT

Programs and Services

Donna Newell chose Missouri Building Block Award nominees, music/songs, Mother Goose/fairy tales, Thanksgiving, and music/songs as her November Storytime themes at **Waldo**. *Cows Go Boo!* was the big favorite of the Missouri Building Block Award selections. She used her beloved big book versions of *The Little Red Hen* and *Caps for Sale* during one storytime sessions.

One patron has been bringing his son Maxwell to baby storytime since he was about 6 weeks old. He recently told her that he and his wife have been teaching Maxwell sign language, and that he learned the sign for "book" very quickly and would use it at home when he was read to. Maxwell saw someone putting a book in the book drop on the way to storytime, and he did the sign for "book". His father gave Donna credit for Maxwell learning the sign and using it so much since he has been coming to her storytimes for almost a year.



Donna's Read to a Dog program is always popular, and parents are starting to tell others about how great it is. Kids love reading to the dogs, parents love watching, and the handlers enjoy the children and their stories.

LEGO Club also remains popular, and often serves as a multigenerational outing.



Kody Stadler continues to provide passive programming and building relationships with the teens at Waldo. This month, he welcomed a new teen volunteer who is assisting with the Tabletop Gaming program.

Emily Schneider started a monthly Saturday Storytime at **Trails West**. Families in attendance said they were grateful to have the opportunity to attend a storytime that was not held during the traditional workweek. Attendees of her weekly Wednesday storytime learned some new songs and rhymes and were excited to do crafts like making a wreath out of paper leaves and a cotton ball snowman.

Emily continued the Monday Kids Club, an all-ages drop-in program that gives kids a place to hang out on Mondays when Independence School District is not in session. They play with

LEGOs and do crafts, but several children have been excited for some of the different things she has planned for December.

The Homeschool Group at Trails West continues to be incredibly engaged. In November, Emily led them in Events 1 & 2 of the STEM Olympics: Create a Catapult, and Build a Tall Tower. Participants made catapults out of craft sticks and bottle caps, with some incredibly creative designs. On the second challenge, some towers were taller than the builders! Emily wanted to get feedback from families as she starts to plan programs for next year, and when asked what they liked about Homeschool Group, one parent responded, “Everything. It’s my child’s favorite day.”

The NaNoWriMo Pizza & Prose program was Emily’s best attended teen event yet. The teens played writing games involving Bananagrams tiles and drawing sentences out of a hat. They also shared about the stories they are working on now. She also offered a passive program for teens for NaNoWriMo where contestants would come up with a catchy first sentence of a novel. There were no limits on how many entries a single person could submit, and she received 96 submissions, most of them from one prolific writer!

Drama Time KC is in its 8th week, and participants in the acting club at **Southeast** have begun working on their production. This month they learned about parts of the stage, theatre terminology, and assigned characters for their play. The final production is set for Dec. 2nd. Several Tweens participated in game day inside of KCDML. Just Dance and Mario Kart have become favorites for this group.

Plaza TLoT met three times this month and accomplished a lot! Under Kelsey Bates’s direction they brainstormed ideas for upcoming December programs, worked on writing on affirmation cards that will be placed in the Teen Mental Health Boxes, and put together the boxes for other teens (over 200 boxed in less than an hour!). They still had time to play games like Deception: Murder in Hong Kong and with the new gaming table.

Plaza’s first Teen Tabletop Game program for the school year was a success with many



regular teens attending, as well as two new participants. The most popular game was 5 Minute Dungeon.

Plaza’s Storytimes and Friday Night Family Fun continue to be big draws. They provide a great break for kids and parents as the weather gets colder!





At **North-East**, Irma Reyes hosted a “Day of the Dead” arts and crafts program attended by 31 patrons. Youth in attendance ranged from toddlers to teens, and they engaged in different activities based on their interests. A few youth dressed up for the program or brought themed toys to play with. The majority of attendees were Spanish speaking families. Several parents asked about upcoming programs, and indicated interest in the youth Art Club, English language classes, and adult programs such as “Loteria Night”. In conversation with Irma, parents shared their excitement to attend the program and do “something different” with their kids that allows them to “discover their interests”. Irma also held a tween “Art Club” program attended by children ranging between 3 and 11 years old. Children 5 and under enjoyed playing with the blocks and LEGOs while the older children engaged in the art activity.

A young Spanish-speaking patron created a comic book in Spanish that Irma added to the kids comic display in the children’s area. It was the family’s first time visiting the library since migrating from Mexico, and the young girl shared her excitement about “turkey day” since it was their first holiday spent in the US. Irma shared upcoming program flyers with the family.



CYS discovered that seemingly every school district within a 25-mile radius of the city took the entire week off for Thanksgiving, so many of them decided to take advantage of their spare time and come visit the library! They saw a lot of people from out of town here visiting family for the holiday. It was a very busy month!

Josie Schneider offers Baby and Toddler Storytimes on Thursdays. Attendance varied throughout the month, ranging from 15-50. However, she’s found that the smaller groups often lead to a more meaningful experience because she can better individualize it for each child.



Josie also hosted the KC Tween Book Club. They focused on historical fiction this month, so each participant read and discussed a different entry in the *Girls Survive* series. Then they worked together to solve a Breakout Box that took them on a virtual historic field trip to Ellis Island.

Josie created a very popular Turkey Trouble scavenger hunt where visitors had to find 8 hidden turkeys around CYS and unscramble the word they spelled. At least 116 participated.

The November book displays in the Teen Space at Central were for Native American Heritage Month, Cozy rom-coms, and a display of “Last Chance Books” for books that were on the weed list. The Banned Books Week books were removed from the Banned Books Week display, but the teen-created education materials remain because of feedback from visitors. It is a frequently overheard talking point for people who are visiting the library for the first time. Last month a

visitor from Alaska, a member of the Anchorage Library's Foundation Board, was so impressed that she gave Helen Li her business card to pass onto the teens in case they needed anything. Another librarian and student from Arkansas did the same and asked for a potential interview as part of their own project in response to local book bans. It's wonderful to be able to relay all this positive feedback back to the teens who made these impressive materials.



In addition to helping out with tasks, the Central TLoT kids hosted a teen paint night. There were a few last-minute hiccups due to the network reset turning off the internet, but with the help of our awesome tech team they were able to run the event the old school way with a TV on a cart and a DVD player. The teens had a great time, with several commenting that “this is the best painting I’ve ever done.” Teresa Bolton even offered to display some of the masterpieces in Central’s art gallery in between installations but all the teens wanted to take their paintings home!

