

TENTATIVE AGENDA

Kansas City Public Library Board of Trustees

Regular Meeting - 4:30 p.m., June 20, 2023
Board Room, Central Library (Baltimore entrance)
14 West 10th Street, Kansas City, Missouri

Notice to the Public

All public portions of the meetings are digitally audio recorded. The audio recordings are available for use in-house at the Office of the Chief Executive, 9:00 a.m.–5:00 p.m., Monday-Friday.

- | | | |
|-----|--|------|
| 1.0 | Call to Order | 4:30 |
| 2.0 | Minutes | 4:31 |
| 2.1 | Regular Board Meeting – May 16, 2023 | |
| 3.0 | Consent Agenda | 4:35 |
| 3.1 | *LBM 4635 – Expenditure Authorization for May 2023 | |
| 3.2 | *LBM 4636 – Financial Reports for May 2023 | |
| 3.3 | *LBM 4637 – Authorization for Expenditure Exceeding \$50,000 | |
| 4.0 | Discussion/Action | 4:50 |
| 4.1 | *LBM 4638 – Authorization to Contract with The Travelers Company, Inc., Chubb Group of Insurance Companies, CFC, and Midwest Public Risk and pay premiums and fees to Lockton Companies LLCs and Midwest Public Risk | |
| 4.2 | *LBM 4639 – Operating Budget Revision – FY2022-2023 | |
| 4.3 | *LBM 4640 – Preliminary Operating Budget Report for FY 2023-2024 | |
| 4.4 | *LBM 4641 – Authorization to Contract for Repairs and Waterproofing for the Roof at the Southeast Branch | |
| 4.5 | *LBM 4642 – Authorization to Renew and Purchase Licensing for Electronic Resources | |
| 5.0 | Director’s Report | 5:40 |
| 5.1 | LBM 4643 – Director's Report – May 2023 | |
| 6.0 | Old Business | 5:50 |
| 7.0 | New Business | 5:55 |
| 8.0 | Consideration of a motion to convene in closed session under 610.021 RSMo to discuss real estate, legal and/or personnel issues. | |
| 9.0 | Adjournment | 6:00 |

* Action required by Board

Next regular Board meeting is scheduled for 4:30 p.m. **Tuesday, July 18, 2023** at the Trails West Library branch.

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – May 16, 2023

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, May 16, 2023, at 4:30 p.m. at the Administrative Annex.

MEMBERS PRESENT: Pete Browne, President
Billie Howard Barnes
Laura Dominik
Jonathan Kemper
Susie Kenney
Claudia Oñate Greim
Denesha Snell
India Williams

MEMBERS NOT PRESENT: Michelle Smirnova

STAFF PARTICIPANTS: John Herron, Chief Executive
Melissa Carle, Director of Information Systems
Carrie Coogan, Deputy Director for Public Affairs and
Community Engagement
Brianna Daniels, Administrative Officer
Cindy Hohl, Director of Policy Analysis and Operational Support
Joel Jones, Deputy Director of Library Services
Heather Pedersen, Executive Assistant / Manager of Executive
Services
Margaret Perkins-McGuinness, Deputy Director for Philanthropy
Debbie Siragusa, Assistant Director / Chief Operating Officer
Kaite Stover, Director of Reader's Services
Deborah Stoppello, Director of Library Collections

*Full list of staff in attendance available by request

Browne called the meeting to order at 4:32 p.m.

Motion by Dominik to approve the minutes of the April 18, 2023, Regular Board meeting, April 20, 2023, Executive Committee meeting, and April 25, 2023, Special Board meeting. Second by Howard-Barnes. Approved unanimously.

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Request by Dominik to consider the Consent Agenda.

Motion by Dominik to approve the Consent Agenda items before the Board. Second by Snell. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for April 2023: Payroll (4/6/23 net cash \$309,409 plus taxes \$109,073) and (4/20/23 net cash \$363,730 plus taxes \$135,355) total amount of \$917,567; General Expense Payments including Checks (#10573-10782), in the amount of \$1,216,788. (LBM 4628)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for April 2023. (LBM 4629)

Motion by Snell to approve the recommendation of the Chief Executive to authorize the purchase of computers and peripherals from SHI International Corp. (“SHI”) at an amount not to exceed \$250,000. Second by Dominik. Approved unanimously. (LBM 4630)

LBM 4631, Authorization to Contract for Repairs and Waterproofing for the Roof at the Southeast Branch, was postponed until the June 20, 2023, Regular Board Meeting.

Kenney arrived at 4:35 p.m.

Kenney left at 4:37 p.m.

Discussing proposed revised Policy 104 (LBM 4632) ALA’s Library Bill of Rights, Herron clarified that this revised policy reflects changes made to the American Library Association’s Library Bill of Rights, amended in 2019.

Motion by Oñate-Greim to approve of the recommendation of the Chief Executive to authorize the formal adoption of the proposed revised Policy 104 Library Bill of Rights in accordance with Library Board Policy 002 as placed on the Policy Calendar in April 2023. Second by Dominik. Approved unanimously. (LBM 4632)

Browne recommended India Williams be appointed as the representative member of the Library Board to the Library Foundation Board. (LBM 4633)

Motion by Dominik to appoint India Williams as a representative member from the Board of the Kansas City Public Library to the Board of The Kansas City Public Library Foundation. Second by Snell. Approved unanimously. (LBM 4633)

Williams left at 5:01 p.m.

Herron introduced Kaite Stover, Director of Reader’s Services, to discuss the Summer Reading and Learning Program. Stover noted that this is the 8th year the Library has combined the program to include all ages – children, teens, and adults. In 2023, the Library had a record breaking year with 11,269 participants. Stover hopes to surpass that number

this year with help from our partners, Arvest Bank and IMLS. Events this year will include Pop in at the Park, Kids Café, Urban Bucket Brigade, and visits from several kids entertainers.

Discussing the Director's Report (LBM 4634), Herron highlighted National Library Week, celebrated April 23-29. Herron also highlighted that the Library held two back-to-back naturalization ceremonies.

Motion by Dominik to adjourn. Second by Kemper. Approved unanimously.

The meeting adjourned at 5:37 p.m.

Secretary

Date

ACTION ITEM – **CONSENT AGENDA**

June 20, 2023

Library Board Memo No. 4635

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Expenditure Authorization for May 2023

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2023: Payroll (5/4/23 net cash \$320,864 plus taxes \$114,263) and (5/18/23 net cash \$324,467 plus taxes \$115,155) total amount of \$874,749; General Expense Payments including Checks (#10783-10976), in the amount of \$1,724,950.

ATTACHMENTS: Vendors with Monthly Activity in Excess of \$5,000

SUMMARY: Payroll for May 2023 included two payroll periods in the total amount of \$874,749. When all currently active positions on the Table of Organization are filled, the Library's FTE count will be within the authorized level of 235.855 FTEs.

General expenses payments for May 2023, which include checks and bank transfer payments in the amount of \$1,724,950 have been reviewed and paid. The financial reports for May indicate the general areas of expenditure.

All financial records and details related to these expenditures are available in the Finance Office for inspection. Adoption of the above resolution will satisfy the Board's "due authorization" under Section 182.711(3) RSMo.

**Kansas City Public Library
Vendors with Activity in Excess of \$5000
For the Month of May 2023**

Vendor	Amount	Codes	Description
ABM Onsite Services	22,768.60 C	5641-Custodial-Contract	Building Cleaning Service
All Copy Products, Inc.	12,680.69 A	5561-Contracted Services-Software	CPI Invoices & Copier Leases
Amazon Capital Services Inc.	9,295.94	5520-Programming/Promotion-General	Summer Reading & Programming Supplies
Baker And Taylor	51,210.11 C	5400-Materials	
City Wide Maintenance Company	24,775.00 C	5641-Custodial-Contract	Janitorial Service for Branches
Clayton Holdings LLC	535,648.00 C	5685-Lease Purchase	Lease Purchase Payment - Central Library
Code Koalas	13,500.00 A	5561-Contracted Service-Software	Website Development and Maintenance - two months
Downtown Kansas City Council	40,918.75 C	5564-Contracted Service-Security	Central Security
Evergy	33,182.84 C	5600-Utilities	Electric
Horizon Arts Unlimited Image Quest Photography	10,102.50	5560-Contracted Services-General	Southwest High School Newspaper Digitization
Humana Insurance Company	170,052.46 P	2650-Medical Insurance Payable	Employee Health Insurance
ING 457	17,889.70 P	2600-Def Comp/TSA Payable	Employee Voluntary Deferred Compensation
ISOM Collective LLC	55,015.75 A	5710-Capital Outlay-Furniture	Patron & Reference Furniture
Kanopy LLC	5,796.00	5400-Materials	
KC School District - Retirement	253,658.85 P	2580-Retirement Deduction Payable	Employee Retirement
Mid-America Library Alliance (MALA)	8,103.90 C	5560-Contracted Services-General	Courier Services
Midwest Tape	38,288.05 C	5400-Materials	
Modern Litho Kansas City	9,491.87 C	5512-Printing/Production	Printing Cost for Calendar & Postcards
Overdrive	50,006.74 C	5400-Materials	
Paylocity Corporation	7,881.98 P	5561-Contracted Service-Software	Payroll Processing
Plaza Colonnade LLC	11,366.67 C	5650-Contracted Maintenance -Equipment	Operating Costs - Plaza Colonnade
Plaza Colonnade LLC	13,465.59 C	5600-Utilities	
SHI International Corp	45,807.02 A	5715-Capital Outlay-IT Equipment	SAN Equipment & Software
Twin City Security Inc.	33,572.00 A	5564-Contracted Services-Security	Branch Security
UMB Bank-Tax Saving Plan	8,246.45 P	2640-Tax Savings Plan Payable	Employee Tax Savings Contributions
Unite Private Networks LLC UPN	6,273.50 C	5630-Telecommunications	UPN WAN Monthly Charges
United States Postal Service	9,760.40 C	5510-Postage	
University Health	5,755.00 A	5520-Programming/Promotion-General	Peer Navigators at Bluford
VISA	56,965.98	Various	
		20,960.14 5520-Programming/Promotion-General	Programming Supplies, Summer Reading, & Patron Support
		7,409.07 5505-General Supplies	Logo Bags & other supplies
		5,705.78 5540-Registration-Conference	Library Conferences
		4,796.78 5560-Contracted Services-General	VISTA Cost Share, Expensify & Web Hosting
		4,280.71 5541-Travel/Mileage	Library Conferences Travel Expenses
		1,889.76 5507-Office Supplies	Chromebook Tote Bags & Supplies
		1,795.92 5510-Postage	Passport Envelopes & Stamps
		10,127.82 Various	Supplies, Food, Software, Advertising & Membership Dues
		56,965.98	
Water Service Dept.	5,009.08 C	5610-Water	
World Wide Technology LLC	24,393.37 A	5715-Capital Outlay-IT Equipment	E-Rate Network Equipment
	1,590,882.79		

*** Notes**

A - Board Action - Specifically approved by Board action.

C - Board Consent - Approved under a continuing contract or agreement by the Board.

P - Payroll - Payroll related Payments

All others are payments which in the aggregate exceed \$5,000 for month.

Library Board Memo No. 4636

TO: Board of Trustees, Kansas City Urban Public Library District
FROM: John Herron, Chief Executive
RE: Financial Reports for May 2023

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2023.

ATTACHMENTS: Combined Balance Sheet (All Fund Types)
Combined Statement of Revenues & Expenditures – General Fund
Combined Statement of Revenues & Expenditures All Fund Types
& Funds Held at GKCCF
Combined Statement of Revenues & Expenditures All Fund Types
Year-to-date
Special Accounts Report
Statements on endowment funds held by Community Foundation:
Kansas City Library Family of Funds – Statement of Financial
Position
Kansas City Library Family of Funds – Statement of Fund Activity
Summary Report on Contracted Operations

SUMMARY: The Combined Balance Sheet represents the Library's financial position (un-audited) on May 31, 2023. The library currently has approximately \$35.1 million in “Deposits and Investments” with a large portion of that amount invested in short-term securities. The "Current Year Surplus/Deficit" line displays a surplus of \$5,948,213 which is less than the year-to-date surplus of \$7,611,853 from last year primarily due to activity last year in the Capital Development and the receipt of a large bequest.

The Combined/Comparative Statement of Revenues and Expenditures (General Fund) reflects activity for the current and previous fiscal years. Operating revenues for the month totaled \$625,752 bringing the year-to-date total revenues to \$28,000,418 – 103.8% of budget. Total expenditures for the month were \$2,566,096, bringing the year-to-date expenditures to \$23,346,635 which represents 88.1% of budget. A summary schedule of the General Fund is presented below.

A Combined Statement of Revenues & Expenditures, All Fund Types & Funds Held at the Greater Kansas City Community Foundation (GKCCF) is presented in a monthly format (pg 11). This is an informational report as we have included accounts held at the GKCCF where the principal balance is controlled by or can be drawn and used by the Library.

The Special Accounts report details activity for all special accounts. The internal endowment fund currently stands at \$3,279,209. Additional funds are held for the Library by the Community Foundation as detailed in the attached statements.

GENERAL FUND SUMMARY

May-23

	Annual Budget	Year to Date	% of Budget	Prior Year	Changes
Property Taxes	25,804,378	26,254,122	101.74%	25,259,234	994,888
All Other Categories	1,171,198	1,746,296	149.10%	720,821	1,025,475
Total Revenues	26,975,576	28,000,418	103.8%	25,980,055	2,020,363
Salaries & Fringe Benefits	16,301,848	13,785,660	84.57%	12,305,781	1,479,879
All Other Categories	10,617,740	9,766,886	91.99%	8,456,272	1,310,614
Total Transfers & Expenses	26,919,588	23,552,546	87.49%	20,762,053	2,790,493

May – 11 of 12
months

92%

**KANSAS CITY PUBLIC LIBRARY
COMBINED BALANCE SHEET -- ALL FUNDS
May 31st, 2023**

	Governmental Fund			Enterprise Fund	Combined Totals	
	General	Other Governmental	Endowment	Parking Garage	5/31/2023	5/31/2022
ASSETS						
Deposits and Investments	19,850,246	11,429,947	3,280,421	580,913	35,141,527	31,582,471
Receivables (net of allowance for uncollectibles):				-		
Property Taxes	1,171,466	-	-		1,171,466	1,184,629
Due From Other Governments					-	
Other	81,801	(20,934)	-	18,613	79,480	88,855
Land	3,529,876	55,910	-	2,520,000	6,105,786	6,049,875
Other Capital Assets, net of depreciation	42,215,887	501,694	-	1,397,446	44,115,027	45,523,439
					-	
Total Assets	66,849,276	11,966,617	3,280,421	4,516,972	86,613,286	84,429,269
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts Payable	380,071	55,076	-	-	435,147	92,795
Accrued Salaries and Payroll Taxes	274,018	2,339	-	-	276,357	481,235
Deferred Revenue	915,704	2,000	-	-	917,704	752,695
Other Payables	43,394	(1,490)	-	-	41,904	323
Pension Payable	(77,560)	-	-	-	(77,560)	42,871
Increase/Decrease in Investment	(586)	-	-	-	(586)	(586)
Total Liabilities	1,535,041	57,925	-	-	1,592,966	1,369,333
Fund Equity:						
Investment in General Fixed Assets	45,745,771			3,917,446	49,663,217	51,577,367
Fund Balance:						
Reserved for Retirement System Contribution					-	
Reserved for Capital Expenditures	-	-	-	-	-	-
Reserved for Endowment			3,002,079		3,002,079	3,001,949
Reserved for Bond Issuance					-	
Unreserved:						
Designated for Compensated Absences	2,030,736	-			2,030,736	1,758,503
Designated for Tax Protest - General					-	
Designated for Capital Replacement		-	-	-	-	-
Undesignated (Deferred Revenue)	13,089,856	10,702,655	127,962	455,602	24,376,075	19,110,264
Current Year Surplus/(Deficit)	4,447,872	1,206,037	150,380	143,924	5,948,213	7,611,853
Total Fund Equity	65,314,235	11,908,692	3,280,421	4,516,972	85,020,320	83,059,936
Total Liabilities and Fund Equity	66,849,276	11,966,617	3,280,421	4,516,972	86,613,286	84,429,269

Note:
Unaudited

Kansas City Public Library

COMBINED STATEMENT OF REVENUES AND EXPENDITURES

FOR THE MONTH AND YEAR AS OF May 31st, 2023

	Budget	Current Month	Year to Date	% of Budget	Prior Year	Changes
Revenues						
Property Taxes						
4510 - CURRENT TAXES	23,282,878	92,513	23,127,935	99.33 %	21,785,955	1,341,980
4515 - PROTESTED TAXES	(200,000)	7,099	130,315	(65.16) %	462,449	(332,134)
4520 - BACK TAXES	1,200,000	126,107	1,321,225	110.10 %	1,355,769	(34,544)
4530 - IN LIEU OF TAXES	200,000	0	358,254	179.13 %	306,150	52,104
4540 - REPLACEMENT TAXES	1,120,000	0	1,261,175	112.60 %	1,224,078	37,097
4550 - FINANCIAL INSTITUTION TAXES	200,000	0	53,999	27.00 %	123,295	(69,296)
4560 - INTEREST DISTRIBUTION (County)	1,500	0	1,219	81.27 %	1,538	(319)
Total Property Taxes	25,804,378	225,719	26,254,122	101.74 %	25,259,234	994,888
Interest						
4570 - INTEREST ON INVESTMENTS	75,000	84,799	594,234	792.31 % (1)	75,172	519,062
Total Interest	75,000	84,799	594,234	792.31 %	75,172	519,062
Contributions						
4600 - CONTRIBUTION	200,000	5,732	84,567	42.28 %	99,178	(14,610)
Total Contributions	200,000	5,732	84,567	42.28 %	99,178	(14,610)
Charges for Services						
4700 - FINES AND FEES	5,000	693	7,039	140.78 %	4,946	2,092
4710 - PHOTOCOPYING AND PRINTING	45,000	1,595	18,894	41.99 %	15,281	3,612
4715 - AUTOMATED SYSTEM INCOME - FEES	159,360	1,328	158,032	99.17 %	207,921	(49,889)
4720 - DOCUMENT DELIVERY	1,500	22	339	22.60 %	373	(33)
4750 - CAFÉ SALES	15,000	0	0	0.00 %	0	0
4780 - ROOM RENTAL INCOME	70,000	14,811	90,194	128.85 % (2)	32,811	57,383
Total Charges for Services	295,860	18,449	274,498	92.78 %	261,332	13,165
State and Federal Funds						
4850 - E-RATE DISTRIBUTIONS	115,338	112,184	220,295	191.00 %	0	220,296
4860 - STATE GRANTS - STATE AID	165,000	82,168	164,336	99.60 %	54,691	109,644
4861 - STATE GRANTS - ART & ENTERTAINER AIDE	160,000	80,000	160,000	100.00 %	96,691	63,309
4865 - OTHER GRANTS						
Total State and Federal Funds	440,338	274,352	544,631	123.68 %	151,382	393,249
Others						
Miscellaneous	30,000	315	66,175	220.58 %	10,270	55,905
Postage Revenue	30,000	2,336	22,064	73.55 %	21,542	522
Passport Revenue	100,000	14,050	160,127	160.13 % (2)	101,945	58,182
Total Others	160,000	16,701	248,366	155.23 %	133,757	114,609
Total Revenues	26,975,576	625,752	28,000,418	103.80 %	25,980,055	2,020,363
Expenses						
Salaries						
Full-time Salaries	10,298,032	791,469	8,770,541	85.17 %	7,800,733	969,809
Part-time Salaries	1,984,110	124,199	1,451,032	73.13 %	1,467,702	(16,671)
Substitute	100,000	18,018	171,830	171.83 % (2)	114,008	57,821
Total Salaries	12,382,142	933,686	10,393,403	83.94 %	9,382,443	1,010,959
Fringe Benefits						
5330 - FICA	897,528	67,774	753,266	83.93 %	677,955	75,312
5331 - WORKER'S COMPENSATION	57,281	0	61,285	106.99 %	51,512	9,773
5333 - UNEMPLOYMENT	10,000	0	0	0.00 %	605	(605)
5334 - RETIREMENT	1,225,730	96,609	1,022,833	83.45 %	892,605	130,227