Rainbow Club (aka Frog Club), led by Elizabeth Giles and Kate Tammeus, had fun November meetings where participants made mixed-media maps after reading *My Heart Is a Compass* and *My Map Book*. Participants took their map-making in lots of different directions. One kid made a “treasure map” to trick their friends at school, complete with weathered corners and other “aging,” while others made LEGO scenes. There was even a penguin village! Kate and Elizabeth recently began splitting the group into K-3rd and 4-6th grade groups, which has been a positive decision so far, allowing more time and space for spontaneity in the younger group, and giving the older kids the opportunity to have more in-depth conversations about topics like mental health.



Community Outreach and Partnership

Elizabeth Giles did three programs at domestic violence shelters this month, one at **Rose Brooks** and two at **Newhouse**. At the first Newhouse program, she read a picture book about volcanoes and then they made Play-Doh volcanoes (and “exploded” them with baking soda, vinegar, soap) and “lava lamps” (sensory bottles). “Are you serious?!” one of the older kids asked, when she found out that they would be able to put real baking soda and vinegar in their volcanoes. The program worked well for the broad age range (1-13 years old) of kids that usually come to Newhouse programs. The second program at Newhouse was snow-themed—they made watercolor coffee filter snowflakes and “snow slime,” which was a big hit. Several moms stayed for the program and made watercolor snowflakes to decorate the doors of their rooms. At Rose Brooks, they did an egg drop engineering challenge, where kids had to build a container out of recycled materials to protect an egg from a drop. They read the picture book *Egg Drop* by Mini Grey first and had a lot of fun predicting which designs would ultimately protect the eggs. Several were successful, which was exciting for the designers and the audience!



Elizabeth Giles and Jacob Garrison represented the Library at the “Literally Lit Literacy Night” hosted by **Frontier School of Innovation**. They saw 67 kids, gave out Books to Give, and made buttons out of art from discarded picture books. The event was a lot of fun and featured a fire-eating performance (which is why it was called “the literally lit” literacy night).

Donna Newell and Ron Freeman continue to visit numerous schools and classrooms, providing storytimes and read-alouds and reinforcing for children the joy of reading.

Emily Schneider collaborated with the librarian at **Van Horn High School** and attended a Drop Everything and Read event for the top readers at school. She gave away many books from Books to Give and chatted with teens about upcoming programs and events. She also attended an outreach event at the **Kansas City Board of Education**, giving away books and handing out general information and brochures about KCPL programs and services.

The KCDML team facilitated training with ELA teachers from **Hickman Mills School District**. The group was introduced to the lab and discussed the YOUmedia Hallmarks. Each staff member was responsible for presenting information about how they deliver services in their content area.

Kiesha Collins and Marcus Brown visited **AC Prep** in collaboration with their LINC program to provide STEAM programming for their after-school clubs. Besides STEAM, the pair is also bringing a social-emotional learning aspect to the students while having discussions about bullying.



Helen Li wrapped up her first run partnering with **Guadalupe Centers High School** to sponsor an Impact Academy project. In the beginning of the month, the high school students got to present their projects in the vault to Helen, Clare and their teacher. Helen also met with the coordinator of the program to debrief the overall experience.

Irma Reyes tabled at the “Lights On” **Gladstone Elementary** fall festival and connected with 117 community members while giving away books and sharing upcoming youth and family activities at the library. A young teen asked Irma about receiving support in publishing a book she’s writing.

Classroom visits can be an adventure. Clare Hollander shared this story about 5th graders from **Quality Hill** visiting CYS. An adult patron began to walk amongst them as they sat on the floor under the tree getting instructions from Clare. Clare interrupted him and he told her it was ok, he was God and these were his beautiful children. Clare said “Oh no, I’m sorry, sir, but you need to be on the 3rd floor,” as she pointed to the ceiling above her and the patron left without incident. She wasn’t sure of the correlation but those 5th graders were on their best behavior that day!

Clare continues to work with Teresa Bolton on developing a template for the “Eco Backpacks” project. These are kits for patrons to check out from the library to help them get out in nature with their children. The first one is all about Birding and includes binoculars for both parent and child.

She also spoke with the director of programming at the Oklahoma City Public Library who's relative had brought her a copy of KCPL's coloring book. They have a Library of Things there and are currently developing a project like the nature backpacks and she reached out to us to talk about how we came about making the coloring book.

Clare worked with Crystal in planning the first quarter of local authors and illustrators to present every month in support of the 150th birthday celebrations throughout the upcoming calendar year. She was able to get Charlie Mylie for February and Jill McDonald for a Friday Night Family Fun event in March at the Plaza.

Josie Schneider had the opportunity to help Plaza staff and do the monthly Time for Tots storytime at the **Kemper Museum of Contemporary Art** in November. The featured art piece included woven stripes, so she selected books that showed how weaving and stripes occur in nature.

The annual City School Fair was hosted at Central, with over 600 attendees, school representatives and volunteers. Kim Angotti works with **Show Me KC Schools** to provide the fair each year, giving parents and students the opportunity to speak with representatives from neighborhood, charter and private schools within the KCPS serving district to assist in making the right school choice for their children. Attendees also enjoyed face painting, balloon animals, and having their photos taken with **Sluggerrr** and superheroes. Teens were encouraged to speak with high schools to earn the opportunity to enter raffles for gift cards.



Library Initiatives



Kiesha Collins connected Tween Camp participant, Ivy with the philanthropy department to receive funding on the library's behalf from Patrick Mahomes and the **15 and Mahomies Foundation**. Kiesha has maintained a good relationship with Ivy and her family and was delighted that she was able to make that connection.

Kelsey Bates ordered a little over 3,000 books for summer reading while they were on sale, averaging \$1.43 a book, well under the average. The books have started arriving and she is working with Kim to find the best place to continue to store them.

Elizabeth Giles conducted the first quarterly visits to the KC Loves to Read spaces to replenish books and see how the spaces are being used. Feedback from partners who completed the quarterly survey was very positive—**Swope Health** said, "Parents are reading to kids more. Kids are having fun in the office and don't want to leave!" **Jackson County Family Court** said, "The children and parents attending court hearings are loving the space and all the activities. They are reading." Most of the spaces still had the majority of their books in good condition, so only a small percentage were replaced.

Elizabeth dropped off 300 Book Rich Environment books with the **Westside CAN Center** to pack in their Christmas bags that will be distributed to families at the West Bluff housing development.

Helen coordinated a group of twenty-two students from **Guadalupe Centers Middle School** for almost 4 hours with the students ranging from 6th to 8th grade. The kids got a tour of the library, lunch on the roof, library cards, and a movie in the vault. Since this was during the week of the network refresh at Central, Central and Tech staff also did an amazing job coming up with contingency plans in case the internet went down. The teacher later sent an email saying “Thank you! The kids had a wonderful time. Many of them returned to the school remarking how it was the best field trip they'd been on.”

Josie Schnedier was thrilled to offer lots of readers’ advisory in November! She and Clare Hollander were contacted by a mom who needed book ideas for her children’s upcoming Christmas parties. Josie created a list for her daughter, while Clare worked on one for the son, but they collaborated throughout the process. Josie was also asked to create an individualized book list for a repeat *Shelf Help* user looking for more picture books for her toddler.

Josie continued to maintain the KC Library Youth Facebook page along with Kate Tammeus in November. A huge thank you to all YFE staff members who shared their recommendations and photos for our annual “Thankful for Great Books!” social media series. She also updated the following Bibliocommons lists she created for Native American Heritage Month last year, adding and annotating titles from 2023: [Native American Heritage Month: Picture Books](#) & [Native American Heritage Month: Middle Grade Picks](#).

Kate Tammeus continues to solicit, create and maintain new content of the popular Dial a Story and KC Library Youth YouTube. The Dial a Story line featured recordings in November from Kate, Kim, Ronda, Donna, and guest reader and local Kansas City voice actor **Michael Ashcraft**, who read two awesome books about food that were featured during “leftover week” after Thanksgiving. There were 2171 incoming calls to the DAS phone line in September, and 126 reached DAS through the website – which is an average of 76 calls per day. The YFE YouTube channel had a total of 524 views in November. That includes 3 new page subscribers, and 28 returning viewers. Stories were read by Donna, Kate and Josie.

Kate and Kim tabled at the unveiling of the KC Library Streetcar on November 17th. They had a table on the east side of Main Street at the Streetcar stop, where people could pick up Library swag, free books, stickers, and other Library information.



Elizabeth Giles coordinated the **Jackson County Juvenile Detention** training for the teen librarians, which was facilitated by the JCJD Volunteer Coordinator at Bluford. Jamie Mayo, Marcus Brown, Kiesha Collins, Kyriecce DeVine, Kelsey Bates, Helen Li, Emily Schroeder, Kody Stadler, and Estrella Hernandez attended. Outreach programming is anticipated to start at juvenile detention in January, pending at least one further meeting with JCJD staff to discuss parameters and scheduling.

Kansas City Public Library

November 2023 - Fundraising Report

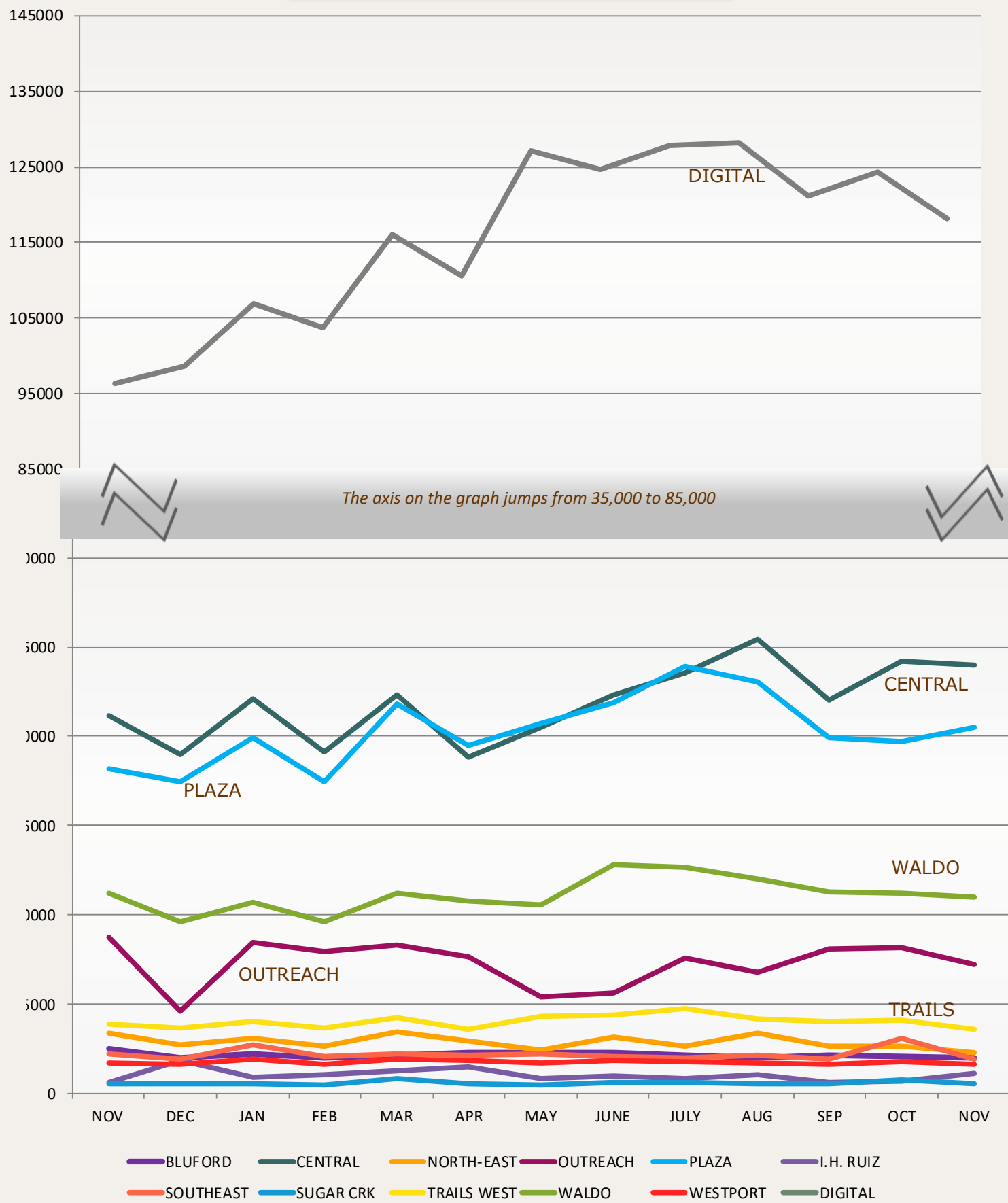
Fundraising Categories	Annual Goal	Received Current Month	Received Fiscal YTD	% of Goal
General Fund - Annual Campaigns, misc.	\$ 200,000	\$ 13,371	\$ 74,790	37.4%
Kauffman Public Programming Grant FY24	\$ 390,000		\$ 390,000	100.0%
Private Fundraising Sources (Individuals, Foundations, Corp.)	\$ 400,000	\$ 100,000	\$ 194,878	48.7%
Public Funding Sources (Local, State, Federal Gov't)	\$ 400,000	\$ -	\$ 262,671	65.7%
Other: State Aide, ECF Reimbursement (not included in Goal)		\$ 80,000	\$ 350,280	N/A
Bequests & Donated Assets (not included in Goal)				
Total	\$ 1,390,000	\$ 113,371	\$ 1,009,947	72.7%