5335 - TAX SAVINGS PLAN						
5336 - HEALTH AND WELFARE INSURANCE	1,710,667	137,694	1,540,572	90.06 %	1,286,014	254,559
5337 - EMPLOYEE ASSISTANCE PROGRAM	7,000	1,307	8,540	122.00 %	5,692	2,849
5338 - PART TIME SUBSIDY	6,500	367	2,311	35.55 %	3,855	(1,546)
5340 - EDUCATIONAL ASSISTANCE	5,000	450	3,450	69.00 %	5,100	(1,650)
Total Fringe Benefits	3,919,706	304,201	3,392,257	86.54 %	2,923,338	468,919
Library Materials						
5400 - LIBRARY MATERIALS	1,732,500	142,498	1,794,603	103.58 %	1,711,932	82,672
5402 - FREIGHT-LIBRARY MATERIALS	2,500	12	605	24.20 %	868	(264)
5403 - LIBRARY MATERIALS PROCESSING	250,000	10,900	182,447	72.98 %	173,861	8,587
5404 - BINDERY/PRESERVATION	9,000	1,945	5,149	57.21 %	214	4,935
5405 - DIGITAL DATABASES	300,000	99	234,353	78.12 %	200,933	33,420
Total Library Materials	2,294,000	155,454	2,217,157	96.65 %	2,087,808	129,350
General Operating						
5500 - ADVERTISING	25,500	3,657	26,240	102.90 %	8,592	17,648
5501 - COST OF FOOD SALES	10,000	0	0	0.00 %	40	(40)
5505 - GENERAL SUPPLIES	84,400	13,851	119,708	141.83 %	(2) 105,560	14,148
5506 - COMPUTER SUPPLIES	22,199	0	28,117	126.66 %	20,751	7,366
5507 - OFFICE SUPPLIES	76,249	7,591	67,745	88.85 %	61,409	6,336
5508 - FURNITURE & EQUIPMENT (NON-CAPITALIZED)	36,000	5,172	67,437	187.33 %	(2) 54,620	12,817
5509 - BUSINESS MEETING - FOOD & SUPPLIES	28,399	2,120	20,845	73.40 %	26,188	(5,343)
5510 - POSTAGE	86,619	3,968	66,000	76.20 %	44,645	21,355
5512 - PRINTING/PRODUCTION	59,750	2,915	53,759	89.97 %	67,259	(13,500)
5513 - PRINTING EVENT CALENDAR	48,000	6,327	51,134	106.53 %	3,886	47,248
5520 - PROGRAMMING/PROMOTION - GENERAL	239,089	46,411	192,754	80.62 %	112,092	80,662
5521 - PROGRAMMING/PROMOTION - SPEAKER FEES & TRAVEL	117,000	2,192	29,291	25.04 %	45,181	(15,890)
5522 - PROGRAMMING/PROMOTION - FOOD & SUPPLIES	42,600	2,126	100,149	235.09 %	(2) 14,799	85,349
5530 - EXHIBITS	10,000	22	21,638	216.38 %	3,736	17,903
5533 - LEGAL SERVICES	49,999	8,618	68,627	137.26 %	48,909	19,718
5534 - AUDIT EXPENSES	50,000	0	78,105	156.21 %	47,483	30,621
5535 - PROFESSIONAL SERVICES - CONSULTING	121,500	2,800	174,730	143.81 %	(2) 133,741	40,991
5538 - BANKING CHARGES	22,500	2,224	24,288	107.95 %	20,385	3,902
5540 - REGISTRATION - CONFERENCE & CONTINUING EDUCATION	51,900	5,367	49,783	95.92 %	33,492	16,291
5541 - TRAVEL/MILEAGE	49,198	6,792	59,248	120.43 %	27,876	31,372
5545 - MEMBERSHIP DUES	35,885	434	33,549	93.49 %	23,624	9,925
5548 - RENTAL OF EQUIPMENT	6,299	4,742	25,678	407.65 %	12,803	12,875
5550 - IT HARDWARE MAINT & REPAIRS	178,606	206	174,441	97.67 %	165,652	8,789
5551 - IT SOFTWARE MAINT CONTRACTS/SERVICES	430,000	612	343,129	79.80 %	377,427	(34,298)
5552 - IT SOFTWARE - NON CAPITALIZED	79,000	5,810	59,468	75.28 %	56,857	2,611
5555 - ELECTRONIC CATALOGING	41,000	137	35,418	86.39 %	47,353	(11,934)
5558 - VEHICLE EXPENSES	27,000	2,295	45,836	169.76 %	23,083	22,752
5560 - CONTRACTED SERVICES - GENERAL	457,250	33,489	421,450	92.17 %	450,196	(28,747)
5561 - CONTRACTED SERVICES - SOFTWARE	735,262	52,620	565,572	76.92 %	626,902	(61,328)
5563 - CONTRACTED SERVICES - SPECIAL EVENTS - SECURITY	9,499	318	5,391	56.75 %	3,398	1,991
5564 - CONTRACTED SERVICES - SECURITY	786,072	82,892	635,715	80.87 %	569,933	65,783
5571 - RECRUITMENT	7,500	1,160	7,429	99.05 %	20,504	(13,076)
5590 - MISCELLANEOUS	0	6,367	78,262	0.00 %	30,169	48,094
Total General Operating	4,024,285	313,235	3,730,936	92.71 %	3,288,545	442,391
Building Operations and Maintenance						
5600 - UTILITIES	814,800	63,266	569,475	69.89 %	582,036	(12,561)
5610 - WATER	71,400	5,286	55,141	77.23 %	60,660	(5,519)
5620 - GAS	35,600	2,618	41,048	115.30 %	33,501	7,547
5630 - TELECOMMUNICATIONS	274,822	22,647	216,488	78.77 %	200,859	15,629
5640 - CUSTODIAL - NON CONTRACT	10,000	0	0	0.00 %	0	0
5641 - CUSTODIAL - CONTRACT	430,438	45,919	467,654	108.65 %	339,107	128,547
5648 - CONTRACT MAINTENANCE - BUILDING	49,000	6,457	94,695	193.26 %	(2) 67,092	27,602
5649 - CONTRACT MAINTENANCE - GROUNDS	80,000	11,320	82,707	103.38 %	76,771	5,936

5650 - CONTRACT MAINTENANCE - EQUIPMENT	194,413	22,733	134,413	69.14 %		119,913	14,501
5655 - MAINTENANCE & REPAIRS - BUILDING	120,000	14,919	203,706	169.76 %	(2)	115,914	87,792
5658 - MAINTENANCE & REPAIRS - GROUNDS	9,000	597	24,392	271.02 %		7,886	16,506
5660 - MAINTENANCE & REPAIRS - EQUIPMENT	90,000	14,596	250,194	277.99 %	(2)	165,439	84,755
5680 - INSURANCE	210,000	0	226,901	108.05 %		218,459	8,442
5685 - LEASE PURCHASE	551,296	535,648	551,296	100.00 %		545,992	5,304
5690 - PROPERTY RENTAL	68,886	1,500	63,847	92.69 %		63,036	811
5696 - PARKING - SPECIAL EVENTS	71,800	5,385	64,470	89.79 %		29,198	35,272
Total Building Operations and Maintenance	3,081,455	752,891	3,046,427	98.86 %		2,625,863	420,564
Capital Outlay							
5700 - CAPITAL OUTLAY - CONSTRUCTION & OTHER IMPROVEMENTS							
5710 - CAPITAL OUTLAY - FURNITURE & EQUIPMENT	500,000	53,951	489,865	97.97 %		61,227	428,638
5715 - CAPITAL OUTLAY - IT EQUIPMENT	300,000	42,678	76,590	25.53 %		8,558	68,033
5716 - CAPITAL OUTLAY - IT SOFTWARE							
5790 - DEPRECIATION							
Total Capital Outlay	800,000	96,629	566,455	70.81 %		69,785	496,671
Others							
5820 - GAIN/LOSS ON CAPITAL DISPOSAL	0	0	0			3,678	(3,678)
5825 - UNREALIZED GAIN/LOSS							
Total Others	0	0	0	0.00 %		3,678	(3,678)
Total Expenses	26,501,588	2,556,096	23,346,635	88.10 %		20,381,460	2,965,176
Transfers							
7100 - TRANSFER IN	(582,000)	0	(294,051)	50.52 %		(269,292)	(24,760)
7200 - TRANSFER OUT	1,000,000	0	499,962	50.00 %		649,885	(149,922)
Total Transfers	418,000	0	205,911	49.26 %		380,593	(174,682)
NET SURPLUS (DEFICIT)	55,988	(1,930,344)	4,447,872	7,944.33 %		5,218,002	(770,131)

(1) Increasing Interest Rates/Investment Gain

(2) Increased Operations

Kansas City Public Library

Combined Statement of Revenues and Expenditures (Including Funds Held at GKCCF)

All Fund Types - Month of 5/31/2023

	General	Endowment	Gifts/Grants*	Capital Project	Parking Garage	KCPL Foundation Held at GKCCF	TOTAL
Revenues							
Total Property Taxes	225,719.00	0.00	0.00	0.00	0.00	0.00	225,719.00
Total Interest	84,799.00	21,200.00	50,218.00	0.00	0.00	20,283.69	176,500.69
Total Contributions	5,732.00	10.00	19,677.00	0.00	0.00	0.00	25,419.00
Appeals and Other	2,732.00	10.00	427.00				
Smoliar Foundation Gift	3,000.00						
KCMO Summer Reading Gift			15,000.00				
Community Capital Fund			4,250.00				
Total Charges for Services	18,449.00	0.00	0.00	0.00	38,341.00	0.00	56,790.00
Total State and Federal Funds	274,352.00	0.00	67,596.00	0.00	0.00	0.00	341,948.00
E-Rate	112,183.88						
State Aide	82,167.68						
Athlete and Entertainer Aide	80,000.00						
VISTA Grant			67,595.99				
Total Others /Transfers	16,701.00	0.00	0.00	0.00	0.00	0.00	16,701.00
Total Revenues	625,752.00	21,210.00	137,491.00	0.00	38,341.00	20,283.69	843,077.69
Expenses							
Total Salaries	933,686.00	0.00	14,259.00	0.00	0.00	0.00	947,945.00
Total Fringe Benefits	304,201.00	0.00	1,392.00	0.00	0.00	0.00	305,593.00
Total Library Materials	155,454.00	0.00	11,262.00	0.00	0.00	0.00	166,716.00
Total General Operating	313,235.00	0.00	51,408.00	2,303.00	31,686.00	582.83	399,214.83
Total Building Oper.and Maint.	752,891.00	0.00	36,031.00	0.00	0.00	0.00	788,922.00
Total Capital Outlay	96,629.00	0.00	24,393.00	0.00	0.00	0.00	121,022.00
Total Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses	2,556,096.00	0.00	138,745.00	2,303.00	31,686.00	582.83	2,729,412.83

*Includes Swanson Sanders Fund Held at GKCCF

Kansas City Public Library
Combined Statement of Revenues and Expenditures
All Fund Types YTD May 31st, 2023

	General	Endowment	Gifts/Grants	Capital Development	Parking Garage	22-23 YTD	21-22 YTD
Revenues							
Property Taxes							
4510 - CURRENT TAXES	23,127,935	-	-	-	-	23,127,935	21,785,955
4515 - PROTESTED TAXES	130,315	-	-	-	-	130,315	462,449
4520 - BACK TAXES	1,321,225	-	-	-	-	1,321,225	1,355,769
4530 - IN LIEU OF TAXES	358,254	-	-	-	-	358,254	306,150
4540 - REPLACEMENT TAXES	1,261,175	-	-	-	-	1,261,175	1,224,078
4550 - FINANCIAL INSTITUTION TAXES	53,999	-	-	-	-	53,999	123,295
4560 - INTEREST DISTRIBUTION (County)	1,219	-	-	-	-	1,219	1,538
Total Property Taxes	26,254,122	-	-	-	-	26,254,122	25,259,234
Interest							
4570 - INTEREST ON INVESTMENTS	594,234	170,740	356,450	-	-	1,121,424	(299,284)
Total Interest	594,234	170,740	356,450	-	-	1,121,424	(299,284)
Contributions							
4600 - CONTRIBUTION	84,567	115	407,343	-	-	492,025	2,872,602
Total Contributions	84,567	115	407,343	-	-	492,025	2,872,602
Charges for Services							
4700 - FINES AND FEES	7,039	-	-	-	-	7,039	4,947
4710 - PHOTOCOPYING AND PRINTING	18,894	-	-	-	-	18,894	15,281
4715 - AUTOMATED SYSTEM INCOME - FEES	158,032	-	-	-	-	158,032	207,921
4720 - DOCUMENT DELIVERY	339	-	-	-	-	339	373
4750 - CAFÉ SALES	-	-	-	-	-	-	-
4755 - PARKING GARAGE OPERATING REVENUE	-	-	-	-	509,155	509,155	456,644
4780 - ROOM RENTAL INCOME	90,194	-	-	-	-	90,194	32,810
Total Charges for Services	274,498	-	-	-	509,155	783,653	717,976
State and Federal Funds							
4850 - E-RATE DISTRIBUTIONS	220,295	-	-	480,098	-	700,393	-
4855 - FEDERAL GRANTS	-	-	238,787	-	-	238,787	19,240
4860 - STATE GRANTS - STATE AID	164,336	-	-	-	-	164,336	54,691
4861 - STATE GRANTS - ART & ENTERTAINER AIDE	160,000	-	-	-	-	160,000	96,691
4862 - STATE GRANTS - LSTA	-	-	332,191	-	-	332,190	86,369
4863 - STATE GRANTS - OTHER	-	-	20,930	-	-	20,930	-
4865 - OTHER GRANTS	-	-	1,200,767	-	-	1,200,768	836,954
Total State and Federal Funds	544,631	-	1,792,675	480,098	-	2,817,404	1,093,945
Others							
Miscellaneous	66,175	-	-	-	-	66,175	10,637
4901 - POSTAGE REVENUE	22,064	-	-	-	-	22,064	21,541
4902 - PASSPORT REVENUE	160,127	-	-	-	-	160,127	101,945
Total Others	248,366	-	-	-	-	248,366	134,123
Total Revenues	28,000,418	170,855	2,556,468	480,098	509,155	31,716,994	29,778,596
Expenses							
Salaries							
5300 - FULL TIME SALARIES	8,770,541	-	229,780	-	-	9,000,321	8,002,050
5310 - PART TIME SALARIES	1,451,032	-	3,184	-	-	1,454,216	1,478,427
5319 - REPLACEMENT COMPENSATION	-	-	-	-	-	-	25,419
5320 - SUBSTITUTE	171,830	-	-	-	-	171,829	114,009
Total Salaries	10,393,403	-	232,964	-	-	10,626,366	9,619,905
Fringe Benefits							
5330 - FICA	753,266	-	17,501	-	-	770,767	695,718
5331 - WORKER'S COMPENSATION	61,285	-	-	-	-	61,286	51,512
5333 - UNEMPLOYMENT	-	-	-	-	-	(1)	605
5334 - RETIREMENT	1,022,833	-	16,026	-	-	1,038,860	912,023
5335 - TAX SAVINGS PLAN	-	-	-	-	-	-	-
5336 - HEALTH AND WELFARE INSURANCE	1,540,572	-	1,381	-	-	1,541,953	1,298,399
5337 - EMPLOYEE ASSISTANCE PROGRAM	8,540	-	-	-	-	8,540	5,692
5338 - PART TIME SUBSIDY	2,311	-	-	-	-	2,310	3,855
5340 - EDUCATIONAL ASSISTANCE	3,450	-	1,800	-	-	5,250	6,000
Total Fringe Benefits	3,392,257	-	36,708	-	-	3,428,965	2,973,804
Library Materials							
5400 - LIBRARY MATERIALS	1,794,603	-	87,129	-	-	1,881,734	1,752,800
5402 - FREIGHT-LIBRARY MATERIALS	605	-	-	-	-	604	869
5403 - LIBRARY MATERIALS PROCESSING	182,447	-	67	-	-	182,514	173,860
5404 - BINDERY/PRESERVATION	5,149	-	-	-	-	5,149	214
5405 - DIGITAL DATABASES	234,353	-	-	-	-	234,352	200,933
Total Library Materials	2,217,157	-	87,196	-	-	2,304,353	2,128,676

General Operating							
5500 - ADVERTISING	26,240	-	61	-	-	26,302	8,627
5501 - COST OF FOOD SALES	-	-	-	-	-	-	107
5505 - GENERAL SUPPLIES	119,708	-	1,023	-	-	120,731	105,993
5506 - COMPUTER SUPPLIES	28,117	-	557	-	-	28,674	24,806
5507 - OFFICE SUPPLIES	67,745	-	8,539	-	-	76,284	117,514
5508 - FURNITURE & EQUIPMENT (NON-CAPITALIZED)	67,437	-	4,445	-	-	71,882	57,040
5509 - BUSINESS MEETING - FOOD & SUPPLIES	20,845	-	1,165	-	-	22,010	26,783
5510 - POSTAGE	66,000	-	9,898	-	-	75,899	44,651
5512 - PRINTING/PRODUCTION	53,759	-	18,138	-	-	71,897	72,144
5513 - PRINTING EVENT CALENDAR	51,134	-	-	-	-	51,133	3,886
5520 - PROGRAMMING/PROMOTION - GENERAL	192,754	-	162,400	-	-	355,154	234,169
5521 - PROGRAMMING/PROMOTION - SPEAKER FEES & TRAVEL	29,291	-	35,272	-	-	64,563	82,378
5522 - PROGRAMMING/PROMOTION - FOOD & SUPPLIES	100,149	-	16,628	-	-	116,777	17,156
5530 - EXHIBITS	21,638	-	-	-	-	21,639	5,046
5533 - LEGAL SERVICES	68,627	-	-	16,635	-	85,262	48,909
5534 - AUDIT EXPENSES	78,105	-	-	-	-	78,104	47,483
5535 - PROFESSIONAL SERVICES - CONSULTING	174,730	-	-	4,423	-	179,154	134,128
5538 - BANKING CHARGES	24,288	-	-	-	-	24,288	20,385
5539 - LEGISLATIVE/GOVERNMENT							
5540 - REGISTRATION - CONFERENCE & CONTINUING EDUCATION	49,783	-	648	-	-	50,431	55,853
5541 - TRAVEL/MILEAGE	59,248	-	31,589	-	-	90,837	34,829
5545 - MEMBERSHIP DUES	33,549	-	115	-	-	33,664	23,624
5548 - RENTAL OF EQUIPMENT	25,678	-	4,491	-	-	30,168	12,802
5550 - IT HARDWARE MAINT & REPAIRS	174,441	-	-	-	-	174,442	165,653
5551 - IT SOFTWARE MAINT CONTRACTS/SERVICES	343,129	-	420	-	-	343,549	377,599
5552 - IT SOFTWARE - NON CAPITALIZED	59,468	-	9,240	-	-	68,708	57,724
5555 - ELECTRONIC CATALOGING	35,418	-	-	-	-	35,418	47,353
5558 - VEHICLE EXPENSES	45,836	-	9,669	-	-	55,504	129,072
5560 - CONTRACTED SERVICES - GENERAL	421,450	-	167,546	15,779	4,754	609,529	533,443
5561 - CONTRACTED SERVICES - SOFTWARE	565,572	-	-	-	-	565,573	626,902
5563 - CONTRACTED SERVICES - SPECIAL EVENTS - SECURITY	5,391	-	-	-	-	5,390	3,398
5564 - CONTRACTED SERVICES - SECURITY	635,715	-	-	-	-	635,715	569,932
5571 - RECRUITMENT	7,429	-	-	-	-	7,429	20,540
5580 - PARKING GARAGE OPERATING EXPENSES	-	-	-	-	334,747	334,747	311,182
5590 - MISCELLANEOUS	78,262	-	13,886	-	-	92,148	44,097
Total General Operating	3,730,936	-	495,730	36,837	339,501	4,603,005	4,065,208
Building Operations and Maintenance							
5600 - UTILITIES	569,475	-	-	-	-	569,475	582,037
5610 - WATER	55,141	-	-	-	-	55,141	60,659
5620 - GAS	41,048	-	-	-	-	41,048	33,501
5630 - TELECOMMUNICATIONS	216,488	-	290,401	-	-	506,890	350,232
5640 - CUSTODIAL - NON CONTRACT							
5641 - CUSTODIAL - CONTRACT	467,654	-	-	-	-	467,654	339,108
5648 - CONTRACT MAINTENANCE - BUILDING	94,695	-	-	-	730	95,425	67,409
5649 - CONTRACT MAINTENANCE - GROUNDS	82,707	-	-	-	-	82,707	76,606
5650 - CONTRACT MAINTENANCE - EQUIPMENT	134,413	-	-	-	-	134,413	119,913
5655 - MAINTENANCE & REPAIRS - BUILDING	203,706	-	-	-	-	203,706	115,914
5658 - MAINTENANCE & REPAIRS - GROUNDS	24,392	-	-	-	-	24,392	7,886
5660 - MAINTENANCE & REPAIRS - EQUIPMENT	250,194	-	1,919	-	-	252,113	165,439
5680 - INSURANCE	226,901	-	-	-	-	226,901	218,459
5685 - LEASE PURCHASE	551,296	-	-	-	-	551,296	545,992
5690 - PROPERTY RENTAL	63,847	-	-	-	-	63,847	63,036
5696 - PARKING - SPECIAL EVENTS	64,470	-	-	-	-	64,470	29,198
Total Building Operations and Maintenance	3,046,427	-	292,320	-	730	3,339,478	2,775,389
Capital Outlay							
5700 - CAPITAL OUTLAY - CONSTRUCTION & OTHER IMPROVEMENT							
5710 - CAPITAL OUTLAY - FURNITURE & EQUIPMENT	489,865	-	8,179	-	-	498,044	61,227
5715 - CAPITAL OUTLAY - IT EQUIPMENT	76,590	-	891,981	-	-	968,571	538,325
5716 - CAPITAL OUTLAY - IT SOFTWARE							
5720 - DEPRECIATION							
Total Capital Outlay	566,455	-	900,160	-	-	1,466,615	599,552
Others							
5820 - UNREALIZED GAIN/LOSS CAPITAL DIPOSAL							
5825 - UNREALIZED GAIN/LOSS							
Total Others	-	-	-	-	-	-	-
Total Expenses	23,346,635	-	2,045,078	36,837	340,231	25,768,782	22,162,534
Total Transfers	205,911	20,475	248,614	(500,000)	25,000	-	-
BEGINNING FUND BALANCE	15,120,593	3,130,041	5,990,041	4,712,614	4,373,048	33,326,337	27,870,478
NET SURPLUS (DEFICIT)	4,447,872	150,380	262,776	943,261	143,924	5,948,212	7,616,062
ENDING FUND BALANCE	19,568,465	3,280,421	6,252,817	5,655,875	4,516,972	39,274,549	35,486,540

Kansas City Public Library
Activity Report and Fund Balance for Special Accounts
As of May 31st, 2023

	Balance - Beginning Year To Date 7/1/2022	Receipts Year To Date 5/31/2023	Expenditure Year To Date 5/31/2023	Balance - Ending Year To Date 5/31/2023
GIFT GRANT FUNDS				
DEPARTMENT ACCOUNTS:				
1003 - MVSC-MISC	52,652.84	2,279.92	49.00	54,883.76
1004 - YOUTH-MISC	31,255.57	6,900.00	600.70	37,554.87
1005 - RISE-MISC	18,654.51	2,500.00	1,000.00	20,154.51
1006 - OUTREACH-MISC	2,683.16	(946.95)	6,417.38	(4,681.17)
1007 - BLUFORD-MISC	6,348.84	95.86	505.98	5,938.72
1008 - SOUTHEAST-MISC	20,016.11	7,090.47	290.97	26,815.61
1009 - NORTHEAST-MISC	(656.60)	0.00	0.00	(656.60)
1010 - PLAZA-MISC	4,365.44	389.55	0.00	4,754.99
1011 - WALDO-MISC	4,018.57	1,172.64	99.52	5,091.69
1012 - RUIZ-MISC	970.87	63.29	0.00	1,034.16
1013 - WESTPORT-MISC	18,243.64	176.89	0.00	18,420.53
1014 - TRAILS WEST-MISC	51,445.00	67.11	0.00	51,512.11
1015 - SUGAR CREEK-MISC	160.41	12.35	0.00	172.76
1016 - CENTRAL-MISC	7,032.92	263.34	0.00	7,296.26
1017 - DML-MISC	0.00	29,099.01	225.00	28,874.01
FRIENDS GIFTS				
2118 - Friends of the Library Branch Gift	7,087.46	0.00	0.00	7,087.46
FOTLBOOKSTOGIVE - FOTL-Books to Give 2022	21,925.00	0.00	23,916.38	(1,991.38)
HOTSPOTS-FOL - Hotspots - Friends of the Library Gift	(12,297.00)	12,297.00	0.00	-
DISTRIBUTIONS:				
5001 - Kauffman Book Fund	0.00	0.00	12,459.27	(12,459.27)
6000 - Helen Nelson Fund Distribution	(76,793.00)	76,793.00	13,000.00	(13,000.00)
SWANSON - Swanson Expenditure Fund	(3,750.00)	0.00	58,000.00	(61,750.00)
EMPLOYEE				
1808 - Employee Wellness	8,867.45	0.00	0.00	8,867.45
SPECIAL PROJECTS:				
1021 - Collection Enhancement	131,702.19	3,707.54	40,555.34	94,854.39
1022 - NEH Programming (Bradbury Speaker Series)	57,398.89	2,556.16	0.00	59,955.05
1023 - NEH Materials	14,535.42	1,084.15	0.00	15,619.57
1025 - Branch Programming	4,188.14	30.83	300.00	3,918.97
1026 - Planned Giving Project	2,057.34	0.00	0.00	2,057.34
1028 - Pellom McDaniels' Arts for Smarts Fund	1,454.56	0.00	0.00	1,454.56
1031 - Children's Book Fund Enhancement	107,569.51	3,538.15	0.00	111,107.66
1036 - Theis-Kimball Special Collection	2,198.07	71.61	0.00	2,269.68
1037 - NEH 03 Local History	30,754.72	3,498.74	0.00	34,253.46
1040 - Library Art Fund	53,299.03	507.36	0.00	53,806.39
1051 - Earth Sciences Gift	(200.00)	0.00	0.00	(200.00)
1130 - Barney Karbank Fund for Children's Literature - Central	614.44	0.00	72.05	542.39
1200 - Greenwood Society	(22,923.47)	18,500.00	0.00	(4,423.47)
150th - 150 ANNIVERSARY	0.00	0.00	5,244.76	(5,244.76)
1900 - Misc & One Time Gifts	(8,823.37)	129,523.58	0.00	120,700.21
2119 - GKCCF-2023 COVID RESPONSE	0.00	50,000.00	0.00	50,000.00
5801 - KUHALL-STORIES FOR ALL-2021	0.00	7,000.00	0.00	7,000.00
AMERDREAM - American Dream Literacy Initiative Project-ALA	3,240.09	0.00	3,240.09	-
ARCHIVEIT - Internet Archive's Community Webs Program - Travel Reimb.	0.00	2,200.00	384.96	1,815.04
ARPA Staffing Funds - ARPA Staffing Funds - MO State Library	(86,310.81)	144,971.51	58,660.70	-
ART-MISC - Misc Art Grant Gifts	5,000.00	0.00	0.00	5,000.00
ART18STERN - Public Art Exhibition/KC Art Inst 2018 - Stern Fdn Grant	9,067.49	0.00	9,067.49	-
ARTINVENTORY - Art Inventory System Stern Foundation Grant	6,881.38	0.00	1,890.00	4,991.38
ArtsMW-NEABigRead-22 - Arts Midwest	10,910.37	4,000.00	0.00	14,910.37
BCOR-General - Building a Community of Readers - General Grant	14,778.09	0.00	1,440.37	13,337.72
BIGREAD2022-MISC - Big Read 2022 Miscellaneous	6,114.95	0.00	700.00	5,414.95
BLOCH-ECF-DIGINCLUSI - Bloch and Block ECF Digital Inclusion	267,804.40	0.00	59,867.32	207,937.08
BLURENO - Bluford Branch Renovations	0.00	0.00	600.00	(600.00)
BOBDAY - Bob Day Lecture Series	4,041.89	0.00	0.00	4,041.89
BOOKFEST2023 - BOOKFEST 2023 - Heartland Book Festival	0.00	80,000.00	4,742.00	75,258.00
CACIKAUFFMAN - Community Access Card Initiative - Kauffman Grant	652.99	0.00	652.99	-

CACINSF - National Science Foundation Award - Univ KS	(1,111.80)	93,586.00	30,300.74	62,173.46
CRADLE - CRADLE OF ENTREPRENEURS - Regnier Family Foundation Grant	22,238.08	0.00	0.00	22,238.08
CSLP - Cooperative Summer Library Program Materials Grant	1,690.00	1,903.40	1,690.00	1,903.40
CTTCOMMUNITY - Courtney S Turner Trust Grant - Community Programming	140,000.00	25,000.00	140,000.00	25,000.00
DIGFELLOW - Digital Inclusion Fellowship NTEN Grant	(1,498.25)	0.00	(1,498.25)	-
DIGHISTORY - Digital History Awards	6,060.43	0.00	0.00	6,060.43
DIGINCHOTLINE-GKCCF - Digital Inclusion Hotline Grant - GKCCF	34,711.78	0.00	51,875.99	(17,164.21)
DIGSUMMIT - Digital Inclusion Summit	7,995.37	0.00	2,924.23	5,071.14
DIGURBAN - Digitize the Urban Renewal Exhibition	5,500.00	0.00	0.00	5,500.00
ECF-CHROMEBOOKS - Emergency Connectivity Fund - Chrome Books	(714,250.44)	681,849.84	290,419.10	(322,819.70)
EISNER-MATERIALS-NE - Eisner Grant Project 2021 Northeast Graphic Novels	(1,665.45)	0.00	334.55	(2,000.00)
GEORGEAUDIO - Audiobooks - Daryl George Trust	1,189.05	1,016.19	0.00	2,205.24
GG-GENERAL - Gifts/Grants - General	153,653.15	328,883.48	90,464.40	392,072.23
GOOGLE-TECHACCDIGINC - Tech Access & Digital Inclusion Google Grant 2020-2021	964.16	0.00	964.16	-
GOOGLE2021-TRAINTTECH - Google Fiber KC 2021 Training Tech	4,156.17	0.00	4,156.17	-
HALL - Hall Family Foundation Grant	17,276.75	0.00	66.47	17,210.28
HALL-MGCITY - Hall Foundation - Making a Great City Series	16,871.61	0.00	0.00	16,871.61
HFF PEERS 2022 - HFF Peers at Bluford 2022	0.00	67,500.00	58,524.14	8,975.86
HFF-SRLP-2021 - Summer Reading & Learning Program - Hall Family Foundation	5,080.27	0.00	4,317.53	762.74
HISTORYBOOK - Bruce Mathews History Book Project - WTK Foundation Grant	50,000.00	0.00	5,000.00	45,000.00
HOMELESS-RS - Homelessness Trust Fund Grant - Reconciliation Services	335.08	0.00	335.08	-
IMLS-APP-DIGINCL - IMLS - Accelerating Promising Practices Digital Inclusion Cohort	(268,665.93)	488,089.00	76,582.20	142,840.87
IMLS-ASTC-Immunity - IMLS ASTC Communities for Immunity	28,357.89	23,980.20	52,338.09	-
IMLS-CIRCLES - IMLS NLG 2017 for Learning Circles in Public Libraries	43,570.35	0.00	43,570.35	-
IND-FLYNN-OUTREACH - Judith & Matt Flynn Outreach Donation	3,319.09	21,429.00	21,748.41	2,999.68
KAUFFMAN2022 - Kauffman Grant 07/01/21 through 06/30/22	0.00	390,000.00	195,000.00	195,000.00
KCDIG-GKCCF - KC Digital Inclusion Grant - GKCCF 2013-2014	18,132.58	0.00	18,132.58	-
KCDIG16GKCCF - KC Digital Inclusion Fund GKCCF Grant	(523.29)	0.00	(523.29)	-
KCDIGLEARN-GOOGLE - KC Digital Learn 2019-2020 Google Grant	10,096.52	0.00	10,096.52	-
KCDML_Titos - KCDML Love Tito's	8,000.00	0.00	8,000.00	-
LEGO-STEM - Lego/Stem Project	3,543.37	0.00	193.42	3,349.95
LSTA-CARES9856 - LSTA - Cares Act Grant #9856	18,665.81	0.00	18,665.81	-
LSTA-CARESACT-CRF35 - LSTA - Cares Act CRF35 - Broadband Funding Grant	24,815.28	0.00	24,815.28	-
LSTA-DIG8973 - LSTA Digital Imaging Grant #8973	5,852.10	0.00	5,852.10	-
LSTA-DIGIMAG2020 - LSTA Digital Imaging Grant 2020-LSD0-DIG20-KCPL	2,500.26	0.00	2,500.26	-
LSTA-SHOWMESTEP9442 - LSTA Show Me Steps #9442	(1,707.54)	0.00	(1,707.54)	-
LSTA-SPOTLIGHT 2022 - LSTA-SPOTLIGHT 2022- English Basics	0.00	3,602.33	2,280.55	1,321.78
LSTA-SPOTLIGHT2023 - LSTA-SPOTLIGHT 2023 - Environmental Literacy	0.00	0.00	4,374.05	(4,374.05)
LSTA-SPOTLIGHT-KCLX - LSTA - Spotlight KCLX -Youth Funds	(621.95)	9,306.00	8,684.05	-
LSTA-SRP2021 - LSTA - SRP 2021	(18.20)	0.00	(18.20)	-
LSTA-SUMREAD-2022 - LSTA Summer Reading 2022	(4,574.54)	20,000.00	15,425.46	-
LSTA-SUMREAD-2023 - LSTA Summer Reading 2023	0.00	0.00	2,657.43	(2,657.43)
LSTA-SUMREAD-9669 - LSTA Summer Reading #9669	5,500.00	0.00	5,500.00	-
LSTADIGLEARN - LSTA Digital Learning Software and Equipment Grant #8982	6,916.95	0.00	6,916.95	-
LSTATTECH8628 - LSTA - Technology Ladder Grant #8628 Southeast	3,213.00	0.00	3,213.00	-
LSTATL070-DEVICES-21 - LSTA - Tech Ladder Circulating Devices	(2,694.25)	0.00	(2,694.25)	-
MARC SWMD Bailer - MARC SWMD Bailer	0.00	3,612.00	14,542.01	(10,930.01)
MAYAANGELOUBOOKAWARD - Maya Angelou Book Award	(3,089.99)	9,000.00	10,331.78	(4,421.77)
MENOCAL - Maria Rosa Menocal Public Lecture Series Gift	71,798.60	0.00	0.00	71,798.60
MO-CNCS - Match MO-CNCS AmeriCorps DigitalCorps 2022	0.00	0.00	0.00	-
MO-CNCS AmeriCorps - MO-CNCS AmeriCorps DigitalCorps 2022	0.00	19,027.05	43,155.76	(24,128.71)
MO-CNCS Subsite - AMCORPVISTA- Subgrantee Site Fees, Non-Fed	0.00	29,966.00	3,652.32	26,313.68
MOSLStrMO-Mobile-21 - Mobile Services in Kansas City	(111,704.62)	175,792.00	29,619.17	34,468.21
MVRCLUB - Missouri Valley Room Club	31,426.08	2,750.00	8.54	34,167.54
PAOPERATING - Public Affairs Operating Expense Grant	(224.33)	0.00	(224.33)	-
PICKETT - Anola Pickett Collection	152.48	0.00	152.48	-
PLA-Intern - PLA Intern	935.91	0.00	935.91	-
PROLIT2023 - PROLIT-2023-Financial Literacy	0.00	6,000.00	0.00	6,000.00
RACOR-GKCCF - GKCCF - Raising a Community of Readers	21,521.98	0.00	10,570.60	10,951.38
REACHHTC-CENSUS - Increasing Capacity to Reach HTC Communities-Census Equity Fund GKCCF	889.45	0.00	889.45	-
RIHLTH-CPSC - Refugee and Immigrant Health Education - CPSC Grant	17,724.76	0.00	0.00	17,724.76
ROBOTICS - 2018-2019 KC STEM Alliance First Robotics Grant Award	550.00	0.00	550.00	-
SEDIGMEDLAB - Southeast Digital Media Lab - Kansas City Power & Light Gift	3,092.50	0.00	3,092.50	-
SOSLAND-YFE-2022 - SOSLAND-YFE-2022	0.00	25,000.00	7,576.70	17,423.30
SPRINT-1MIL-DIGINCL - Sprint Foundation 1 Million Project Digital Inclusion Initiative GKCCF	50,000.00	0.00	0.00	50,000.00

SRLP-MISC - Summer Reading/Learning Miscellaneous	20,731.31	31,549.87	22,508.26	29,772.92
SS-WEWERS - Speaker Series - Frank and Helen Wewers Gift	5,000.00	0.00	0.00	5,000.00
STERNMARDIKEBENTON21 - Stern Foundation Mardike-Benton Grant	(1,762.40)	0.00	(1,762.40)	-
SUMREAD-2017 - Summer Reading 2017	(1,338.50)	0.00	(1,338.50)	-
SWHS-MVSC - SWHS Special Collection Fund	0.00	9,248.66	9,248.66	-
TREATYOURSLF - National Network of Libraries of Medicine Treat Yourself	(1,484.20)	0.00	(1,484.20)	-
UWAY-CHOICE - United Way/Choice Neighborhood Initiative Grant	3,019.64	0.00	3,019.64	-
VETERAN-MHC - Veteran Writing Workshop - MO Humanities Council	653.66	0.00	653.66	-
VISTA - Corporation for National and Community Service VISTA Grant	(74,262.07)	198,000.00	53,576.75	70,161.18
WRITELETTERS - WRITELETTERS	2,500.00	0.00	2,500.00	-
WritersForReaders - Writers For Readers	33,580.28	74,087.02	51,674.33	55,992.97
WTK-WIKIPEDIAN-2021 - Wikipedian In Residence - William T Kemper Foundation Grant	(14,551.63)	0.00	22,643.23	(37,194.86)
KCPL FUNDS HELD AT GKCCF				
7033 - Endowment for Strategic Initiatives	4,936,686.92	356,449.98	13,885.39	5,279,251.51
Total GIFT GRANT FUNDS	5,422,956.79	3,686,071.13	1,805,437.52	7,303,590.40
ENDOWMENT ACCOUNT DETAIL:				
7001 - Interest	21,744.13	169,529.68	21,744.12	169,529.69
7002 - Theis-Kimball (Restri)	10,233.84	0.00	0.00	10,233.84
7004 - Retro Coll Development	527,559.94	0.00	0.00	527,559.94
7005 - NEH/Friends Prog.&Materials	365,296.55	0.00	0.00	365,296.55
7006 - NEH Materials	154,934.50	0.00	0.00	154,934.50
7007 - Children's Book Fund	505,631.80	115.00	0.00	505,746.80
7009 - Foreign Language	65.79	0.00	0.00	65.79
7010 - Ramos Collection	2,279.73	0.00	0.00	2,279.73
7012 - NEH 03 Local History	500,000.00	0.00	0.00	500,000.00
7013 - Branch Services	4,405.66	0.00	0.00	4,405.66
7014 - Library Outreach	2,008.14	0.00	0.00	2,008.14
7015 - L.H. Bluford	7,034.22	0.00	0.00	7,034.22
7016 - Southeast	12,928.31	0.00	0.00	12,928.31
7017 - North-East	807.90	0.00	0.00	807.90
7018 - Plaza	55,670.24	0.00	0.00	55,670.24
7019 - Waldo	24,671.89	0.00	0.00	24,671.89
7020 - Ruiz	9,045.39	0.00	0.00	9,045.39
7021 - Westport	25,279.47	0.00	0.00	25,279.47
7022 - Trails West	3,871.89	0.00	0.00	3,871.89
7023 - Sugar Creek	1,765.30	0.00	0.00	1,765.30
7024 - Special Coll. Staff	4,276.03	0.00	0.00	4,276.03
7026 - Robert Lund Memorial	5,718.83	0.00	0.00	5,718.83
7027 - Doris Threatt Memorial	6,665.51	0.00	0.00	6,665.51
7028 - Fine Arts Endowment	72,505.56	0.00	0.00	72,505.56
7029 - Central Library Oper.	37,633.03	0.00	0.00	37,633.03
7031 - William L Lee Trust	181,334.66	1,268.89	0.00	182,603.55
7032 - Daryl George Trust	145,222.59	0.00	0.00	145,222.59
7050 - ENDOWMENT - General	441,448.40	0.00	0.00	441,448.40
Total ENDOWMENT ACCOUNT DETAIL	3,130,039.30	170,913.57	21,744.12	3,279,208.75
CAPITAL DEVELOPMENT PROJECTS:				
4500 - RFID Equipment Project	(8,985.00)	8,985.00	0.00	-
4600 - Capital Development - General	1,011,761.75	2,559,837.26	8,985.00	3,562,614.01
BLUFORD-PROSPECT - BLUFORD-3020 PROSPECT	0.00	0.00	18,808.86	(18,808.86)
BLUFORD-WABASH - BLUFORD - WABASH LOTS	0.00	0.00	18,028.50	(18,028.50)
E-Rate NW Equip FY22 - E-RATE Network Equipment FY22	0.00	480,097.56	891,980.76	(411,883.20)
NE-RENO - Northeast Renovation	2,059,837.26	0.00	2,059,837.26	-
Total CAPITAL DEVELOPMENT PROJECTS	3,062,614.01	3,048,919.82	2,997,640.38	3,113,893.45

KANSAS CITY LIBRARY FAMILY OF FUNDS
STATEMENTS OF FINANCIAL POSITION
MANAGEMENT REPORT
APRIL 30, 2023

	KCPU00 ^(A)	KAUF00 ^(B)	NELS05 ^(C)	INGR00 ^(D)	SWAN06 ^(E)	TOTAL	JUNE 30, 2022
<u>ASSETS</u>							
Cash and Investments	\$ 388,691.67	\$ 5,314,641.73	\$ 1,311,051.73	\$ 245,265.21	\$ 5,279,251.51	\$ 12,538,901.85	\$ 11,763,245.75
TOTAL ASSETS	\$ 388,691.67	\$ 5,314,641.73	\$ 1,311,051.73	\$ 245,265.21	\$ 5,279,251.51	\$ 12,538,901.85	\$ 11,763,245.75
<u>LIABILITIES & FUND BALANCE</u>							
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES	-	-	-	-	-	-	-
FUND BALANCE	388,691.67	5,314,641.73	1,311,051.73	245,265.21	5,279,251.51	12,538,901.85	11,763,245.75
TOTAL LIABILITIES & FUND BALANCE	\$ 388,691.67	\$ 5,314,641.73	\$ 1,311,051.73	\$ 245,265.21	\$ 5,279,251.51	\$ 12,538,901.85	\$ 11,763,245.75

^(A) KCPU00 = Kansas City Public Library Foundation is the operating fund and a supporting organization of GKCCF.