Current Month Activity:	Amount	Reference
Edward F. Swinney Trust-Gift	\$50,000	150th Anniversary
JE Dunn Construction-Gift	\$5,000	150th Anniversary
Courtney Turner Charitable Trust	\$25,000	150th Anniversary
Jonathan and Nancy Lee Kemper Fund - GKCCF	\$12,000	Jill Lepore Books/Dinner Reimbursement
McMeel Family Foundation	\$5,000	Writers for Readers
Donald J. Hall-Gift-Greenwood	\$2,500	Greenwood Society
KC Oktoberfest LLC-Gift-MVSC	\$5,000	Oktoberfest MVSC
State of Missouri	\$80,000	Athletes & Entertainers

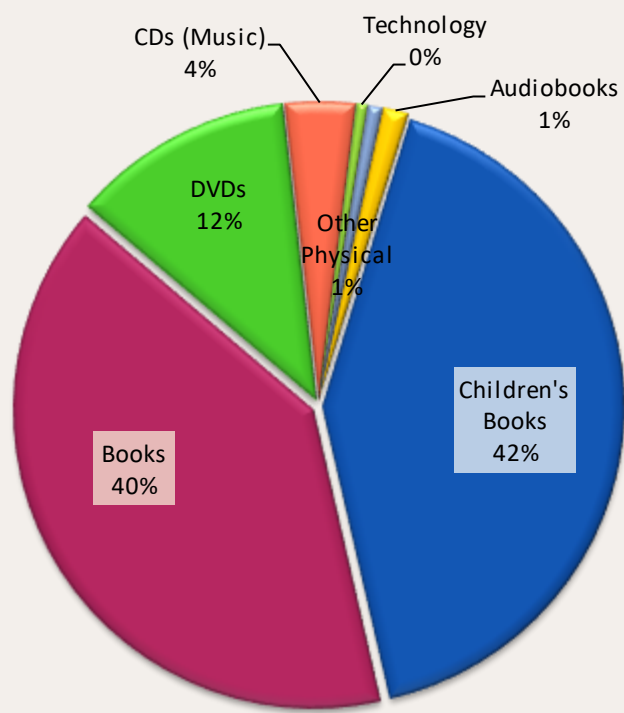
Pledges & Commitments Received (funds not included above)	Amount	Reference
Health Forward Foundation	\$ 70,000	Civic Engagement & Digital Literacy
Missouri Community Service Commission/CNCS	\$ 51,276	AmeriCorps Digital Corps
Missouri Humanities Council	\$ 20,000	Heartland Book Festival
Missouri State Library/LSTA	\$ 23,679	Heartland Book Festival
Missouri State Library/LSTA	\$ 11,220	Spotlight - Environmental Literacy
Spencer Fane LLP/Mike Kirk	\$ 5,000	150th Anniversary Sponsorship
Kissick Construction & Pete Browne and Julie Walker Browne	\$ 25,000	150th Anniversary Sponsorship
15 & Mahomies	\$ 10,000	150th Anniversary - Summer Reading
Health Forward Foundation	\$ 37,500	Peer Navigators 2023
Missouri State Library/LSTA	\$ 1,644	Cooperative Summer Library Promotion
Missouri Arts Council	\$ 5,000	Heartland Book Festival

Top Donors / Grants Received (incl. prior FY & active grants)	Amount	Reference
Ewing Marion Kauffman Foundation	\$1,170,000	3-Year (FY22-24) Programming Grant
Institute for Museum & Library Services	\$488,089	Digital Inclusion - APP Grant
Corporation for National & Community Service	\$130,404	AmeriCorps VISTA
Missouri Community Service Commission/CNCS	\$124,124	AmeriCorps Digital Corps
Missouri State Library State Aide	\$164,335	State Aide Grant (FY23)
Missouri State Library Athletes & Entertainers Aide	\$160,000	Athlete & Entertainers Tax Grant (FY23)
MO Humanities	\$100,000	Heartland Book Festival
Health Forward Foundation	\$75,000	Peer Navigators
Marilyn Carbonnell Trust	\$50,000	Estate Gift
Kansas City Regional COVID-19 Recovery Fund	\$50,000	Digital Inclusion