^(B) KAUF00 = Ewing Kauffman Book Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(C) NELS05 = Helen H. Nelson Endowment Fund for the Kansas City Library is a GKCCF field of interest fund for the benefit of the Kansas City Public Library.

^(D) INGR00 = Robert P. Ingram Literacy for Life Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(E) SWAN06 = Swanson Sanders Strategic Endowment Fund is an unrestricted agency fund designated for the benefit of the Kansas City Public Library.

**KANSAS CITY LIBRARY FAMILY OF FUNDS
STATEMENTS OF FUND ACTIVITY
MANAGEMENT REPORT
FOR THE TEN MONTH PERIOD JULY 1, 2022 - APRIL 30, 2023**

	KCPU00 ^(A)	KAUF00 ^(B)	NELS05 ^(C)	INGR00 ^(D)	SWAN06 ^(E)	TOTAL	FISCAL YEAR ENDED JUNE 30, 2022
INCOME							
Contributions	\$ 25,126.87	\$ -	\$ -	\$ -	\$ -	\$ 25,126.87	\$ 1,712,500.00
Interest Income	5,982.24	4,889.76	735.38	6.88	42,664.47	54,278.73	31,729.25
Dividend Income	1,114.95	76,725.87	28,746.02	3,737.69	46,228.31	156,552.84	224,204.95
Other Income/(Loss)	5,153.45	255,249.76	66,285.70	12,347.14	267,557.20	606,593.25	(1,955,267.97)
TOTAL INCOME/(LOSS)	37,377.51	336,865.39	95,767.10	16,091.71	356,449.98	842,551.69	13,166.23
EXPENSE							
Grants	-	-	-	-	-	-	28,340.25
Project Expenditures	6,029.42	-	7,366.72	-	500.56	13,896.70	13,018.15
Administrative Fees	3,017.65	13,455.92	21,157.08	1,983.41	13,384.83	52,998.89	67,941.26
TOTAL EXPENSE	9,047.07	13,455.92	28,523.80	1,983.41	13,885.39	66,895.59	109,299.66
NET INCOME/(EXPENSE)	28,330.44	323,409.47	67,243.30	14,108.30	342,564.59	775,656.10	(96,133.43)
BEGINNING FUND BALANCE - JUL 1	360,361.23	4,991,232.26	1,243,808.43	231,156.91	4,936,686.92	11,763,245.75	11,859,379.18
ENDING FUND BALANCE	\$ 388,691.67	\$ 5,314,641.73	\$ 1,311,051.73	\$ 245,265.21	\$ 5,279,251.51	\$ 12,538,901.85	\$ 11,763,245.75

^(A) KCPU00 = Kansas City Public Library Foundation is the operating fund and a supporting organization of GKCCF.

^(B) KAUF00 = Ewing Kauffman Book Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(C) NELS05 = Helen H. Nelson Endowment Fund for the Kansas City Library is a GKCCF field of interest fund for the benefit of the Kansas City Public Library.

^(D) INGR00 = Robert P. Ingram Literacy for Life Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

^(E) SWAN06 = Swanson Sanders Strategic Endowment Fund is an unrestricted agency fund designated for the benefit of the Kansas City Public Library.

**Kansas City Public Library
Summary Report on Contracted Operations
Year-To-Date**

Central Library Parking Garage			
	<u>5/31/2023</u>	<u>5/31/2022</u>	Changes *
Revenue	\$ 509,155	\$ 456,644	\$ 52,511
Expense	\$ 340,231	\$ 311,182	\$ 29,049
Transfers	\$ 25,000	\$ -	\$ 25,000
Net Surplus / (Deficit)	\$ 143,924	\$ 145,462	\$ (1,538)
Capital Maint./Equip.	\$ -	\$ -	\$ -
Ave.Monthly Parkers	476	485	(9)

Nine Muses Library Coffee Shop				
	<u>5/31/2023</u>		<u>5/31/2022</u>	
	Month	Year to Date	Month	Year to Date
Revenue	\$ -	\$ -	\$ -	\$ -
Expense	\$ -	\$ -	\$ -	\$ -
Net Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ -
Customer Count	-	-	-	-
Ave/Customer	\$ -	\$ -	\$ -	\$ -

Auxiliary Post Office							
	<u>Actual YTD May 2023</u>				<u>Budget 2022/2023</u>		<u>YTD 5/31/22</u>
	<u>Bluford</u>	<u>Northeast</u>	<u>Sugar Creek</u>	<u>Total</u>	<u>Total</u>	<u>% Budget</u>	<u>Total</u>
Revenue	9,269.84	8,719.70	4,073.88	22,063.42	30,000.00	73.5%	21,541.31
Expense*	1,814.40	1,246.60	2,800.40	5,861.40	7,000.00	83.7%	6,423.18
Net Surplus / (Deficit)	7,455.44	7,473.10	1,273.48	16,202.02	23,000.00	70.4%	15,118.13

Passport Services								
	<u>Actual YTD May 2023</u>					<u>Budget 2022/2023</u>		<u>YTD 5/31/22</u>
	<u>Ruiz*</u>	<u>Westport*</u>	<u>Trails West*</u>	<u>Sugar Creek</u>	<u>Total</u>	<u>Total</u>	<u>% Budget</u>	<u>Total</u>
Revenue	63,419.40	44,054.75	29,732.45	22,920.50	160,127.10	100,000.00	160.1%	101,944.45
Expense*	6,699.65	2,881.30	1,356.05	2,800.40	13,737.40	14,000.00	98.1%	12,255.56
Net Surplus / (Deficit)	56,719.75	41,173.45	28,376.40	20,120.10	146,389.70	86,000.00	170.2%	89,688.89

*Direct expenses only - no personnel cost

ACTION ITEM – **CONSENT AGENDA**

June 20, 2023

Library Board Memo No. 4637

TO: Board of Trustees, Kansas City Urban Public Library District
FROM: John Herron, Chief Executive
RE: Authorization for Expenditures Exceeding \$50,000

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors for FY 2023 – 2024 and ratify FY 2022 – 2023 expenses that exceeded estimates.

ATTACHMENT: List of Expenditures Exceeding \$50,000

POLICY / STRATEGIC GOAL IMPACT: The recommended action is consistent with the Library's policies on procurement (*Policy 531-Procurement*).

SUMMARY: Beginning in July 2010, the Kansas City Public Library implemented a purchase order system to help the Library manage costs and improve efficiency. This purchase order system allows staff to identify vendors with expenses that may exceed \$50,000 annually. Pursuant to the Library's procurement policy, a list of these vendors will be brought to the Board for payment and/or contract authorization.

Vendor	Description	Amount	Bid Information
ABM Onsite Services	Authorize payment of janitorial maintenance costs and supplies for Central Library and Annex. Annual estimate not to exceed. No significant increase in spending over the current year.	\$273,000	The vendor was selected through a formal bid process in 2022. This is the second year of a three-year optional contract.
Central Parking System of Missouri, LLC/SP+ Parking	Authorize payments for pass-through patron parking garage validations. Annual estimate not to exceed. The current estimate includes a 22% increase over current spending due to increased activity. This also includes the employee parking.	\$90,300	Special Circumstances Exemption - existing contract. We plan to bid at a future date.
City Wide Maintenance Company, Inc.	Authorize payment of janitorial maintenance costs and supplies for Bluford, North-East, Plaza, Southeast, Westport, Waldo, Trails West, and Ruiz. Annual estimate not to exceed. The current estimate is a 9% increase over current year spending for additional services.	\$273,000	The vendor was selected through a formal bid process in 2022. This is the second year of a three-year optional contract.
Clayton Holdings, LLC	Authorize annual lease payment for 2016 capital refinancing for the Central Library. Actual estimate not to exceed.	\$556,312	Exempt – Existing Lease Purchase Agreement. This is the eighth year of a ten- year lease agreement.
Downtown Kansas City Council	Authorize payment for security services for Central. Annual estimate not to exceed. No significant increase in spending from the prior year.	\$322,000	Exempt - Non-profit organizations that provide goods or services that support the Library’s mission or activities.
Evergry	Authorize payment for electricity for Central, Annex, Bluford, Waldo, Southeast, North-East, Westport and Ruiz locations. Annual estimate not to exceed. The current estimate is a nominal decrease from the prior year’s estimate based on usage.	\$573,000	Exempt - Sole Source
Humana Medical	Authorize payment for employee health insurance. Includes employees' paid portion. Six month estimate not to exceed.	\$900,000	Exempt – Insurance. A new contract will be signed in FY24 as Humana is leaving the group insurance environment.

Hunter Brothers Lawn Service LLC	Authorize payment for snow removal and lawn services. Annual estimate not to exceed. No significant increase from the amount approved in the prior year.	\$80,000	The vendor was selected through a formal bid process in 2022. This is the second year of a three-year optional contract.
Kansas City, MO Water Service Department	Authorize payment for water for Central, Annex, Bluford, Waldo, Southeast, North-East, Westport and Ruiz. Annual estimate not to exceed. The current estimate includes a 20% increase based on current estimated usage.	\$73,000	Exempt - Sole Source
Littler Mendelson PC	Authorize expenditure of budgeted funds for legal services that may be provided to the Library as needed. Annual estimate not to exceed.	\$60,000	Exempt – Legal Services
Long Time Coming, LLC	Authorize payment for lease of Outreach Facility. Annual estimate not to exceed. Lease payment has increased by 2% from last year’s expense, per lease agreement. Long Time Coming is a WBE vendor.	\$52,680	Exempt – Seven-year lease agreement, beginning December 2019, with an option to renew the lease for an additional five years.
Mid-America Library Alliance (MALA)	Authorize payment for courier services between Library branches. Annual estimate not to exceed. No significant increase in cost from the prior year.	\$110,405	Special Circumstances Exemption— Workflow considerations make it impractical to consider another vendor currently. We plan to bid at a future date.
Modern Litho Kansas City, LLC	Authorize payment for printing services for Public Affairs and Philanthropy (including special events calendars). Annual estimate not to exceed. No significant increase in cost from current spending.	\$160,000	Special Circumstances Exemption— We plan to bid this fiscal year. The vendor was originally selected through a formal bid process in 2016.
Paylocity	Authorize payment for Human Resources and Payroll Software Solution. Annual estimate not to exceed. This includes a 38% increase for 3 additional modules purchased as well as a full year of costs. The initial contract included 3 free months.	\$80,000	Exempt - The vendor was selected through a formal bid process in 2021 with the contract beginning in 2022. This is the second year of a three-year contract.

Plaza Colonnade, LLC	Authorize payment for operating cost reimbursements as detailed in the lease agreement with Plaza Colonnade, LLC. Annual estimate not to exceed. This is an approximate 3% increase compared to last year's estimate per the contract.	\$138,447	Exempt - Special Circumstances - Existing Lease Agreement
Plaza Colonnade, LLC	Authorize payment for electricity expenses for Plaza as detailed in the lease agreement with Plaza Colonnade. Annual estimate not to exceed.	\$100,000	Exempt - Special Circumstances - Existing Lease Agreement
RSM US, LLP	Authorize payment for managed IT services. Annual estimate not to exceed. The current estimate is a decrease of 15% due to refining the service footprint that RSM provides and shifting some work to Library staff.	\$168,000	Special Circumstance Exemption requested - a bid exemption is requested this year while the Library evaluates its current IT needs and makes plans for seeking bids for these services. RSM has provided managed IT services to the Library since 2017.
Sirsi-Dynix	Authorize payment for hosted automation system for Library and KC-LSP. Annual estimate not to exceed. Decrease of 13% over last year's estimate due to contract negotiations completed in July.	\$282,240	Exempt - Special Circumstances – this is the first year of a five year contract.
Socket Telecom, LLC	Authorize payment for Voice over Internet (“VoIP”) hosted phones services (for approximately 300 phones), which allows messaging through the Internet. Annual estimate not to exceed. This represents a 10% increase over current year spending due to line increases.	\$87,000	Exempt - Special Circumstances – existing contract renewal for an additional year while the Library evaluates service needs.
T-Mobile USA, Inc.	Authorize annual payments for connectivity for staff cell phones and hotspots as well as patron hotspots and Chromebooks. Patron hotspots and Chromebook charges were previously funded by ECF grant funds.	\$98,000	The T-Mobile contract for ECF devices was approved in 2021.

Today's Business Solutions	Authorize annual payments for Library's scan/fax devices and public PC reservation and public print management system. Annual estimate not to exceed. This includes an increase of 15% due to increased costs and needed replacement of POS systems.	\$91,800	The vendor was selected through a formal bid process in 2018. This service will go through a formal bid process in FY23-24.
Unite Private Networks	Authorize payment for WAN connectivity (which connects the Library's computer equipment across buildings). Annual estimate not to exceed. No significant change in cost from current year spending.	\$75,600	This contract was competitively bid through the E-Rate process; a 12-month contract for these services was authorized by the Board in February 2022. This is the third of three options to renew. This service will go through a formal bid process in FY23-24. Estimated annual E-Rate reimbursement: \$68,000.00.
United States Postal Service	Authorize payment of postage costs for Public Affairs mailings (calendars and postcards) and Development's direct mail, and branch post office supplies. Annual estimate not to exceed. This is an approximate 12% increase compared to last year as we return to normal operations.	\$87,000	Exempt - Sole Source
Vicinity Energy Kansas City, Inc.	Authorize payment for steam to Central. Annual estimate not to exceed. This estimate is in line with current year spending.	\$110,000	Exempt - Sole Source
	Total	\$4,841,784	

Note: Below are FY 2022 – 2023 expenses that exceeded their annual estimates by more than 10%:

Vendor	Description	Authorized Amount	Annual Expected Amount	Explanation
Humana Medical	Authorize payment for employee health insurance. Includes employees' paid portion. Annual estimate not to exceed.	\$1,527,700	\$1,966,000	Increased costs due to increase in full-time employees and the type of coverage elected.
Modern Litho Kansas City, LLC	Authorize payment for printing services for Public Affairs and Philanthropy (including special events calendars). Annual estimate not to exceed.	\$75,000	\$160,000	Increased printing costs and returning to pre-COVID operations.
Socket Telecom, LLC	Authorize payment for Voice over Internet (“VoIP”) hosted phones services (for approximately 300 phones), which allows messaging through the Internet. Annual estimate not to exceed.	\$67,500	\$82,500	New staff lines and public lines at branches.
Vicinity Energy Kansas City, Inc.	Authorize payment for steam to Central. Annual estimate not to exceed.	\$100,000	\$114,000	Increased usage.

Library Board Memo No. 4638

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Authorization to Contract with The Travelers Company, Inc., Chubb Group of Insurance Companies, CFC, and Midwest Public Risk and pay premiums and fees to Lockton Companies LLCs and Midwest Public Risk.

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies, CFC, and Midwest Public Risk for coverage outlined below and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$282,590 for FY 2023-2024.

BUDGET CODE: 10 5690 20, 60 5690 00 and 10 5331 00

SUMMARY: This year our Insurance Agent, Lockton Companies LLC (Lockton), marketed our property and casualty coverage to Travelers, Philadelphia, Liberty Mutual, QBE, and CNA insurance carriers. Philadelphia and Travelers were willing to quote and Travelers offered the most competitive quote. Lockton also marketed Cyber coverage to Chubb, CFC, and At-Bay. CFC offered a better alternative to our current provider, Chubb, with CFC offering more coverage for a lower premium. As such, premium renewal quotes were negotiated with Travelers, CFC, Chubb, and Midwest Public Risk (MPR). The provider recommended for coverage for Public Officials Liability and Workplace Violence Expense was Chubb while Cyber was CFC. The Workers' Compensation coverage recommended again is MPR. MPR is an organization of public entities across Missouri and Kansas that pools its resources in providing Workers' Compensation and other coverage.

Overall, most of our coverage areas stayed very consistent with last year with an increase in Property and General Liability coverage, mainly due to increases to the cost of replacing buildings and increases in the overall insurance market. Workers' Compensation continues to increase as our salaries increase. A Lockton representative will be available at the Board meeting to discuss our coverage.

<u>COVERAGE</u>	<u>EXPIRING</u>	<u>PREMIUM</u>
Building-Contents-Time Element	\$134,758	\$163,628
Inland Marine & Fine Arts	7,656	7,668
Commercial General Liability	24,992	32,686
Crime	2,590	2,520
Automobile	18,453	17,990
Worker's Compensation	54,285	69,940
Umbrella	4,415	5,922
Public Officials Liability	11,049	11,049
Workplace Violence Expense	933	933
Cyber	8,459	9,028
Risk Management Fee	15,000	15,000
TOTAL	\$282,590	\$336,006

Library Board Memo No. 4639

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Library Operating Budget Revision for FY 2022 - 2023

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to adopt a revised 2022-2023 Library Operating Budget to approve changes in fund transfers as noted on the attached schedules.

ATTACHMENTS: Summary by Fund Budget, FY 2022-2023 – *Revised*
Summary of Operating Revenues – *with changes*
Summary of Operating Expenditures
Grants/Gifts Detail Budget
Summary of Capital Projects – *with transfer changes*
Capital Plan
Estimated Tax Revenue
Summary of Authorized and Proposed Positions by Unit
Salary Schedule – Effective July 1, 2022
Kauffman Lifelong Learning Grant Reconciliation

SUMMARY: On June 21, 2022, the Board adopted a Preliminary Operating Budget (General Fund) of \$25,744,228, Gifts/Grants Fund Budget of \$2,635,000, Capital Development Fund Budget of \$1,315,000, and Library Parking Garage (Enterprise Fund) budget of \$450,000, and approved fund balance transfers.

On September 20, 2022, the Board adopted a (revised) Final Operating Budget (General Fund) of \$26,501,588, with approved fund transfers.

As of May 31, 2023, we have received 101.74% of our property tax revenue projections and anticipate ending the year over projections. Interest on Investments will also end the year well over projections, with higher-than-expected interest rates.

Staff recommends a revised final General Fund Operating Budget that reflects a \$1,000,000 increase in revenue and a \$1,000,000 increase in the fund transfers as detailed in the attached schedules. There will be no change in the General Fund expenditure level of \$26,501,588.

Amendments and adjustments are detailed in the attached summaries and outlined below.

Revenue Adjustments – General Fund

Property Tax Revenue and Interest on Investments amounts received to date have been higher than projected.

- The following revenue categories are adjusted as actual receipts are projected to be above budget at year-end: Property Tax increased by \$500,000 and Interest on Investments increased by \$500,000.

Transfer Adjustments

- The Transfer In and Transfer Out categories reflect moving an additional \$1,000,000 from the General Fund to the Capital Development Fund to fund additional anticipated capital projects and branch renovations.

Expenditure Adjustments

- None

Kansas City Public Library
Fiscal Year 2022-2023
Operating Budget - Summary by Fund
Revised June 2023

	REVISED 6-20-2023	NO CHANGE	REVISED 6-20-2023	NO CHANGE
	<u>General Fund</u>	<u>Gifts/Grants</u>	<u>Capital Development Fund</u>	<u>Library Parking Garage</u>
	Pg 4-8	Pg 9	Pg 10-11	
Revenues	\$ 27,975,576	\$ 3,167,000	\$ -	\$ 460,000
Salaries & Fringe	16,301,848	350,000		
Library Materials	2,294,000	350,000		
General Operating	4,024,285	400,000		350,000
Plant Oper & Maint.	3,081,455	-		
Capital Outlay	800,000	1,535,000	1,315,000	100,000
Expenditures	26,501,588	2,635,000	1,315,000	450,000
Subtotal - Net Surplus (Deficit) Before Transfers	1,473,987	532,000	(1,315,000)	10,000
Transfer In	582,000		2,000,000	
Transfer Out	(2,000,000)	(532,000)		(50,000)
Total Net Surplus / (Deficit)	55,987	-	685,000	(40,000)
Est. Available Fund Balance (GF Unassigned) 6/30/22	\$ 12,000,000	\$ 1,250,000	\$ 3,600,000	\$ 330,000

Kansas City Public Library

Summary of Operating Revenue

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2022-2023	2022-2023	2022-2023
Account	Actual	Actual	Actual	Actual	Actual	May YTD Actual	Estimated Actual	Final Budget September 2022	Change	Revised Budget June 2023
4510 - CURRENT TAXES	\$14,715,834	\$16,447,969	\$21,320,591	\$20,750,231	\$21,881,451	\$23,127,935	\$23,247,935	\$23,282,878		\$23,282,878
4515 - PROTESTED TAXES	\$406,705	\$244,086	\$1,009,840	\$279,588	\$674,970	\$130,315	\$150,000	(\$200,000)	\$300,000	\$100,000
4520 - BACK TAXES	\$1,135,819	\$936,248	\$313,636	\$699,924	\$1,274,025	\$1,321,225	\$1,325,000	\$1,200,000	\$200,000	\$1,400,000
4530 - IN LIEU OF TAXES	\$823,409	\$369,367	\$186,791	\$333,970	\$306,149	\$358,254	\$360,000	\$200,000		\$200,000
4540 - REPLACEMENT TAXES	\$938,707	\$1,007,561	\$1,156,526	\$1,116,219	\$1,224,078	\$1,261,175	\$1,265,000	\$1,120,000		\$1,120,000
4550 - FINANCIAL INSTITUTION TAXES	\$135,304	\$63,146	\$217,716	\$195,430	\$123,295	\$53,999	\$55,000	\$200,000		\$200,000
4560 - INTEREST DISTRIBUTION (County)	\$915	\$872	\$1,037	\$1,377	\$1,538	\$1,219	\$1,500	\$1,500		\$1,500
4570 - INTEREST ON INVESTMENTS	\$185,542	\$286,084	\$218,359	\$75,100	\$91,817	\$594,234	\$694,000	\$75,000	\$500,000	\$575,000
4600 - CONTRIBUTION	\$102,866	\$96,707	\$67,112	\$128,569	\$101,787	\$84,567	\$92,255	\$200,000		\$200,000
4700 - FINES AND FEES	\$101,847	\$88,281	\$11,141	\$1,054	\$5,374	\$7,039	\$7,679	\$5,000		\$5,000
4710 - PHOTOCOPYING AND PRINTING	\$77,650	\$90,462	\$82,666	\$4,179	\$16,938	\$18,894	\$20,612	\$45,000		\$45,000
4715 - AUTOMATED SYSTEM INCOME - FEES	\$323,580	\$289,794	\$239,352	\$230,466	\$209,213	\$158,032	\$158,032	\$159,360		\$159,360
4720 - DOCUMENT DELIVERY	\$741	\$627	\$412	\$647	\$402	\$339	\$370	\$1,500		\$1,500
4750 - CAFÉ SALES	\$78,009	\$81,502	\$58,637	\$0	\$0	\$0	\$0	\$15,000		\$15,000
4780 - ROOM RENTAL INCOME	\$107,740	\$97,124	\$79,501	\$1,350	\$41,255	\$90,194	\$98,393	\$70,000		\$70,000
4850 - E-RATE DISTRIBUTIONS	\$105,766	\$116,698	\$106,241	\$112,577	\$83,795	\$220,295	\$220,295	\$115,338		\$115,338
4860-1 State Aid to Public Libraries	\$130,122	\$130,131	\$156,383	\$109,383	\$54,691	\$324,336	\$324,336	\$325,000		\$325,000
Grants	\$0	\$0	\$0	\$47,000	\$96,692	\$0	\$0	\$0		\$0
Miscellaneous	\$67,365	\$48,422	\$31,053	\$120,720	\$34,313	\$66,175	\$72,191	\$30,000		\$30,000
4901 - POSTAGE REVENUE	\$36,720	\$34,169	\$28,587	\$17,828	\$23,393	\$22,064	\$24,070	\$30,000		\$30,000
4902 - PASSPORT REVENUE	\$117,590	\$188,509	\$116,516	\$4,193	\$111,675	\$160,127	\$174,684	\$100,000		\$100,000
Total Operating Revenues	\$19,592,231	\$20,617,759	\$25,402,097	\$24,229,805	\$26,356,851	\$28,000,418	\$28,291,351	\$26,975,576	\$1,000,000	\$27,975,576
Transfers (5)										
7100 - TRANSFER IN	658,816	640,269	661,972	517,027	498,792	\$294,051	582,000	\$582,000		\$582,000
7200 - TRANSFER OUT	(332,039)	(515,683)	(2,000,000)	(2,096,047)	(2,299,885)	(\$499,962)	(1,000,000)	(\$1,000,000)	(1,000,000)	(\$2,000,000)
Total Operating Revenue & Transfers	\$19,919,007	\$20,742,345	\$24,064,069	\$22,650,785	\$24,555,758	\$27,794,507	\$27,873,351	\$26,557,576	\$0	\$26,557,576

Taxes for the current year, collected through June 30.

All taxes collected after June 30 for prior year.

Includes taxes on all real property of any commercial, industrial, manufacturing, trade, professional, business or similar purpose, including property centrally assessed by the State Tax Commission. February distribution.

Interest earned by Jackson County on taxes paid prior to distribution to taxing entities.

Kansas City Public Library

Summary of Operating Revenue

Details of Transfers

Transfer from Special Revenue Fund- Kauffman Strategic Grant		\$ 390,000
Transfer of Parking Garage Net Income to General Fund		\$ 50,000
Transfer from Swanson Sanders Strategic Endowment Fund		\$ 116,000
Transfer from Helen Nelson Fund		\$ 26,000
Transfer Capital Development from General Fund		\$ (2,000,000)

Kansas City Public Library

Summary of Operating Expenses

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2022-2023	2022-2023	
Account	Actual	Actual	Actual	Actual	Actual	May YTD Actual	Estimated Actual	Final Budget September 2022	Change	Revised Budget June 2023
Expenses										
Full-time Salaries	\$7,317,446	\$7,440,832	\$7,884,439	\$8,182,938	\$8,898,068	\$8,770,541	\$10,007,745	\$10,298,032		\$10,298,032
Part-time Salaries	\$1,420,773	\$1,539,677	\$1,765,642	\$1,827,622	\$1,654,703	\$1,451,032	\$1,637,000	\$1,984,110		\$1,984,110
Substitute	\$197,674	\$179,770	\$89,592	\$130,000	\$130,556	\$171,830	\$189,848	\$100,000		\$100,000
Total Salaries	\$8,935,893	\$9,160,279	\$9,739,673	\$10,140,560	\$10,683,327	\$10,393,403	\$11,834,593	\$12,382,142	\$0	\$12,382,142
5330 - FICA	\$637,919	\$649,282	\$702,692	\$731,134	\$773,515	\$753,266	\$855,000	\$897,528		\$897,528
5331 - WORKER'S COMPENSATION	\$28,297	\$25,834	\$40,309	\$40,308	\$51,513	\$61,285	\$61,285	\$57,281		\$57,281
5333 - UNEMPLOYMENT	\$4,097	\$6,940	\$3,583	\$7,000	\$605	\$0	\$0	\$10,000		\$10,000
5334 - RETIREMENT	\$676,522	\$699,768	\$891,741	\$997,992	\$1,023,634	\$1,022,833	\$1,167,800	\$1,225,730		\$1,225,730
5335 - TAX SAVINGS PLAN	\$2,547	\$2,401	\$1,380	\$3,000	\$0	\$0	\$0	\$0		\$0
5336 - HEALTH AND WELFARE INSURANCE	\$1,109,105	\$1,139,445	\$1,135,048	\$1,143,934	\$1,378,616	\$1,540,572	\$1,678,000	\$1,710,667		\$1,710,667
5337 - EMPLOYEE ASSISTANCE PROGRAM	\$5,530	\$5,475	\$5,475	\$6,500	\$6,212	\$8,540	\$10,500	\$7,000		\$7,000
5338 - PART TIME SUBSIDY	\$5,929	\$5,905	\$6,335	\$8,500	\$3,855	\$2,311	\$2,521	\$6,500		\$6,500
5340 - EDUCATIONAL ASSISTANCE	\$6,169	\$2,700	\$1,800	\$3,000	\$5,100	\$3,450	\$3,764	\$5,000		\$5,000
Total Fringe Benefits	\$2,476,114	\$2,537,750	\$2,788,363	\$2,941,368	\$3,243,050	\$3,392,257	\$3,778,870	\$3,919,706	\$0	\$3,919,706
5400 - LIBRARY MATERIALS	\$1,618,711	\$1,598,831	\$2,243,125	\$1,550,000	\$1,963,347	\$1,794,603	\$1,875,000	\$1,732,500		\$1,732,500
5402 - FREIGHT-LIBRARY MATERIALS	\$699	\$1,209	\$1,146	\$2,500	\$882	\$605	\$660	\$2,500		\$2,500
5403 - LIBRARY MATERIALS PROCESSING	\$251,743	\$214,740	\$233,285	\$250,000	\$199,017	\$182,447	\$250,000	\$250,000		\$250,000
5404 - BINDERY/PRESERVATION	\$4,345	\$3,585	\$1,325	\$10,000	\$7,068	\$5,149	\$9,000	\$9,000		\$9,000
5405 - DIGITAL DATABASES	\$283,548	\$332,500	\$222,863	\$520,500	\$201,014	\$234,353	\$300,000	\$300,000		\$300,000
Total Library Materials	\$2,159,046	\$2,150,865	\$2,701,744	\$2,333,000	\$2,371,328	\$2,217,157	\$2,434,660	\$2,294,000	\$0	\$2,294,000
5500 - ADVERTISING	\$6,441	\$15,167	\$6,183	\$39,000	\$9,789	\$26,240	\$29,818	\$25,500		\$25,500
5501 - COST OF FOOD SALES	\$45,160	\$44,789	\$22,583	\$20,000	\$40	\$0	\$0	\$10,000		\$10,000
5505 - GENERAL SUPPLIES	\$43,853	\$58,988	\$88,079	\$53,800	\$117,431	\$119,708	\$136,032	\$84,400		\$84,400
5506 - COMPUTER SUPPLIES	\$17,252	\$26,248	\$30,391	\$15,000	\$35,286	\$28,117	\$31,951	\$22,200		\$22,200
5507 - OFFICE SUPPLIES	\$56,660	\$44,588	\$53,726	\$70,172	\$70,111	\$67,745	\$76,983	\$76,250		\$76,250
5508 - FURNITURE & EQUIPMENT (NON-CAPITALIZED)	\$30,639	\$29,921	\$33,456	\$62,500	\$56,103	\$67,437	\$76,633	\$36,000		\$36,000
5509 - BUSINESS MEETING - FOOD & SUPPLIES	\$23,871	\$21,256	\$26,972	\$20,475	\$28,959	\$20,845	\$23,688	\$28,400		\$28,400
5510 - POSTAGE	\$74,288	\$92,875	\$93,934	\$69,920	\$47,939	\$66,000	\$75,000	\$86,620		\$86,620
5512 - PRINTING/PRODUCTION	\$42,033	\$67,449	\$58,736	\$57,550	\$73,226	\$53,759	\$61,090	\$59,750		\$59,750
5513 - PRINTING EVENT CALENDAR	\$0	\$0	\$31,880	\$29,850	\$16,217	\$51,134	\$58,107	\$48,000		\$48,000
5520-2 PROGRAMMING/PROMOTION - GENERAL	\$132,119	\$205,813	\$243,209	\$183,236	\$279,557	\$322,194	\$366,130	\$398,690		\$398,690
5530 - EXHIBITS	\$8,244	\$9,268	\$12,695	\$25,000	\$9,910	\$21,638	\$24,589	\$10,000		\$10,000
5533 - LEGAL SERVICES	\$47,166	\$68,102	\$59,050	\$50,000	\$59,575	\$68,627	\$77,985	\$50,000		\$50,000
5534 - AUDIT EXPENSES	\$38,674	\$37,458	\$40,893	\$45,000	\$47,483	\$78,105	\$78,105	\$50,000		\$50,000
5535 - PROFESSIONAL SERVICES - CONSULTING	\$88,575	\$157,082	\$314,574	\$63,800	\$144,474	\$174,730	\$198,557	\$121,500		\$121,500
5538 - BANKING CHARGES	\$23,044	\$23,751	\$28,097	\$23,000	\$22,501	\$24,288	\$27,600	\$22,500		\$22,500
5540 - REGISTRATION - CONFERENCE & CONTINUING EDUCATION	\$32,369	\$37,972	\$42,436	\$24,203	\$36,303	\$49,783	\$56,572	\$51,900		\$51,900
5541 - TRAVEL/MILEAGE	\$62,814	\$65,782	\$56,248	\$33,088	\$48,466	\$59,248	\$67,327	\$49,200		\$49,200
5545 - MEMBERSHIP DUES	\$49,687	\$27,020	\$28,265	\$32,230	\$25,560	\$33,549	\$38,124	\$35,885		\$35,885
5548 - RENTAL OF EQUIPMENT	\$24,264	\$17,114	\$19,631	\$23,750	\$13,803	\$25,678	\$29,180	\$6,300		\$6,300
5550 - IT HARDWARE MAINT & REPAIRS	\$57,011	\$102,658	\$83,772	\$159,660	\$193,317	\$174,441	\$198,228	\$178,606		\$178,606
5551 - IT SOFTWARE MAINT CONTRACTS/SERVICES	\$436,546	\$440,593	\$400,197	\$420,054	\$381,460	\$343,129	\$389,919	\$430,000		\$430,000
5552 - IT SOFTWARE - NON CAPITALIZED	\$31,264	\$68,260	\$40,807	\$69,000	\$56,857	\$59,468	\$67,577	\$79,000		\$79,000
5555 - ELECTRONIC CATALOGING	\$45,268	\$35,952	\$38,428	\$55,000	\$47,716	\$35,418	\$40,248	\$41,000		\$41,000

Kansas City Public Library

Summary of Operating Expenses

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2022-2023	2022-2023	
Account	Actual	Actual	Actual	Actual	Actual	May YTD Actual	Estimated Actual	Final Budget September 2022	Change	Revised Budget June 2023
5558 - VEHICLE EXPENSES	\$20,388	\$15,846	\$13,056	\$27,000	\$24,651	\$45,836	\$52,086	\$31,500		\$31,500
5560-1 Contracted Services	\$579,243	\$821,115	\$863,696	\$855,771	\$1,239,425	\$987,022	\$1,121,616	\$1,188,012		\$1,188,012
5563 - CONTRACTED SERVICES - SPECIAL EVENTS - SECURITY	\$17,509	\$19,510	\$14,934	\$16,500	\$4,710	\$5,391	\$6,126	\$9,500		\$9,500
5564 - CONTRACTED SERVICES - SECURITY	\$611,516	\$654,842	\$594,635	\$718,900	\$611,399	\$635,715	\$722,403	\$786,072		\$786,072
5571 - RECRUITMENT	\$9,891	\$22,348	\$7,470	\$10,000	\$21,470	\$7,429	\$8,442	\$7,500		\$7,500
5590 - MISCELLANEOUS	\$26,346	\$19,144	\$40,100	\$12,500	\$37,741	\$78,262	\$88,934	\$0		\$0
Total General Operating	\$2,682,134	\$3,477,738	\$3,388,133	\$3,285,958	\$3,761,479	\$3,730,936	\$4,229,049	\$4,024,285	\$0	\$4,024,285
Utilities	\$935,314	\$880,802	\$753,211	\$936,800	\$743,337	\$665,664	\$756,436	\$921,800		\$921,800
5630 - TELECOMMUNICATIONS	\$231,919	\$206,239	\$229,233	\$217,329	\$217,502	\$216,488	\$246,009	\$274,822		\$274,822
5640 - CUSTODIAL - NON CONTRACT	\$5,972	\$13,503	\$1,098	\$10,000	\$0	\$0	\$0	\$10,000		\$10,000
5641 - CUSTODIAL - CONTRACT	\$479,934	\$448,632	\$365,981	\$440,625	\$414,654	\$467,654	\$531,425	\$430,438		\$430,438
5648 - CONTRACT MAINTENANCE - BUILDING	\$62,431	\$87,795	\$40,988	\$75,000	\$76,529	\$94,695	\$107,608	\$49,000		\$49,000
5649 - CONTRACT MAINTENANCE - GROUNDS	\$68,344	\$101,597	\$91,837	\$80,000	\$92,462	\$82,707	\$93,985	\$80,000		\$80,000
5650 - CONTRACT MAINTENANCE - EQUIPMENT	\$280,331	\$227,575	\$160,842	\$198,698	\$130,949	\$134,413	\$152,742	\$194,413		\$194,413
5655 - MAINTENANCE & REPAIRS - BUILDING	\$126,305	\$137,402	\$116,961	\$125,000	\$133,684	\$203,706	\$231,484	\$120,000		\$120,000
5658 - MAINTENANCE & REPAIRS - GROUNDS	\$9,662	\$5,245	\$44,633	\$9,000	\$7,886	\$24,392	\$27,718	\$9,000		\$9,000
5660 - MAINTENANCE & REPAIRS - EQUIPMENT	\$136,163	\$140,534	\$144,806	\$90,000	\$175,998	\$250,194	\$284,311	\$90,000		\$90,000
5680 - INSURANCE	\$116,502	\$121,124	\$138,771	\$145,000	\$218,459	\$226,901	\$257,842	\$210,000		\$210,000
5685 - LEASE PURCHASE	\$548,048	\$544,024	\$544,904	\$550,592	\$545,992	\$551,296	\$551,296	\$551,296		\$551,296
5690 - PROPERTY RENTAL	\$16,800	\$16,800	\$37,460	\$76,800	\$68,813	\$63,847	\$72,553	\$68,886		\$68,886
5696 - PARKING - SPECIAL EVENTS	\$78,268	\$108,508	\$85,824	\$73,900	\$35,003	\$64,470	\$73,261	\$71,800		\$71,800
Total Building Operations and Maintenance	\$3,095,995	\$3,039,780	\$2,756,549	\$3,028,744	\$2,861,268	\$3,046,427	\$3,386,672	\$3,081,455	\$0	\$3,081,455
5700 - CAPITAL OUTLAY - CONSTRUCTION & OTHER IMPROVE	\$278,168	\$5,179	\$0	\$0	\$0	\$0	\$0	\$0		\$0
5710 - CAPITAL OUTLAY - FURNITURE & EQUIPMENT	\$2,182	\$110,541	\$197,964	\$350,000	\$61,227	\$489,865	\$534,398	\$500,000		\$500,000
5715 - CAPITAL OUTLAY - IT EQUIPMENT	\$143,256	\$210,913	\$198,435	\$350,000	\$133,086	\$76,590	\$371,000	\$300,000		\$300,000
5716 - CAPITAL OUTLAY - IT SOFTWARE		\$33,192					\$0			
Total Capital Outlay	\$423,606	\$359,825	\$396,399	\$700,000	\$194,313	\$566,455	\$905,398	\$800,000	\$0	\$800,000
5820 Gain/Loss on Capital Disposal	\$11,522	\$0	\$843	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Others	\$11,522	\$0	\$843	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$19,784,309	\$20,726,237	\$21,771,704	\$22,429,629	\$23,114,765	\$23,346,635	\$26,569,242	\$26,501,588	\$0	\$26,501,588

Figures based on modified accrual accounting under Generally Accepted Accounting Principles.