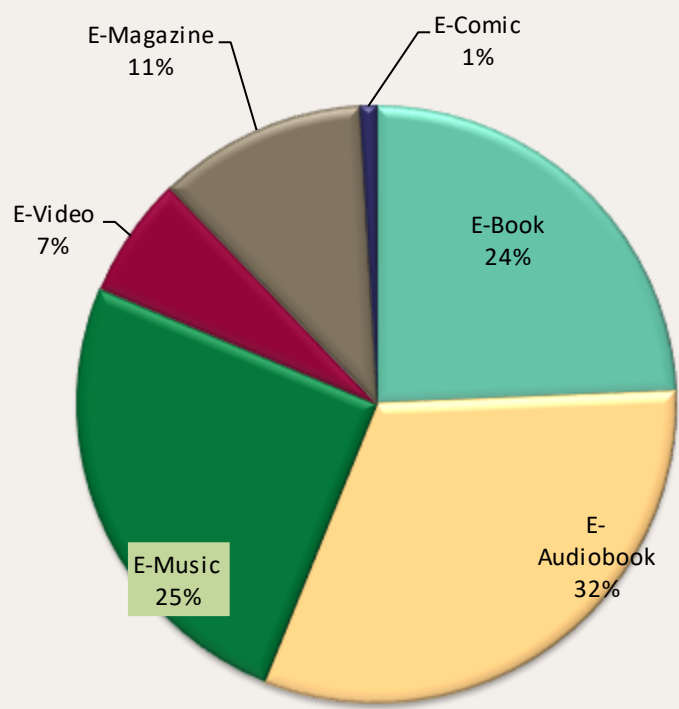
Total Item Circulation by Branch



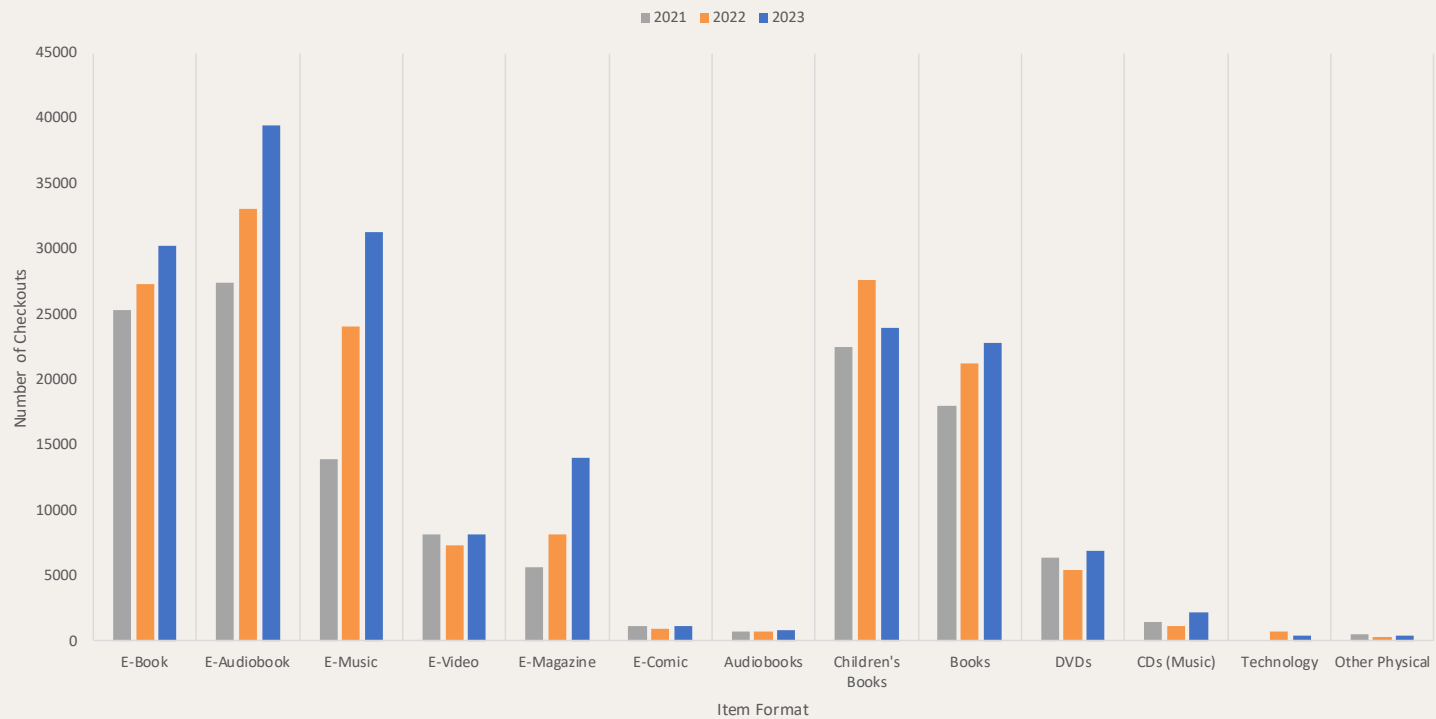