Kansas City Public Library
FY 2022- 2023
Gifts / Grants Detail
Final September 2022- No Change June 2023

	Total	Kauffman / Ingram Book Fund & Helen Nelson Fund	Kauffman Programming Grant	Swanson Sanders Strategic Endowment	Private Funding Sources (Individuals, Foundations, Corporations)	Public Funding Sources (Local, State, Federal Gov't)	E-Rate & ECF
Current Year Revenues							
Contribution/Grant	2,775,000		390,000		600,000	400,000	1,385,000
Endowment Draw	392,000	276,000		116,000			
TOTAL FUND RECEIPTS	3,167,000	276,000	390,000	116,000	600,000	400,000	1,385,000
Estimated Expenditures							
Total Salaries & Fringe	350,000				250,000	100,000	
Total Library Materials	350,000	250,000			50,000	50,000	
Total General Operating	400,000				250,000	150,000	
Total Plant Operations & Maint	-						
Total Capital Outlay / Equipment	1,535,000				50,000	100,000	1,385,000
Total Expenditures	2,635,000	250,000	-	-	600,000	400,000	1,385,000
Transfer (In) / Out to GF	532,000	26,000	390,000	116,000			
Total Transfers	532,000	26,000	390,000	116,000	-	-	-
Net Surplus (Deficit)	-	-	-	-	-	-	-

Kansas City Public Library
Summary of Capital Development Fund Projects
Fiscal Year 2022-2023 - Revised June 2023

	Capital Projects
Construction / Building / Renovations	725,000
Furniture, Fixtures and Equipment	590,000
TOTAL CAPITAL PROJECT	\$ <u>1,315,000</u>

Anticipated completion % in Current Fiscal Year	100%
Current Fiscal Year Budget Capital Development Fund	\$ <u>1,315,000</u>

Funding Source		Capital Development Fund
Fund Bal 6-30-22		\$ 3,600,000
	Transfer-in from GF	\$ 2,000,000
	Total	5,600,000

Est. Fund Balance 6-30-23 4,285,000

The Kansas City Public Library
Capital Plan FY 2022 - 2023
Final September 2022- No Change June 2023

Project	Notes	Total Estimated Expenditure		Planned FY 2022-2023		Budgeted FY 2022 - 2023	Budgeted FY 2022 - 2023	Estimated FY 2022 - 2023
						General Fund	Capital Development Fund	Grants/Gifts
Various Equipment and Furniture Needs	Furniture, PODS, equipment racks, book carts, signage, etc.	\$ 300,000		\$ 300,000		200,000		100,000
Parking Lot & Sidewalk Repair and Modifications	Bluford, Southeast and Trailswest	\$ 100,000		\$ 100,000		100,000	-	
Contingency & Major Repair and Renovation	Based on Building Assessment results and contingency for renovations and repairs	\$ 350,000		\$ 350,000		-	350,000	
Central Parking Garage Upgrades and Repairs	Annual parking garage maintenance	\$ 100,000		\$ 100,000				100,000
Audio/Visual Upgrades	Branches	\$ 50,000		\$ 50,000		50,000		
Waldo Renovation	Planning Stages	\$ 200,000		\$ 200,000			200,000	
Branch Renovations	Master Planning	\$ 250,000		\$ 250,000			-	\$ 250,000
A/C Replacement & Skylight Maintenance	A/C - Southeast & Skylights SE, Bluford, and Waldo	\$ 220,000		\$ 150,000		150,000		
Office/Space Renovations / Furniture	Includes furniture, carpet, office space and staff working space redesign.	\$ 500,000		\$ 400,000		50,000	350,000	
Technology/Network Upgrades	Network Upgrade (E-Rate funds) & other technology equipment -UPS, storage, etc.	\$ 1,350,000		\$ 1,350,000		50,000	415,000	885,000
Emergency Connectivity Fund (ECF)	Broadband internet service to support remote learning. Chromebok and Hotspot Connectivity.	\$ 500,000		\$ 500,000				500,000
Computer Equipment	Annual replacement for PCs, tablets, and other equipment.	\$ 250,000		\$ 250,000		200,000		50,000
Total Expenditures		4,270,000		4,000,000		800,000	1,315,000	1,885,000

ESTIMATED TAX REVENUE

FY 2022 - 2023

Final September 2022- No Change June 2023

The schedule below shows the computation of estimated current tax receipts for the 2022-2023 fiscal year. As indicated, we expect to receive approximately \$23,282,878 in real estate, personal and other tangible property taxes during the new fiscal year.

		Assessed Valuation Sep-22	2022-2023 Tax Rate	Total	2022-2023 ESTIMATED TAX RECEIPTS		
		(a)	(b)	(c)	% Collected (d)	Amount Uncollected (e)	Amount Collected (f)
A	Real Estate	3,484,162,223	0.5543	\$ 19,312,711	91.5%	\$ 1,641,580	\$ 17,671,131
B	Personal Property	932,377,240	0.5543	5,168,167	91.5%	439,294	4,728,873
C	Railroads & utilities (g)	164,203,430	0.5543	910,180	97.0%	27,305	882,874
TOTAL REVENUE		\$ 4,580,742,893		\$ 25,391,058		\$ 2,108,180	\$ 23,282,878

- (a) Estimated assessed valuation for 2022 reported by Jackson County and estimated railroad and utility valuations reported by the State Tax Commission.
- (b) 2022 Tax Rate Per \$100 Assessed Valuation Required to Produce Amount in column (c).
- (c) Total Estimated Revenue to be raised by Current Taxation for FY 2022-2023 (Sec. 165.011 RSMo) Columns (e) + (f).
- (d) Estimated Rate of Collection.
- (e) Estimated Amount of Current Taxes that will not be collected in FY 2022-2023.
- (f) Amount of Current Tax Revenue Budgeted by District for Expenditures in FY 2022-2023.
- (g) State assessed real estate and personal property.

SUMMARY OF AUTHORIZED AND PROPOSED POSITIONS BY UNIT
Full-Time Equivalent Positions (FTE's) 17/18 - 22/23- No Change June 2023

<u>DEPARTMENT/BRANCH</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
10 Library Administration	2.000	2.000	2.000	2.000	3.000	2.000
11 Development / Philanthropy	2.450	2.000	2.000	2.000	3.000	4.000
12 Executive Services	2.500	2.000	1.000	1.000	3.625	5.625
14 Human Resources	3.000	3.000	4.500	4.500	4.500	6.500
15 Events Management	1.750	1.000	1.000	1.000	1.000	1.000
16 Public Affairs	9.000	9.000	9.500	9.400	11.000	11.000
18 Finance	6.150	6.000	6.000	7.000	6.000	6.000
19 LSP	3.850	2.250	2.250	2.250	2.250	2.250
20 Strategic Initiatives	2.000	2.000	3.000	4.000	3.000	3.000
24 Plant Operations	11.250	12.000	13.100	13.200	13.000	12.500
25 Café	1.600	1.600	2.200	2.200	1.600	0.600
34 Collections Management	8.180	6.880	6.500	6.500	6.500	6.500
36 Technology Services	7.000	8.750	8.750	8.750	8.750	9.750
40 Central Administration	1.000	2.000	0.000	0.000	0.000	0.000
42 Reference Services	9.600	10.600	7.000	7.500	8.000	11.000
43 Central Technology Center	4.150	4.000	4.000	4.000	4.000	4.000
45 Customer Services	14.250	12.500	18.800	17.600	20.950	18.900
46 AV - Central	1.825	1.500	1.100	2.200	0.000	2.100
50 Collection Development	7.000	7.000	7.000	7.000	7.000	8.000
54 Missouri Valley Special Collections	5.900	6.000	6.500	6.500	6.500	8.500
57 Reader Services (new)	1.000	1.000	1.400	1.400	1.400	1.400
58 Youth & Family	15.900	16.500	21.000	21.875	24.000	24.600
60 Library Services Administration	2.000	3.000	9.000	8.250	6.000	6.000
62 Bluford	6.900	7.000	8.300	7.300	7.700	8.900
64 Southeast	4.900	4.900	4.900	5.400	5.400	5.400
66 Northeast	6.430	6.430	6.330	6.930	6.930	8.830
68 Plaza	14.050	14.150	14.700	15.550	14.300	14.300
70 Waldo	7.640	7.640	7.800	9.200	8.600	9.400
72 Ruiz	2.600	2.600	2.700	2.700	2.700	2.700
74 Westport	4.700	4.700	5.200	5.200	5.900	5.000
76 Trails West	7.700	7.800	8.100	7.500	7.900	7.500
78 Library Outreach	7.600	8.500	13.600	12.500	14.000	13.000
80 Sugar Creek	1.600	1.600	1.600	0.600	0.600	0.600
82 Digital Branch	4.600	4.600	5.000	5.000	5.000	5.000
TOTAL FTEs	192.075	192.500	215.830	218.005	224.105	235.855

KANSAS CITY PUBLIC LIBRARY
SALARY SCHEDULE EFFECTIVE JULY 1, 2022- No Change June 2023

ANNUAL BASIS				HOURLY BASIS			
CLASS	LEVEL	CLASS MINIMUM	MIDPOINT	CLASS MAXIMUM	CLASS MINIMUM	MIDPOINT	CLASS MAXIMUM
LIBRARY ASSISTANT	5	\$ 31,200	\$ 39,187	\$ 47,154	\$ 15.00	\$ 18.84	\$ 22.67
SR. LIBRARY ASSISTANT	7	\$ 32,871	\$ 42,353	\$ 51,834	\$ 15.80	\$ 20.36	\$ 24.92
LIBRARY ASSOCIATE	8	\$ 37,403	\$ 48,206	\$ 59,010	\$ 17.98	\$ 23.18	\$ 28.37
SR LIBRARY ASSOCIATE	9	\$ 38,712	\$ 50,482	\$ 62,254	\$ 18.61	\$ 24.27	\$ 29.93
SKILLED MAINTENANCE	10	\$ 37,934	\$ 48,951	\$ 59,964	\$ 18.24	\$ 23.53	\$ 28.83
SR SKILLED MAINTENANCE	11	\$ 40,567	\$ 52,971	\$ 65,372	\$ 19.50	\$ 25.47	\$ 31.43
LIBRARIAN / PROFESSIONAL	12	\$ 45,706	\$ 58,796	\$ 71,885	\$ 21.97	\$ 28.27	\$ 34.56
SR. LIBRARIAN / SR. PROFESSIONAL	13	\$ 49,081	\$ 64,487	\$ 79,893	\$ 23.60	\$ 31.00	\$ 38.41
MANAGER	14	\$ 57,801	\$ 76,845	\$ 95,888	\$ 27.79	\$ 36.94	\$ 46.10
SR MANAGER	15	\$ 62,100	\$ 81,140	\$ 100,179	\$ 29.86	\$ 39.00	\$ 48.16
DIRECTOR	16	\$ 67,875	\$ 93,778	\$ 119,681	\$ 32.63	\$ 45.09	\$ 57.54
SR DIRECTOR	17	\$ 74,185	\$ 100,093	\$ 126,000	\$ 35.67	\$ 48.12	\$ 60.58
DEPUTY EXECUTIVE DIRECTOR	18	\$ 95,300	\$ 122,590	\$ 149,880	\$ 45.82	\$ 58.94	\$ 72.06
ASSISTANT LIBRARY DIRECTOR	19	\$ 125,000	\$ 162,500	\$ 200,000	\$ 60.10	\$ 78.13	\$ 96.15

Kansas City Public Library
Budget FY 2022-2023 - Final September 2022- No Change June 2023
Kauffman Programming Grant Reconciliation

	Public Affairs Kauffman Programming Grant		Public Affairs General Fund		Total Public Affairs
Total Salaries	215,532	32%	451,338		666,870
Total Fringe	70,584	32%	148,079		218,663
5500 Advertising	3,000	30%	7,000		10,000
5507 Office Supplies	300	30%	700		1,000
5509 Business Meeting - Food & Supp	150	30%	350		500
5508 Equipment	300	30%	700		1,000
5510 Postage	10,800	30%	25,200		36,000
5512 Printing/Production	18,560	32%	39,440		58,000
5520 Programming/Promotion	47,644	32%	102,356		150,000
5530 Exhibits	3,000	30%	7,000		10,000
5535 Professional Services - Consultin	-	30%	-		-
5540 Registration - Conference & Cor	900	30%	2,100		3,000
5541 Travel/Mileage	1,500	30%	3,500		5,000
5545 Membership Dues	150	30%	350		500
5548 Rental of Equipment	600	30%	1,400		2,000
5563 Contracted Services Special Eve	14,640	30%	34,160		48,800
5696 Parking - Special Events	2,340	30%	5,460		7,800
Total General Oper. & Bldg Oper.	103,884		229,716		333,600
Total Expenditures	390,000		829,133		1,219,133

Kauffman Programming Balance Reconciliation		
Est. Fund Balance as of 6-30-22	\$	-
Kauffman Grant		390,000
Budgeted for FY 22-23		390,000
Estimated Fund		
Balance at 6-30-23	\$	-

Library Board Memo No. 4640

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Preliminary Operating Budget for FY 2023-2024

PROPOSED ACTION: Move approval of the recommendation of the Finance and Audit Committee and the Chief Executive to adopt a preliminary 2023-2024 Library Operating Budget (General Fund) of \$28,302,873, Gifts/Grants Fund Budget of \$1,450,000, Capital Development Fund Budget of \$1,500,000, and Library Parking Garage (Enterprise Fund) budget of \$500,000 and approve fund transfers and Salary Schedule as noted on the attached schedules.

ATTACHMENTS: Summary by Fund Preliminary Budget, FY 2023 - 2024
Summary of Operating Revenues
Summary of Operating Expenditures
Grants/Gifts Detail Budget
Summary of Capital Projects
Capital Plan
Summary of Authorized and Proposed Positions by Unit
Salary Schedule – *July 1, 2023*
Kauffman Lifelong Learning Grant (KLLG) Reconciliation

SUMMARY:

The following highlights are provided:

Preliminary Revenue and Expenditure Projections, General Fund for 2023–2024

Attached are preliminary revenue projections for 2023-2024. Using the latest assessed valuation information provided by Jackson County we have projected, at this time, a significant increase of \$1.6 million in Current property tax revenue, due to an increase in assessed valuations and a high Consumer Price Index (CPI). Other property tax categories reflect an overall estimated decrease of \$220,000 based on collection trends. The property tax projection will be reviewed and finalized as we receive information from Jackson County in July and in September.

Projections for other revenue categories are higher than last year primarily due to an increase in interest earnings. Overall projections reflect an increase of \$2,278,637 (8.4%).

Revenues in the amount of \$29,254,213 are projected for 2023-2024 with an additional \$598,000 budgeted for transfer to the General Fund from the Gifts/Grants Fund.

Preliminary estimates for expenditures total \$28,302,873. The General Fund presented reflects a surplus of \$49,340. The transfers are detailed in the attached schedules.

Significant expenditure assumptions / adjustments are discussed below.

Table of Overall Changes to General Fund:

<u>General Fund</u>	<u>FY 2022 - 2023</u> <u>Final - September</u> <u>2022</u>	<u>FY 2023 - 2024</u> <u>Preliminary June</u> <u>2023</u>	<u>Change</u>	<u>%</u>
Revenues	\$ 26,975,576	\$ 29,254,213	\$ 2,278,637	8.4%
Salaries & Fringe	16,301,848	17,401,610	\$ 1,099,762	6.7%
Library Materials	2,294,000	2,394,000	\$ 100,000	4.4%
General Operating	4,024,285	4,380,825	\$ 356,540	8.9%
Plant Oper & Maint.	3,081,455	3,326,438	\$ 244,983	8.0%
Capital Outlay	800,000	800,000	\$ -	
Expenditures	26,501,588	28,302,873	1,801,285	6.8%
Subtotal - Net Surplus (Deficit) Before Transfers	473,987	951,340		
Transfer In	582,000	598,000	16,000	2.7%
Transfer Out (Capital Fund)	(1,000,000)	(1,500,000)	500,000	50.0%
Total Net Surplus / (Deficit)	55,987	49,340		

Below is a general explanation of some of the major expenditure categories.

Salary Plan and Expenditures for 2023-2024

The proposed budget for FY 2023–2024 includes an across-the-board cost of living salary increase that will be effective July 1, 2023. Additionally, funds have been budgeted for a mid-year pay-for-performance salary increase that recognizes exceptional performance levels and contributions to the Library’s goals. The allocation for the pay-for-performance compensation plan will be contingent on the calculation of property tax revenue based on final assessed valuations received in September, and other factors. Funding is also included for compensation adjustments to ensure the Library maintains wages that are competitive in the market.

The Library’s salary schedule has been adjusted for the cost of living increase and other compensation adjustments made during the current year. The proposed new Salary Schedule is included in the packet and recommended for adoption.

Our FTE level will go from 227.86 to 236.40 - an increase of 8.54 FTE. This includes both part-time and full-time positions and includes adjustments made throughout last year.

The budget includes an attrition factor (budget reduction for anticipated vacancies) of 3.0%. This is more than normally budgeted and is intended to reflect a continued high vacancy rate, although we are seeing improvements in this area.

Full-Time Health and Welfare Benefits

The Library’s contract with Humana for the provision of healthcare benefits extends to December 2023 at the current rates. Based on information from the Library’s insurance broker the cost of healthcare benefits will increase when a new contract is executed in January 2024. An increase of 5.0% (for six months) has been included in the preliminary budget.

Retirement System Contributions - unchanged

With support from the participating employers, including the Library, State legislation was passed putting into effect a new employer contribution rate schedule. The employer contribution rate increased to 12.0% starting January 1, 2020, and after that will be based on the annual actuarial required contribution (ARC) and the retirement system’s funded ratio, with some limitations on incremental increases. Based on the latest actuarial report, the employer contribution will remain at 12% this year. The employee contribution rate remains at 9.0%.

2022-2023 Capital Outlay

The proposed General Fund budget reflects an \$800,000 Capital Outlay budget which is detailed in the budget schedules. This is the same level of funding as last year.

The Capital Development Fund budget of \$1,500,000 detailed in the budget schedules, includes multiple projects this year. The budget includes a \$1,500,000 transfer to the Capital Fund from the General Fund to fund future capital projects and renovations.

Kansas City Public Library
Fiscal Year 2023-2024
Operating Budget - Summary by Fund
Preliminary June 2023

	<u>General Fund</u>	<u>Gifts/Grants</u>	<u>Capital Development Fund</u>	<u>Library Parking Garage</u>
	Pg 5-9	Pg 10	Pg 11-12	
Revenues	\$ 29,254,213	\$ 1,798,000	\$ -	\$ 550,000
Salaries & Fringe	17,401,610	350,000		
Library Materials	2,394,000	350,000		
General Operating	4,380,825	600,000		350,000
Plant Oper & Maint.	3,326,438	-		
Capital Outlay	800,000	150,000	1,500,000	150,000
Expenditures	28,302,873	1,450,000	1,500,000	500,000
Subtotal - Net Surplus (Deficit) Before Transfers	951,340	348,000	(1,500,000)	50,000
Transfer In	598,000		1,500,000	
Transfer Out	(1,500,000)	(548,000)		(50,000)
Total Net Surplus / (Deficit)	49,340	(200,000)	-	-
Est. Available Fund Balance (GF Unassigned) 6/30/23	\$ 14,000,000	\$ 1,200,000	\$ 6,100,000	\$ 450,000

Kansas City Public Library

Summary of Operating Revenue

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
Account	Actual	Actual	Actual	Actual	Final Budget September	Estimated Actual	Preliminary Budget
4510 Current Tax (1)	\$16,447,969	\$21,320,591	\$20,750,231	\$21,881,451	\$23,282,878	\$23,247,935	\$24,902,693
4515 Protested Taxes	\$244,086	\$1,009,840	\$279,588	\$674,970	(\$200,000)	\$150,000	(\$200,000)
4520 Back Tax (2)	\$936,248	\$313,636	\$699,924	\$1,274,025	\$1,200,000	\$1,325,000	\$1,000,000
4530 In Lieu of Taxes	\$369,367	\$186,791	\$333,970	\$306,149	\$200,000	\$360,000	\$200,000
4540 Replacement Taxes (3)	\$1,007,561	\$1,156,526	\$1,116,219	\$1,224,078	\$1,120,000	\$1,265,000	\$1,150,000
4550 Financial Institution Taxes	\$63,146	\$217,716	\$195,430	\$123,295	\$200,000	\$55,000	\$150,000
4560 Interest Distribution (County) (4)	\$872	\$1,037	\$1,377	\$1,538	\$1,500	\$1,500	\$1,500
4570 Interest on Investments	\$286,084	\$218,359	\$75,100	\$91,817	\$75,000	\$694,000	\$850,000
4600 Contribution	\$96,707	\$67,112	\$128,569	\$101,787	\$200,000	\$92,255	\$200,000
4700 Fines and Fees	\$88,281	\$11,141	\$1,054	\$5,374	\$5,000	\$7,679	\$7,000
4710 Photocopying and Printing	\$90,462	\$82,666	\$4,179	\$16,938	\$45,000	\$20,612	\$25,000
4715 Automated System Income - Fees	\$289,794	\$239,352	\$230,466	\$209,213	\$159,360	\$158,032	\$167,520
4720 Document Delivery	\$627	\$412	\$647	\$402	\$1,500	\$370	\$500
4740 Large Print Contract	\$740	\$0	\$0	\$0	\$0	\$0	\$0
4750 Café Sales	\$81,502	\$58,637	\$0	\$0	\$15,000	\$0	\$15,000
4780 Room Rental Income	\$97,124	\$79,501	\$1,350	\$41,255	\$70,000	\$98,393	\$90,000
4850 E-Rate Distribution	\$116,698	\$106,241	\$112,577	\$83,795	\$115,338	\$220,295	\$180,000
4860-1 State Aid to Public Libraries	\$130,131	\$156,383	\$109,383	\$54,691	\$325,000	\$324,336	\$325,000
Grants	\$0	\$0	\$47,000	\$96,692	\$0	\$0	\$0
4900 Miscellaneous	\$48,422	\$31,053	\$120,720	\$34,313	\$30,000	\$72,191	\$30,000
4901 Postage Revenue	\$34,169	\$28,587	\$17,828	\$23,393	\$30,000	\$24,070	\$30,000
4902 Passport Revenue	\$188,509	\$116,516	\$4,193	\$111,675	\$100,000	\$174,684	\$130,000
Total Operating Revenues	\$20,618,499	\$25,402,097	\$24,229,805	\$26,356,851	\$26,975,576	\$28,291,351	\$29,254,213
Transfers (5)							
7100 Transfer In	640,269	661,972	517,027	498,792	582,000	582,000	598,000
7200 Transfer Out	(515,683)	(2,000,000)	(2,096,047)	(2,299,885)	(1,000,000)	(1,000,000)	(1,500,000)
Total Operating Revenue & Transfers	\$20,743,085	\$24,064,069	\$22,650,785	\$24,555,758	\$26,557,576	\$27,873,351	\$28,352,213

Kansas City Public Library

Summary of Operating Revenue

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
Account	Actual	Actual	Actual	Actual	Final Budget September	Estimated Actual	Preliminary Budget

- (1) Taxes for the current year, collected through June 30.
- (2) All taxes collected after June 30 for prior year.
- (3) Includes taxes on all real property of any commercial, industrial, manufacturing, trade, professional, business or similar purpose, including property centrally assessed by the State Tax Commission. February distribution.
- (4) Interest earned by Jackson County on taxes paid prior to distribution to taxing entities.