Physical Checkouts by Format

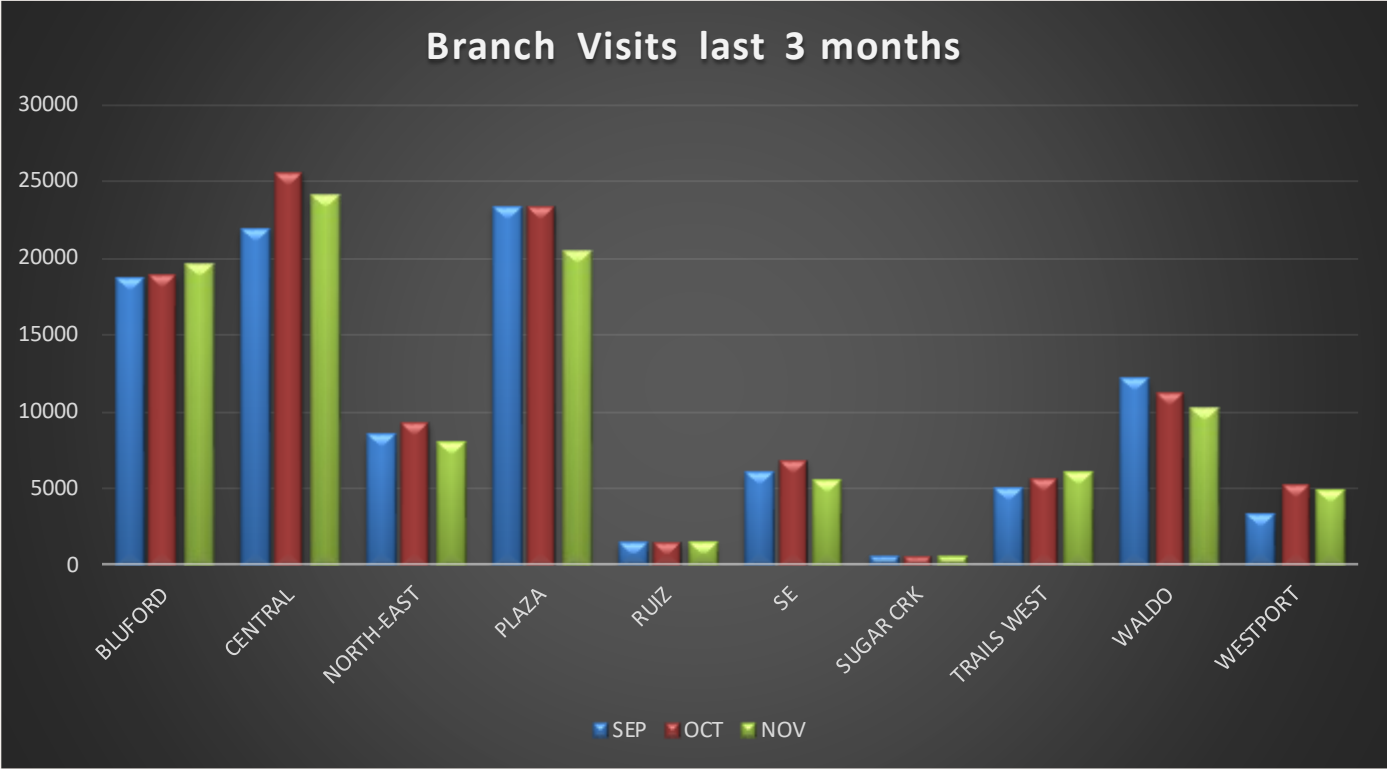
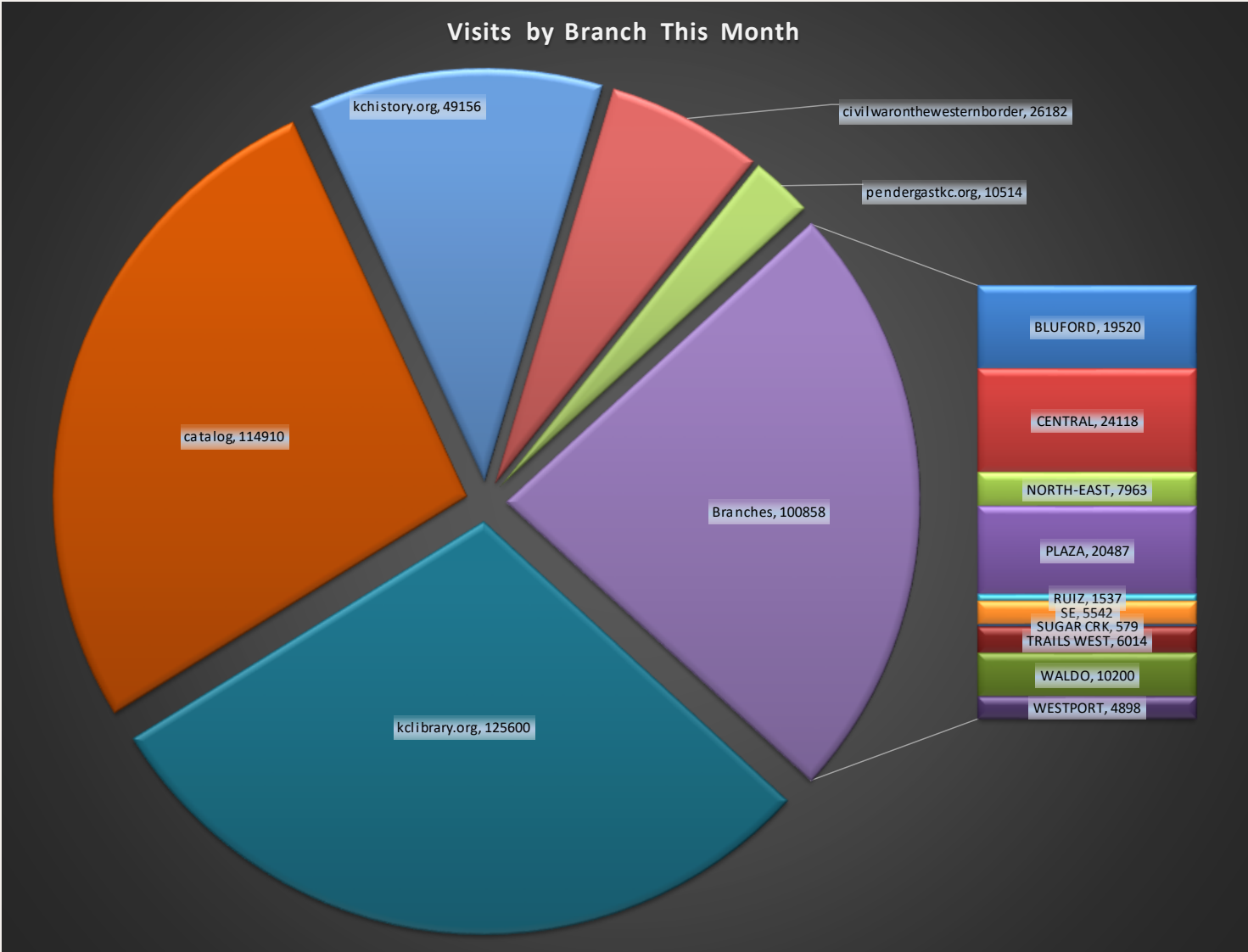