(5) Detail of Transfers

Transfer from Special Revenue Fund- Kauffman Strategic Grant	\$ 390,000
Transfer of Parking Garage Net Income to General Fund	\$ 50,000
Transfer from Swanson Sanders Strategic Endowment Fund	\$ 158,000
Transfer from Helen Nelson Fund	\$ -
Transfer Capital Development from General Fund	\$ (1,500,000)

Kansas City Public Library

Summary of Operating Expenses

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
Account	Actual	Actual	Actual	Actual	Final Budget - September	Estimated Actual	Preliminary Budget
Expenses							
Full-time Salaries	\$7,440,832	\$7,884,439	\$8,505,534	\$8,898,068	\$10,298,032	\$10,007,745	\$11,288,688
Part-time Salaries	\$1,539,677	\$1,765,642	\$1,447,820	\$1,654,703	\$1,984,110	\$1,637,000	\$1,785,355
Substitute	\$179,770	\$89,592	\$27,332	\$130,556	\$100,000	\$189,848	\$100,000
Total Salaries	\$9,160,279	\$9,739,673	\$9,980,686	\$10,683,327	\$12,382,142	\$11,834,593	\$13,174,043
5330 FICA	\$649,282	\$702,692	\$721,319	\$773,515	\$897,528	\$855,000	\$950,043
5331 Work's Comp	\$25,834	\$40,308	\$42,795	\$51,513	\$57,281	\$61,285	\$71,840
5333 Unemployment	\$6,940	\$3,583	\$23,969	\$605	\$10,000	\$0	\$10,000
5334 Retirement	\$699,768	\$891,741	\$1,018,281	\$1,023,634	\$1,225,730	\$1,167,800	\$1,309,408
5335 Tax Savings Plan	\$2,401	\$1,380	\$0	\$0	\$0	\$0	\$0
5336 Health & Welfare Insurance	\$1,139,445	\$1,135,048	\$1,108,984	\$1,378,616	\$1,710,667	\$1,678,000	\$1,837,776
5337 Employee Assistance	\$5,475	\$5,475	\$5,978	\$6,212	\$7,000	\$10,500	\$7,000
5338 Part Time Subsidy	\$5,905	\$6,335	\$5,080	\$3,855	\$6,500	\$2,521	\$36,500
5340 Educational Assistance	\$2,700	\$1,800	\$3,600	\$5,100	\$5,000	\$3,764	\$5,000
Total Fringe Benefits	\$2,537,750	\$2,788,362	\$2,930,006	\$3,243,050	\$3,919,706	\$3,778,870	\$4,227,567
5400 Library Materials	\$1,598,831	\$2,243,125	\$1,914,677	\$1,963,347	\$1,732,500	\$1,875,000	\$1,832,500
5402 Freight-Library Materials	\$1,209	\$1,146	\$997	\$882	\$2,500	\$660	\$2,500
5403 Library Materials Processing (3)	\$214,740	\$233,285	\$153,658	\$199,017	\$250,000	\$250,000	\$250,000
5404 Bindery/Preservation	\$3,585	\$1,325	\$8,618	\$7,068	\$9,000	\$9,000	\$9,000
5405 Digital Databases	\$332,500	\$222,863	\$205,318	\$201,014	\$300,000	\$300,000	\$300,000
Total Library Materials	\$2,150,865	\$2,701,744	\$2,283,268	\$2,371,328	\$2,294,000	\$2,434,660	\$2,394,000
5500 Advertising	\$15,167	\$6,183	\$6,353	\$9,789	\$25,500	\$29,818	\$60,000
5501 Cost of Food Sales	\$44,789	\$22,583	\$0	\$40	\$10,000	\$0	\$10,000
5505 General Supplies	\$58,988	\$88,079	\$92,665	\$117,431	\$84,400	\$136,032	\$102,700
5506 Computer Supplies	\$26,248	\$30,391	\$37,166	\$35,286	\$22,200	\$31,951	\$30,200
5507 Office Supplies	\$44,588	\$53,726	\$50,930	\$70,111	\$76,250	\$76,983	\$73,800
5508 Furn & Equip - Non-Capitalized	\$29,921	\$33,456	\$25,166	\$56,103	\$36,000	\$76,633	\$69,600
5509 Business Meeting - Food & Supplies	\$21,256	\$26,972	\$4,824	\$28,959	\$28,400	\$23,688	\$70,650
5510 Postage	\$92,875	\$93,934	\$36,924	\$47,939	\$86,620	\$75,000	\$102,820
5512 Printing/Production	\$67,449	\$58,736	\$29,551	\$73,226	\$59,750	\$77,485	\$79,050
5513 Printing Event Calendar	\$0	\$31,880	\$0	\$16,217	\$48,000	\$58,107	\$64,000
5520-2 Programming/Promotion - General	\$205,813	\$243,209	\$233,223	\$279,557	\$398,690	\$366,130	\$426,250

Kansas City Public Library

Summary of Operating Expenses

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
Account	Actual	Actual	Actual	Actual	Final Budget - September	Estimated Actual	Preliminary Budget
5530 Exhibits	\$9,268	\$12,695	\$5,666	\$9,910	\$10,000	\$24,589	\$20,000
5533 Legal Service	\$68,102	\$59,050	\$16,896	\$59,575	\$50,000	\$77,985	\$75,000
5534 Audit Expenses	\$37,458	\$40,893	\$47,962	\$47,483	\$50,000	\$78,105	\$60,000
5535 Professional Services - Consulting	\$157,082	\$314,574	\$73,773	\$144,474	\$121,500	\$198,557	\$197,500
5538 Banking Charges	\$23,751	\$28,097	\$17,792	\$22,501	\$22,500	\$27,600	\$26,000
5539 Legislative/Government	\$226,826	\$0	\$0	\$0	\$0	\$0	\$0
5540 Registration - Conference & Continuing Educ.	\$37,972	\$42,436	\$33,363	\$36,303	\$51,900	\$56,572	\$55,500
5541 Travel/Mileage	\$65,782	\$56,248	\$3,554	\$48,466	\$49,200	\$67,327	\$85,875
5545 Membership Dues	\$27,020	\$28,265	\$27,864	\$25,560	\$35,885	\$38,124	\$39,980
5548 Rental of Equipment	\$17,114	\$19,631	\$15,972	\$13,803	\$6,300	\$29,180	\$46,000
5550 IT Hardware Maint & Repairs	\$102,658	\$83,772	\$131,329	\$193,317	\$178,606	\$198,228	\$175,000
5551 IT Software Maint Contracts/Services	\$440,593	\$400,197	\$408,608	\$381,460	\$430,000	\$389,919	\$380,700
5552 IT Software - Non-Capitalized	\$68,260	\$40,807	\$74,602	\$56,857	\$79,000	\$67,577	\$108,000
5555 Electronic Cataloging	\$35,952	\$38,428	\$36,981	\$47,716	\$41,000	\$40,248	\$41,000
5558 Vehicle Expenses	\$15,846	\$13,056	\$12,841	\$24,651	\$31,500	\$52,086	\$36,000
5560-1 Contracted Services	\$821,115	\$863,696	\$990,251	\$1,239,425	\$1,188,012	\$1,121,616	\$1,195,250
5563 Contacted Services- Special Events Security	\$19,510	\$14,934	\$1,620	\$4,710	\$9,500	\$6,126	\$11,450
5564 Contacted Services- Security	\$654,842	\$594,635	\$737,353	\$611,399	\$786,072	\$722,403	\$727,000
5570 Relocation		\$0	\$0		\$0	\$0	\$0
5571 Recruitment	\$22,348	\$7,470	\$5,117	\$21,470	\$7,500	\$8,442	\$11,500
5590 Miscellaneous	\$19,144	\$40,100	\$95,711	\$37,741	\$0	\$88,934	\$0
5595 Ovrhd Alloc - Gen Op - KCLC		\$0	\$0		\$0	\$0	\$0
5596 Ovrhd Alloc - Gen Op - Sp Ev		\$0	\$0		\$0	\$0	\$0
Total General Operating	\$3,477,738	\$3,388,133	\$3,254,057	\$3,761,479	\$4,024,285	\$4,245,445	\$4,380,825
5600 Utilities	\$880,802	\$753,211	\$701,954	\$743,337	\$921,800	\$756,436	\$916,300
5630 Telecommunications	\$206,239	\$229,233	\$257,629	\$217,502	\$274,822	\$246,009	\$317,200
5640 Custodial - Non Contract	\$13,503	\$1,098	\$0	\$0	\$10,000	\$0	\$10,000
5641 Custodial - Contract	\$448,632	\$365,981	\$555,436	\$414,654	\$430,438	\$531,425	\$573,000
5648 Contract Maintenance - Building	\$87,795	\$40,988	\$51,112	\$76,529	\$49,000	\$107,608	\$49,000
5649 Contract Maintenance - Grounds	\$101,597	\$91,837	\$76,197	\$92,462	\$80,000	\$93,985	\$80,000
5650 Contractual Maintenance - Equipment	\$227,575	\$160,842	\$126,698	\$130,949	\$194,413	\$152,742	\$148,446
5655 Maintenance & Repairs - Building	\$137,402	\$116,961	\$139,696	\$133,684	\$120,000	\$231,484	\$120,000
5658 Maintenance & Repairs - Grounds	\$5,245	\$44,633	\$62,122	\$7,886	\$9,000	\$27,718	\$9,000
5660 Maintenance & Repairs - Equipment	\$140,534	\$144,806	\$218,342	\$175,998	\$90,000	\$284,311	\$140,000

Kansas City Public Library Summary of Operating Expenses

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
Account	Actual	Actual	Actual	Actual	Final Budget - September	Estimated Actual	Preliminary Budget
5680 Insurance	\$121,124	\$138,771	\$203,889	\$218,459	\$210,000	\$257,842	\$266,000
5685 Lease Purchase	\$544,024	\$544,904	\$550,592	\$545,992	\$551,296	\$551,296	\$556,312
5690 Property Rental (2)	\$16,800	\$37,460	\$66,744	\$68,813	\$68,886	\$72,553	\$70,680
5696 Parking Special Events	\$108,508	\$85,824	\$7,735	\$35,003	\$71,800	\$73,261	\$70,500
Total Building Operations and Maintenance	\$3,039,780	\$2,756,549	\$3,018,146	\$2,861,268	\$3,081,455	\$3,386,672	\$3,326,438

Kansas City Public Library Summary of Operating Expenses

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
Account	Actual	Actual	Actual	Actual	Final Budget - September	Estimated Actual	Preliminary Budget
5700 Capital Outlay - Construction & Other Improven	\$5,179	\$0	\$0	\$0	\$0	\$0	\$0
5710 Capital Outlay - Furniture & Equipment	\$110,541	\$197,964	\$217,820	\$61,227	\$500,000	\$534,398	\$500,000
5715 Capital Outlay - IT Equipment	\$210,913	\$198,435	\$110,133	\$133,086	\$300,000	\$371,000	\$300,000
5716 Capital Outlay - IT Software	\$33,192	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Outlay	\$359,825	\$396,399	\$327,953	\$194,313	\$800,000	\$905,398	\$800,000
5820 Gain/Loss on Capital Disposal	\$0	\$843	\$0	\$0	\$0	\$0	\$0
Total Others	\$0	\$843	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$20,726,237	\$21,771,703	\$21,794,116	\$23,114,765	\$26,501,588	\$26,585,638	\$28,302,873

Figures based on modified accrual accounting under Generally Accepted Accounting Principles.

Kansas City Public Library
FY 2023- 2024
Gifts / Grants Detail
Preliminary June 2023

	Total	Kauffman / Ingram Book Fund	Kauffman Programming Grant	Swanson Sanders Strategic Endowment	Private Funding Sources (Individuals, Foundations, Corporations)	Public Funding Sources (Local, State, Federal Gov't)
Current Year Revenues						
Contribution/Grant	1,390,000		390,000		600,000	400,000
Endowment Draw	408,000	250,000		158,000		
TOTAL FUND RECEIPTS	1,798,000	250,000	390,000	158,000	600,000	400,000
Estimated Expenditures						
Total Salaries & Fringe	350,000				250,000	100,000
Total Library Materials	350,000	250,000			50,000	50,000
Total General Operating	600,000				350,000	250,000
Total Plant Operations & Maint	-					
Total Capital Outlay / Equipment	150,000				50,000	100,000
Total Expenditures	1,450,000	250,000	-	-	700,000	500,000
Transfer (In) / Out to GF	548,000	-	390,000	158,000		
Total Transfers	548,000	-	390,000	158,000	-	-
Net Surplus (Deficit)	(200,000)	-	-	-	(100,000)	(100,000)

Kansas City Public Library
Summary of Capital Development Fund Projects
Fiscal Year 2023-2024 Preliminary June 2023

	Capital Projects
Construction / Building / Renovations	1,325,000
Furniture, Fixtures and Equipment	175,000
TOTAL CAPITAL PROJECT	<u>\$ 1,500,000</u>

Anticipated completion % in Current Fiscal Year	100%
Current Fiscal Year Budget Capital Development Fund	<u>\$ 1,500,000</u>

Funding Source		Capital Development Fund
Fund Bal 6-30-23		\$ 6,100,000
	Transfer-in from GF	\$ 1,500,000
	Total	7,600,000

Est. Fund Balance 6-30-23

6,100,000

The Kansas City Public Library
Capital Plan FY 2023 - 2024
Preliminary June 2023

Project	Notes	Total Estimated Expenditure		Planned FY 2023-2024		Budgeted FY 2023 - 2024	Budgeted FY 2023 - 2024	Estimated FY 2023 - 2024
						General Fund	Capital Development Fund	Grants/Gifts/Other
Various Equipment and Furniture Needs	Furniture, PODS, equipment racks, book carts, signage, etc.	\$ 300,000		\$ 200,000		100,000		100,000
Parking Lot & Sidewalk Repair and Modifications	Bluford, Southeast and Trailswest	\$ 80,000		\$ 80,000		80,000	-	
Contingency & Major Repair and Renovation	Based on Building Assessment results and contingency for renovations and major repairs	\$ 850,000		\$ 700,000		-	700,000	
Central Parking Garage Upgrades and Repairs	Annual parking garage maintenance	\$ 150,000		\$ 150,000				150,000
Audio/Visual Upgrades	Branches	\$ 80,000		\$ 80,000		80,000		
Waldo and Bluford Renovation	Planning Stages	\$ 200,000		\$ 200,000			200,000	
Overall Branch Renovations	Master Planning	\$ 250,000		\$ 250,000			250,000	
HVAC Replacements	Southeast, Waldo and Bluford	\$ 120,000		\$ 120,000		120,000		
Office/Space Renovations / Furniture	Includes furniture, carpet, office space and staff working space redesign.	\$ 520,000		\$ 520,000		170,000	350,000	
Computer Equipment	Annual replacement for PCs, tablets, and other equipment.	\$ 300,000		\$ 300,000		250,000		50,000
Total Expenditures		2,850,000	-	2,600,000		800,000	1,500,000	300,000

ESTIMATED TAX REVENUE

FY 2023 - 2024

Preliminary June 2023

The schedule below shows the computation of estimated current tax receipts for the 2023-2024 fiscal year. As indicated, we expect to receive approximately \$24,902,693 in real estate, personal and other tangible property taxes during the new fiscal year.

		Assessed Valuation Mar-23	2023-2024 Tax Rate	Total	2023-2024 ESTIMATED TAX RECEIPTS		
		(a)	(b)	(c)	% Collected (d)	Amount Uncollected (e)	Amount Collected (f)
A	Real Estate	4,427,181,715	0.4977	\$ 22,034,083	91.5%	\$ 1,872,897	\$ 20,161,186
B	Personal Property	867,110,833	0.4977	4,315,611	91.5%	366,827	3,948,784
C	Railroads & utilities (g)	164,203,430	0.4977	817,240	97.0%	24,517	792,723
TOTAL REVENUE		\$ 5,458,495,978		\$ 27,166,934		\$ 2,264,241	\$ 24,902,693

- (a) Estimated assessed valuation for 2023 reported by Jackson County and estimated railroad and utility valuations reported by the State Tax Commission.
- (b) 2023 Tax Rate Per \$100 Assessed Valuation Required to Produce Amount in column (c).
- (c) Total Estimated Revenue to be raised by Current Taxation for FY 2023-2024 (Sec. 165.011 RSMo) Columns (e) + (f).
- (d) Estimated Rate of Collection.
- (e) Estimated Amount of Current Taxes that will not be collected in FY 2023-2024.
- (f) Amount of Current Tax Revenue Budgeted by District for Expenditures in FY 2023-2024.
- (g) State assessed real estate and personal property.

SUMMARY OF AUTHORIZED AND PROPOSED POSITIONS BY UNIT
Full-Time Equivalent Positions (FTE's) 17/18 - 23/24

<u>DEPARTMENT/BRANCH</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
10 Library Administration	2.00	2.00	2.00	2.00	3.00	2.00	3.00
11 Philanthropy	2.45	2.00	2.00	2.00	3.00	4.00	4.00
12 Executive Services	2.50	2.00	1.00	1.00	3.63	4.63	5.00
14 Human Relations & Employee Experience	3.00	3.00	4.50	4.50	4.50	5.50	7.00
15 Special Events	1.75	1.00	1.00	1.00	1.00	1.00	1.00
16 Public Affairs	9.00	9.00	9.50	9.40	11.00	11.00	11.00
18 Finance	6.15	6.00	6.00	7.00	6.00	6.00	6.00
19 LSP	3.85	2.25	2.25	2.25	2.25	2.25	2.25
20 Strategic Initiatives	2.00	2.00	3.00	4.00	3.00	3.00	3.00
24 Operations	11.25	12.00	13.10	13.20	13.00	12.50	12.00
25 Café	1.60	1.60	2.20	2.20	1.60	0.60	0.80
34 Discovery Services	8.18	6.88	6.50	6.50	6.50	6.50	6.50
36 Information Systems	7.00	8.75	8.75	8.75	8.75	8.75	8.75
40 Central Administration	1.00	2.00	0.00	0.00	0.00	0.00	0.00
42 Reference Services (*)	9.60	10.60	7.00	7.50	8.00	10.00	4.00
43 Technology Center One North	4.15	4.00	4.00	4.00	4.00	4.00	4.70
45 Customer Services	14.25	12.50	18.80	17.60	20.95	18.90	19.90
46 AV Services	1.83	1.50	1.10	2.20	0.00	2.10	1.10
50 Collection Development	7.00	7.00	7.00	7.00	7.00	7.00	7.00
54 Missouri Valley Special Collections	5.90	6.00	6.50	6.50	6.50	8.50	7.50
57 Reader Services	1.00	1.00	1.40	1.40	1.40	1.40	2.40
58 Youth & Family Engagement	15.90	16.50	21.00	21.88	24.00	24.60	28.20
60 Library Services Administration	2.00	3.00	9.00	8.25	6.00	5.00	5.00
62 Bluford	6.90	7.00	8.30	7.30	7.70	8.90	10.20
64 Southeast	4.90	4.90	4.90	5.40	5.40	5.40	6.10
66 North-East	6.43	6.43	6.33	6.93	6.93	8.83	7.80
68 Plaza	14.05	14.15	14.70	15.55	14.30	14.30	14.30
70 Waldo	7.64	7.64	7.80	9.20	8.60	9.40	8.50
72 Ruiz	2.60	2.60	2.70	2.70	2.70	2.70	2.70
74 Westport	4.70	4.70	5.20	5.20	5.90	5.00	5.20
76 Trails West	7.70	7.80	8.10	7.50	7.90	7.50	7.40
78 Library Outreach (*)	7.60	8.50	13.60	12.50	14.00	11.00	19.00
80 Sugar Creek	1.60	1.60	1.60	0.60	0.60	0.60	1.10
82 Digital Branch	4.60	4.60	5.00	5.00	5.00	5.00	4.00
TOTAL FTEs	192.08	192.50	215.83	218.01	224.11	227.86	236.40