Electronic Checkouts by Format

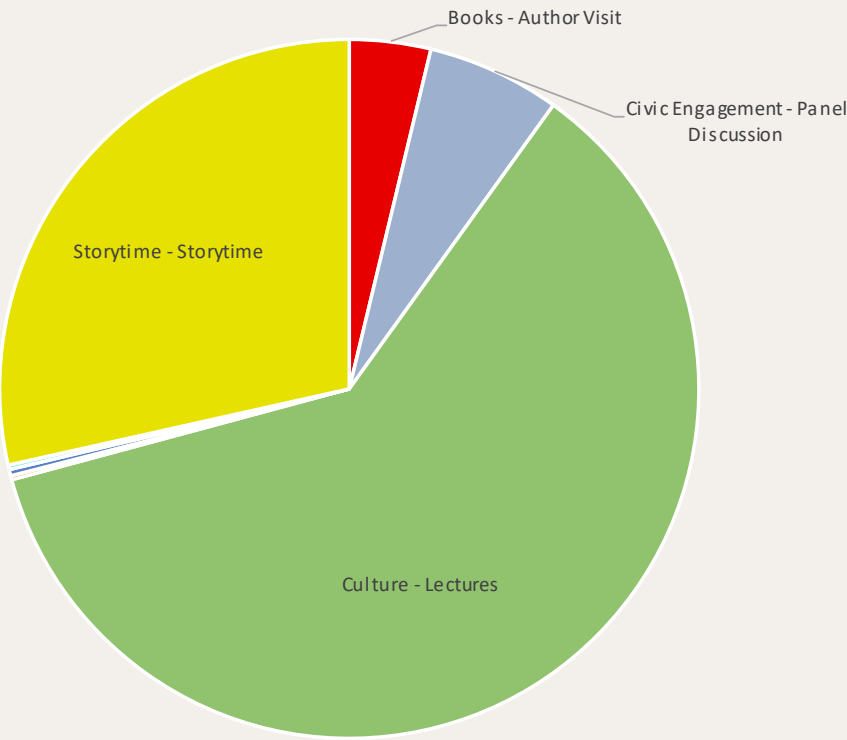
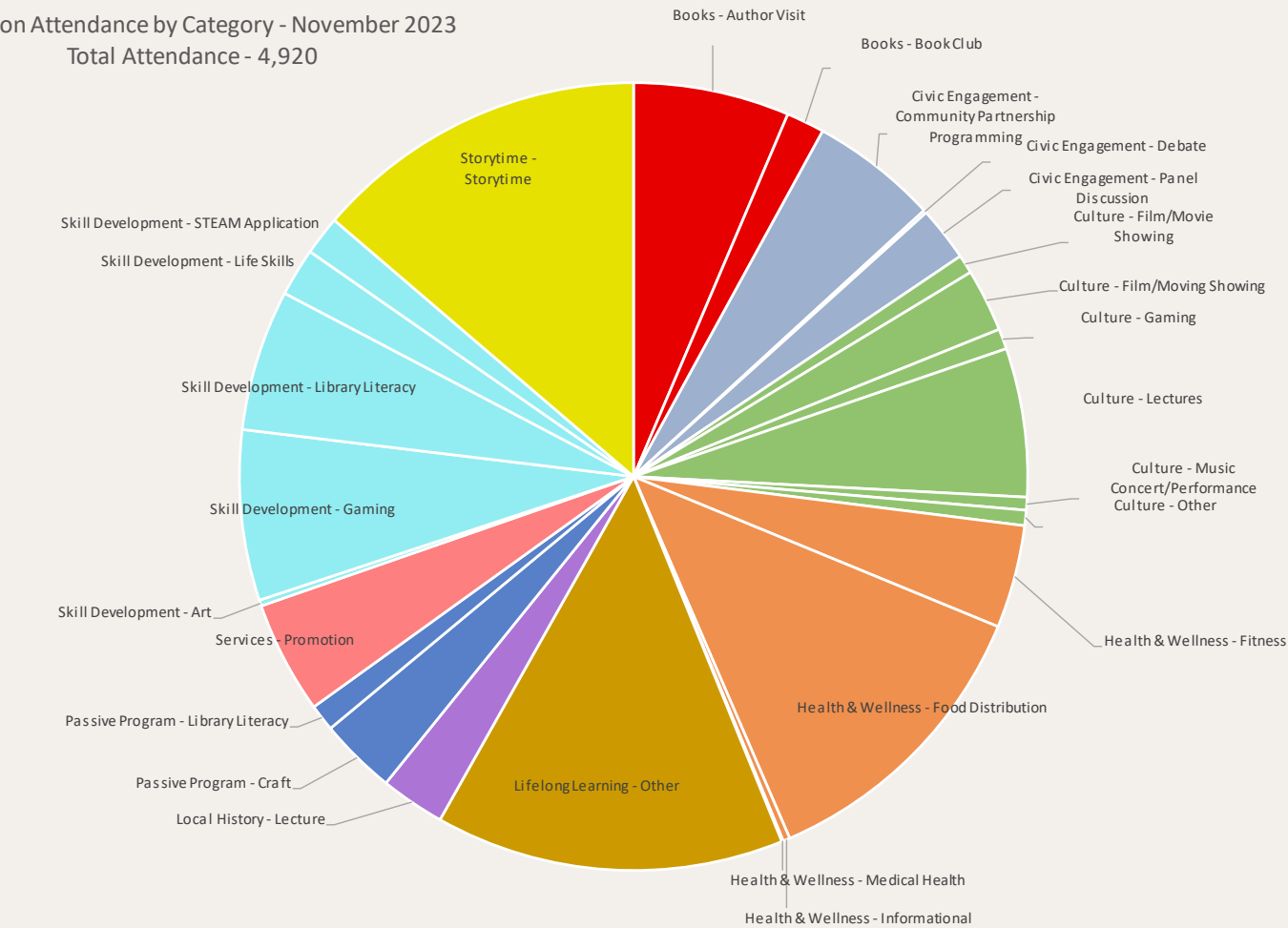


All Checkouts by Format - November





In-Person Attendance by Category - November 2023
Total Attendance - 4,920



Virtual Programming Attendance by Category - November 2023
Total Attendance - 3,779

TOTAL LIBRARY VISITS

	2023-2024 November	2022-2023 November	2023-2024 YR-TO-DATE	2022-2023 YR-TO-DATE	YTD % CHANGE
CENTRAL	24,118	5,272	121,624	28,949	320.1
I.H. RUIZ	1,537	353	8,777	2,106	316.8
L.H. BLUFORD	19,520	3,121	105,333	18,578	467.0
NORTH-EAST	7,963	1,629	44,111	8,790	401.8
PLAZA	20,487	6,006	116,895	36,793	217.7
SOUTHEAST	5,542	1,305	31,913	8,135	292.3
SUGAR CREEK	579	144	3,351	756	343.3
TRAILS WEST	6,014	1,446	28,751	7,834	267.0
WALDO	10,200	4,194	62,303	23,236	168.1
WESTPORT	4,898	1,246	25,359	6,764	274.9
DIGITAL BRANCH	326,362	310,349	1,557,956	1,608,716	-3.2
TOTAL	427,220	335,065	2,106,373	1,750,657	
YTD % OF CHANGE				20.3	

ITEM CIRCULATION

	2023-2024 November	2022-2023 November	2023-2024 YR-TO-DATE	2022-2023 YR-TO-DATE	YTD % CHANGE
CENTRAL	23,954	21,132	119,186	109,142	9.2
I.H. RUIZ	1,136	583	4,270	3,711	15.1
L.H. BLUFORD	1,996	2,466	10,276	13,020	-21.1
NORTH-EAST	2,271	3,359	13,557	16,664	-18.6
PLAZA	20,465	18,201	107,097	101,252	5.8
SOUTHEAST	1,921	2,198	10,992	11,299	-2.7
SUGAR CREEK	513	520	2,847	2,766	2.9
TRAILS WEST	3,583	3,889	20,536	19,927	3.1
WALDO	10,951	11,202	58,106	57,689	0.7
WESTPORT	1,638	1,719	8,487	9,494	-10.6
OUTREACH	7,177	8,699	37,725	36,354	3.8
DIGITAL BRANCH	118,227	96,230	619,752	491,063	26.2
BOOKMOBILE	-	7	13	8	-
TOTAL	193,832	170,198	1,012,844	872,381	
YTD % OF CHANGE				16.1	

This month's Digital Branch checkouts were not available at the time of preparation.

REFERENCE/INFORMATION

	2023-2024 November	2022-2023 November	2023-2024 YR-TO-DATE	2022-2023 YR-TO-DATE	YTD % CHANGE
AV VAULT	33	52	333	207	60.87
ONENorth	908	548	4,532	2,648	71.15
KIRK HALL	884	355	4,807	1,809	165.73
YOUTH SERVICES	317	178	2,029	907	123.70
3RD FLOOR	502	357	3,085	2,022	52.57
MVSC	230	207	1,265	1,276	-0.86
CENTRAL TOTAL	2,874	1,697	16,051	8,869	80.98
I.H. RUIZ	104	34	812	246	230.08
L.H. BLUFORD	215	105	2,348	698	236.39
NORTH-EAST	280	116	1,522	480	217.08
PLAZA	854	407	5,115	2,571	98.95
SOUTHEAST	361	238	2,436	1,088	123.90
SUGAR CREEK	18	25	150	218	-31.19
TRAILS WEST	227	212	1,207	1,096	10.13
WALDO	103	93	548	654	-16.21
WESTPORT	168	75	921	1,059	-13.03
DIGITAL BRANCH	148	154	782	919	-14.91
TOTAL	5,352	3,156	31,892	17,898	
YTD % OF CHANGE				78.19	

COMPUTER SESSIONS

	2023-2024 November	2022-2023 November	2023-2024 YR-TO-DATE	2022-2023 YR-TO-DATE	YTD % CHANGE
CENTRAL	3,004	2,841	16,749	14,903	12.39
I.H. RUIZ	219	217	1,280	1,231	3.98
L.H. BLUFORD	3,383	2,700	16,384	15,804	3.67
NORTH-EAST	1,409	1,127	7,741	6,001	29.00
PLAZA	3,268	2,407	19,046	15,921	19.63
SOUTHEAST	1,220	968	6,758	6,290	7.44
SUGAR CREEK	62	73	422	378	11.64
TRAILS WEST	827	761	4,568	4,180	9.28
WALDO	1,524	1,377	8,889	8,271	7.47
WESTPORT	625	660	3,562	3,600	-1.06
TOTAL	15,541	13,131	85,399	76,579	
YTD % OF CHANGE				11.52	

WIRELESS SESSIONS

	2023-2024 November	2022-2023 November	2023-2024 YR-TO-DATE	2022-2023 YR-TO-DATE	YTD % CHANGE
CENTRAL	3,732	3,805	22,355	18,491	20.90
I.H. RUIZ	164	175	847	998	-15.13
L.H. BLUFORD	1,401	1,307	7,147	6,056	18.02
NORTH-EAST	903	985	4,912	4,281	14.74
PLAZA	1,746	1,844	9,805	9,736	0.71
SOUTHEAST	1,011	772	4,865	3,644	33.51
SUGAR CREEK	48	127	378	680	-44.41
TRAILS WEST	328	436	1,896	2,034	-6.78
WALDO	628	468	3,276	2,314	41.57
WESTPORT	357	328	2,106	1,882	11.90
TOTAL	10,318	10,247	57,587	50,116	
YTD % OF CHANGE				14.91	

SYSTEMS SERVICES

REGISTERED BORROWERS

	2023-2024 November	2022-2023 November	&%CHANGE FROM LAST YEAR
Total KCPL Users	-	215,443	-100.00
New Users This Month	-	2,799	-100.00

YFE DEPARTMENT SERVICES

	2023-2024 November	2022-2023 November	2023-2024 YR-TO-DATE	2022-2023 YR-TO-DATE	YTD % CHANGE
PHONE STORIES	1,677	1,617	8,646	8,983	-3.75
PHONE STORIES PATRONS	394	483	2,162	2,442	-11.47

TOTAL WEBSITE VISITS

	2023-2024 November	2022-2023 November	2023-2024 YR-TO-DATE	2022-2023 YR-TO-DATE	YTD % CHANGE
KCLibrary.org	125,600	172,065	674,028	881,955	-23.58
Catalog	114,910	65,433	515,052	360,101	43.03
KCHistory.org	49,156	38,357	223,788	204,668	9.34
CivilWarontheWestern-Border.org	26,182	22,604	94,819	97,986	-3.23
PendergastKC.org	10,514	11,890	50,269	64,006	-21.46

December 2023

Planning Update

- Our Q1 Youth Authors are confirmed.
 - Christine Taylor Butler Jan date TBD at Southeast Branch
 - Charlie Mylie 2/24 at Central Library
 - Jill McDonald 3/15 at Plaza Branch for Friday Night Family Fun
- We are meeting with Glenn North and the DML staff about ways to incorporate the commissioned poem for the 150th throughout the year.
- Summer Reading & Learning team has begun planning for our Birthday-themed SRLP in 2024!
- Find the 150th Anniversary program on our youtube channel at www.youtube.com/kclibrary.
- Library history video premiered at 150th in-person events and online on December 5th
- Library staff were excited to share 150th branded tote bags, stickers, pins, and cookies with the community at every location to celebrate the birthday.
- The Library streetcar launch has been successful, and community members have been sharing on social media about the streetcar history brochure that MVSC produced!

December 13th Community Cocktail Partner with J. Rieger & Co.

There will be a bottled cocktail in the gift shop all month long in December, and \$5 from every bottle sold will be donated to the Library.



Spring 2024

Cafe Ca Phe will be releasing a drink on their spring menu to celebrate the 150th anniversary of the Library!

Fundraising Update



- **GOAL: \$165,000**
- **SECURED: 73% to goal! \$120K + in-kind**
 - Edward F. Swinney Trust
 - Pete Browne & Julie Walker-Browne & Kissick
 - Courtney S. Turner Charitable Trust
 - 15 & the Mahomies
 - JE Dunn
 - Spencer Fane
 - KC Streetcar Authority
 - Kansas City Magazine
 - Charlie Hustle
 - J. Rieger
- **PENDING REQUESTS: \$90,000**
 - 4 requests pending



Kansas City Public Library