***Transfers**

KANSAS CITY PUBLIC LIBRARY
SALARY SCHEDULE EFFECTIVE JULY 1, 2023

ANNUAL BASIS					HOURLY BASIS			
CLASS	LEVEL	CLASS MINIMUM	MIDPOINT	CLASS MAXIMUM	CLASS MINIMUM	MIDPOINT	CLASS MAXIMUM	
LIBRARY ASSISTANT	5	\$ 34,196	\$ 42,423	\$ 50,629	\$ 16.44	\$ 20.40	\$ 24.34	
SR. LIBRARY ASSISTANT	7	\$ 35,917	\$ 45,684	\$ 55,449	\$ 17.27	\$ 21.96	\$ 26.66	
LIBRARY ASSOCIATE	8	\$ 40,585	\$ 51,713	\$ 62,840	\$ 19.51	\$ 24.86	\$ 30.21	
SR LIBRARY ASSOCIATE	9	\$ 41,933	\$ 54,057	\$ 66,182	\$ 20.16	\$ 25.99	\$ 31.82	
SKILLED MAINTENANCE	10	\$ 41,132	\$ 52,479	\$ 63,825	\$ 19.78	\$ 25.23	\$ 30.69	
SR SKILLED MAINTENANCE	11	\$ 43,844	\$ 56,620	\$ 69,375	\$ 21.08	\$ 27.22	\$ 33.35	
LIBRARIAN / PROFESSIONAL	12	\$ 49,137	\$ 62,620	\$ 76,102	\$ 23.62	\$ 30.11	\$ 36.59	
SR. LIBRARIAN / SR. PROFESSIONAL	13	\$ 52,613	\$ 68,482	\$ 84,350	\$ 25.29	\$ 32.92	\$ 40.55	
MANAGER	14	\$ 61,595	\$ 81,210	\$ 100,825	\$ 29.61	\$ 39.04	\$ 48.47	
SR MANAGER	15	\$ 66,023	\$ 85,634	\$ 105,244	\$ 31.74	\$ 41.17	\$ 50.60	
DIRECTOR	16	\$ 71,971	\$ 98,651	\$ 125,331	\$ 34.60	\$ 47.43	\$ 60.26	
SR DIRECTOR	17	\$ 78,471	\$ 105,156	\$ 131,840	\$ 37.73	\$ 50.56	\$ 63.38	
DEPUTY EXECUTIVE DIRECTOR	18	\$ 100,219	\$ 128,328	\$ 156,436	\$ 48.18	\$ 61.70	\$ 75.21	
ASSISTANT LIBRARY DIRECTOR	19	\$ 130,810	\$ 169,435	\$ 208,060	\$ 62.89	\$ 81.46	\$ 100.03	

Kansas City Public Library
Budget FY 2023-2024 - Preliminary June 2023
Kauffman Programming Grant Reconciliation

	Public Affairs Kauffman Programming Grant		Public Affairs General Fund	Total Public Affairs
Total Salaries	199,985	28%	514,246	714,230
Total Fringe	66,715	26%	188,593	255,308
5500 Advertising	9,000	30%	21,000	30,000
5507 Office Supplies	300	30%	700	1,000
5508 Equipment	1,500	30%	3,500	5,000
5509 Business Meeting - Food & Supp	1,200	30%	2,800	4,000
5510 Postage	12,000	30%	28,000	40,000
5512-3 Printing/Production	25,200	30%	58,800	84,000
5520-2 Programming/Promotion	45,000	30%	105,000	150,000
5530 Exhibits	6,000	30%	14,000	20,000
5535 Professional Services - Consultin	1,500	30%	3,500	5,000
5540 Registration - Conference & Cor	1,800	30%	4,200	6,000
5541 Travel/Mileage	1,200	30%	2,800	4,000
5545 Membership Dues	300	30%	700	1,000
5560-3 Contracted Services	16,800	30%	39,200	56,000
5696 Parking - Special Events	1,500	30%	3,500	5,000
Total General Oper. & Bldg Oper.	123,300		287,700	411,000
Total Expenditures	390,000		990,539	1,380,539

Kauffman Programming Balance Reconciliation	
Est. Fund Balance as of 6-30-23	\$ -
Kauffman Grant	390,000
Budgeted for FY 23-24	390,000
Estimated Fund	
Balance at 6-30-24	\$ -

Library Board Memo No. 4641

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Authorization to Contract with Flynn Midwest LP for Repairs and Waterproofing of the Roof at the Southeast Branch

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to finalize a contract with Flynn Midwest LP (“Flynn”) to provide repair and waterproofing services for the roof of the Southeast Branch at a cost not to exceed \$125,000.

BUDGET CODE: 10 5700 90 and 42 5700 00

POLICY/STRATEGIC GOAL IMPACT: The recommended action is consistent with the Library’s policies on procurement (*Policy 531-Procurement*).

SUMMARY: Library staff have identified the need for roof repairs and a waterproofing system replacement for the Southeast Branch. The current roof is original to the building, 28 years old. While there have been minor repairs to the roof over time, they have become more frequent in the last few years and the roof requires more extensive work.

Library staff recommend contracting with Flynn to provide the needed repairs and install a silicone waterproofing system at a cost not to exceed \$125,000. The proposed GacoFlex Waterproofing system carries a 20-year warranty.

Flynn was awarded a competitive bid contract which includes roofing services and repairs by the national purchasing cooperative organization TIPS (The Interlocal Purchasing System) and Flynn would provide services to the Library via this contract.

Library staff identified six vendors as providing roofing services through the TIPS system. Of the six vendors, two were MBE vendors but they were not local, and one could not provide the services in our area. Library staff requested quotes from two of the six vendors, and only Flynn responded. For a price comparison, staff requested a bid from a local roofing company not part of TIPS. Library staff recommend awarding the contract to Flynn as they provide the lowest bid and best value for the Library.

Founded in 1978 in Winnipeg, Canada, Flynn expanded to Kansas City in 2014 and specializes in essential construction services, maintenance services, and urgent repairs.

Library Board Memo No. 4642

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Authorization to Renew and Purchase Licensing for Electronic Resources

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to execute contracts with various vendors to renew and begin licensing for library access to online databases at a price not to exceed \$300,000.

BUDGET CODE:

10 5405 50 – Digital Databases
10 5400 50 – Library Materials

SUMMARY

Electronic resources, in the form of digital databases and library materials, are an important and often primary source for informational, research, and leisure activities. They encompass numerous subject areas and formats, including but not limited to newspaper and journal articles, demographics, business and nonprofit data, industry and company profiles, small business assistance, readers advisory, language learning, career testing, resume advice, vehicle repair, live homework help, lifelong learning, professional development, electronic books, audiobooks, music, videos, and digitized media and primary documents. Collection Development conducted an analysis of existing resources and new and alternative products, in collaboration with the relevant Library experts and stakeholders, including Community Reference, Digital Branch, Youth and Family Engagement, Readers Services, Missouri Valley Special Collections, Information and Reference, Branches, and Outreach. The process focused on providing the necessary tools to fulfill the Library mission and department objectives, improving access for patrons and staff, eliminating duplication, and reducing costs without sacrificing essential resources and quality.

Based on this analysis and direction from relevant Executive Team members, Collection Development proposes the following products be renewed for Fiscal Year 2023-2024. The budget will allow for variances of cost as well as additional electronic resources deemed necessary as the year progresses.

VENDOR	ELECTRONIC RESOURCE	FY24 COST	CONTRACT
AtoZ Databases	AtoZ Databases	\$18,891	Renewal
BrainFuse	BrainFuse Package	\$17,100	Renewal
	HelpNow	-	-
	JobNow	-	-
EBSCO	NoveList Package	\$22,010	Renewal
	Basic	-	-
	Plus	-	-
	Reader's Guide Retrospective Platform	\$500	Renewal
Foundation Center	Foundation Center	-	-
	Central	\$3,995	Renewal
Freegal	Freegal Package	\$49,000	Renewal
	Downloads	-	-
	Streaming	-	-
Gale Cengage	Business Package	-	-
	DemographicsNow	\$8,357	Renewal
	Gale Business: Plan Builder	\$7,799	Renewal
	Gale Business Entrepreneurship	\$2,339	Renewal
	Chilton Library	\$3,913	Renewal
	LegalForms - Missouri and Kansas	\$6,780	Renewal
Historical Information Gatherers	FiMO (Fire Insurance Maps)	\$7,095	Renewal
LinkedIn	LinkedIn Learning	\$20,000	Renewal
Mometrix Test Preparation	Mometrix eLibrary	\$3,899	Renewal
NewsBank	Kansas City Star	\$25,502	Renewal
OverDrive	OverDrive Platform	\$6,000	Renewal
Oxford University Press	Oxford English Dictionary	\$3,468	Renewal
The New York Times	The New York Times	\$4,900	Renewal
	Cooking	\$2,080	Renewal
	Games	\$2,080	Renewal
PressReader	PressReader	\$20,157	Renewal
Pronunciator	Pronunciator	\$4,900	Renewal
ProQuest	Ancestry.com	\$12,222.00	Renewal
	Sanborn Maps	-	-
	Missouri	\$370.00	Renewal
	Kansas	\$370.00	Renewal

Rock's Backpages	Rock's Backpages	\$2846	Renewal
Scholastic	BookFlix	\$8,406	Renewal
Statista, Inc.	Statista	\$9,450	Renewal
Thomson Reuters	Westlaw for Government	\$16,200	Renewal
TOTAL		\$290,632.59	

Library Board Memo No. 4643

TO: Board of Trustees, Kansas City Urban Public Library District
FROM: John Herron, Library Director & Chief Executive
RE: Director's Report for May 2023

EXECUTIVE SUMMARY

The Executive Summary will be discussed at the meeting.

FINANCIAL REPORT

May property tax revenue came in as expected and we are now \$450,000 above overall tax revenue projections for the year. Interest on investments is much higher than anticipated due to increased interest rates, and other revenue accounts are coming in as expected.

On the expense side, salary and benefit numbers are still under budget, and our general operating, building maintenance, and capital outlay expenses are coming in slightly over or at budget. We are above spending compared to last year in library materials, but this category is controlled well and should come in close to budget.

Overall we project ending the fiscal year with a significant surplus due to the unanticipated property tax and interest earnings. The Board packet includes a proposed operating budget revision to move some of the surplus funds to the Capital Fund.

LIBRARY INITIATIVES AND OUTREACH – HIGHLIGHTS

COMMUNITY SPECIALISTS

Congratulations to Jeni Starr, who was selected as the new Community Specialists Manager.

Rhiannon Johnson facilitated three sessions for the Green Corp Program cohort that is being hosted at Bluford this spring. **Green Core** is a training program to prepare individuals with barriers to employment to work in sustainable economy/industries. The program is offered at the library in partnership with **KC Can Compost**.

Rhiannon Johnson and Jeni Starr tabled at **Project Homeless Connect KC** where they promoted library cards and services to over 200 individuals and gave away over 50 books to give.

Hadiza Sa-Aadu helped facilitate the 2023 [ELC Pitch Competition](#), part of the **Entrepreneurship and Libraries Conference** with co-sponsorship by **EBSCO** and **ALA**, in which judges heard project pitches from five libraries. The competition centers on supporting library services that help small business communities, entrepreneurs, and local economic development.

Hadiza Sa-Aadu convened with the **Arts KC** Inspiration Grant selection committee to award grants to deserving recipients. The team spent the previous month evaluating applications.

Jeni Starr and Karen Whitestone coordinated the Medicare Made Easy, Relax in the Stacks, Caring Conversations, and Advocating for Yourself in Healthcare programs.

May was Older American Month and information about and how to recognize older adult was shared on the Senior Listen line where there is a new subject, tips, new information or promotion shared each month. Mary Roberson shared the importance of water, whether it was for drinking, that keeps our bodies hydrated, swimming, fishing or any activity with water helps calm us down and make us feel better.

COMMUNITY RESOURCES

Jimmy Thomas began working shifts at the North-East branch, this is the first time Community Resources service has been brought to the Branches. Jimmy also began working the first monthly shift at the **Beehive** to provide birth certificates to clients there.

The May 24, 2023, Coffee and Conversation Event was a major success with 50 attendees (30 were library patrons and the other 20 were staff members). The speaker, Shalonda Sanders from **Hope Faith**, discussed the continuation of the Heart Cart, a storage unit on wheels for our patrons struggling with houselessness.

AMERICORPS

Fifteen VISTA Summer Associates began their service in Youth and Family Engagement, Mobile Services, and Community Resources. They will serve full-time for 10 weeks at the Library to support summer reading and summer learning activities as well as food distribution through **Harvesters** Kids Café program. VISTA Summer Associates also deployed the inaugural Library Demographics Survey on May 31.

Mary Johnson successfully completed her year of AmeriCorps VISTA service and a three-month extension at **Pawsperity** where she is now on staff.

Sharon Efunobi began her year of AmeriCorps VISTA service at **True Light Family Resource Center** where she will support their volunteer recruitment and management efforts.

MOBILE SERVICES

Doris Graves started work as a Mobile Services Summer VISTA Associate. She will be helping with Summer Reading Program sign-ups and programming at Bookmobile stops and events.

St. Anthony's Senior Living has been added as a new Lobby Stop. Tiffany Alexander and Kheper-Ra Khonsu visited them for the first time in May, where 10 patrons browsed various library materials, two patrons signed up for new library cards, and nine patrons checked out items.

In May, Peggy Farney completed condition-checking all of the picture book collection in Books to Go, except for seasonal and holiday books. The task took six weeks from start to finish and she handled 10,000-12,000 books during that time!

Thanks to the Books to Go program, Mrs. Jones' class from Korte Elementary beat their reading goal of 1,000 books. Mrs. Jones said "This is in great part to the Kansas City Library. Our classroom families read over 6,400 books this school year!"

The Bookmobile now has three regular stops that have deaf patrons, and the Bookmobile staff are learning basic sign language phrases because of this. They also attended the Sipping and ASL Signing event this month with the **Whole Person**, complete with an ASL story time which might soon take place in the branches!

"We love book day!" Bookmobile staff heard parents at **Riverview** discussing with each other.



At West Bluff this month, little patrons asked how long the Bookmobile would be visiting their neighborhood. "I want you guys to stay. I want you to keep coming for at least 10 years until I move out of here", said one 8-year-old patron. Another young patron at a stop told staff they were his best friend, and at another stop kids came on board the Bookmobile and said "we want to stay on here until you close." YFE staff did an event at **Clymer Center** where they met some regular Bookmobile stop kids, and the kids knew the time and date the Bookmobile would be back.

This month the Bookmobile turned one of their regular stops at **KVC** into a Bookmobile event in coordination with KVC's end of year field day. After the event, KVC staff emailed the Bookmobile: "I have heard such great things from kids and staff about the books and goodies you provided. 😊 Thank you for being flexible and navigating our craziness. Thank you. We so appreciate your willingness to work with our population."

DIGITAL BRANCH

David LaCrone and Katie Montgomery have been meeting weekly with **Code Koalas** about the library website upgrade. The Library's rebranding materials have been received and the vendor has been applying colors and fonts in various permutations to find the best mix of accessible and visually pleasing combinations.

Jason Roe met twice with the **Missouri Association of Museums and Archives** to plan the theme for their 2023 conference.

LOCAL HISTORY

Alex Lindsey, founder and master distiller of the [West Bottoms Whiskey Co.](#), was the Missouri Valley Sunday speaker for May. An in-person audience of 63 attended Alex's [presentation](#) on West Bottoms distilling history, and an additional 48 viewers watched via livestream. The program was co-presented by the [Historic West Bottoms Association](#) as part of its annual Heritage Days celebration.

Jeremy Drouin researched and published an article for [What's Your KCQ?](#), an ongoing series with The ***Kansas City Star***, exploring the history of the [Pioneer Mother Memorial](#) at Penn Valley Park and the Kansas Citian who commissioned it, Howard Vanderslice.

Jeremy Drouin was interviewed by reporters from **KMBC9** and **KCTV5** for news stories about current efforts to rename Troost Avenue. He provided historical information about the street's namesake, Benoist Troost, as well as factors contributing to Troost Avenue becoming the city's racial dividing line.

Jeremy and Kara Flinn met with developers of the **Rock Island Bridge** [project](#) and showed them architectural plans and maps pertaining to the bridge from MVSC's [Kansas City Stockyards Collection](#). Later in the month, Jeremy and John Herron toured the bridge site and received an update on progress in transforming it into a multipurpose entertainment venue.



MVSC reference (243) and photo (36) requests included the following highlights:

- A staff member at **Multistudio**—an architecture, brand experience, and design firm—seeking information about the property where the Kansas City Girls Preparatory Academy building sits at East 17th Street and Van Brunt Boulevard.
- A researcher looking for information about “The Fountain of Ewes” sculpture located outside the Ponce de Leon apartments at 45th and Main streets, and the artist, Jim Myers of Warrensburg, MO.
- A Musicology PhD student from **KU** documenting the repertoire of the Kansas City Philharmonic Orchestra during Karl Krueger’s tenure as conductor in the 1930s and 40s.
- Yearbook photos of Leila Welsh, the victim of an infamous cold case murder from the 1940s, were provided to a researcher from California.
- Several images related to the 18th and Vine streets area were ordered by the building owner of [Vine Street Brewing](#), Missouri’s first Black-owned brewery. The images will be reproduced and displayed within the brewery at 2010 Vine Street.
- An image of the Russell Stover candy shop once located at 1120 East Linwood Boulevard was ordered by ***KC Today*** for an [article](#) about the firm’s 100-year anniversary.
- An image of the downtown Kansas City skyline was ordered by **KCPT** for use in a [documentary](#) about the history and current state of HIV/AIDS in the city.

- An image of the Hannibal Bridge was ordered by the **Society of Architectural Historians** for use in a forthcoming book published by the University of Virginia Press.
- An image of the 9th Street cable car incline ramp was ordered by the **Santa Fe Railway Historical Society** for use in a forthcoming issue of their magazine, *The Warbonnet*.
- Images related to **Martin City, Missouri**, were ordered by the city to illustrate the history section of their [website](#).

Collections and Access

Kara Flinn reported the following highlights from accessions in June:

- Topography maps of KC Metro from **UES Consulting Services**
- Journal Ledger from the **Folger Coffee Company**, 1910-1916
- File including correspondence and news clippings from one of the Grand Jury members that indicted Tom Pendergast.
- Small booklet from a clothing company titled, “Smart Lines by Mary Lane”
- Panoramic photo of the West Bottoms



Eve Aspinall curated a display on Electric Park in the Missouri Valley Room, which will be highlighted during the Walt’s Pilgrimage student tour scheduled for early July.

Sara DeCaro completed arrangement and description of the Grand Avenue Temple - United Methodist Church Collection. The processed collection totals 25 linear feet and contains 58 boxes and 635 folders. The records were donated in 2013.

BUILDING A COMMUNITY OF READERS

The next **Kansas City Star** FYI Book Group selection is [*The Facemaker: A Visionary Surgeon’s Battle to Mend the Disfigured Soldiers of World War I*](#) by Lindsey Fitzharris. The Library is partnering with the **National World War I Museum** and **Linda Hall Library** for this selection to complement the [*Bespoke Bodies: The Design & Craft of Prosthetics*](#) exhibit opening at NWWIM in June.

The **Downtowners Book Group** was introduced to their new facilitator in May, Shelby Clark will be leading Central’s longtime lunchtime book group beginning in June. Alisha Helms sent out 33 bags to Library and community groups during May. Two groups have reactivated and Alicia helped launch two new Library sponsored groups: **Swope Ridge Scholars** based at Southeast and led by Maxi Moody and **Sci-Fi Bytes** based at Central and led by Kenneth Hardcastle. Sci-Fi Bytes also partners with NPR’s Science Friday Book Club.

Kaite Stover continues to support KC community book groups, most recently by paying a house call to the **Leawood Welcomers**. She talked about making more informed reading selections, maintaining momentum in book groups, and best practices for working with libraries.

LIBRARY PROGRAMS AND SERVICES – HIGHLIGHTS

The Ohio-based **National Collage Society** hosts a small-format exhibition each year, featuring postcard-size (4-by-6-inch) works of collage by NCS members across the United States and contributors worldwide. The [26th edition of what originally was called the Postcard Show](#) was open to the public for 10 weeks at the Central Library; Kimi Kitada, the Gallery and Programs Manager at **Charlotte Street Foundation**, served as the awards judge. Of the 96 collages from 26 states and four countries including Canada, Ireland, Hungary, and the United States, Kitada selected 19 to be the 2023 Small Format Exhibit Award Winners, including two from Kansas City area artists. The exhibition also featured a free-form collage workshop hosted by Library exhibits manager Craig Auge.

May was a period of preparation for the **2023 Summer Reading Program**; Public Affairs collaborated with Readers Services and YFE on organizing content for communication rollout, production and distribution of prizes, creating promotional materials and displays, working with Digital Branch on setting up website information and infrastructure, organizing suggested reading lists, email newsletter features and a Savannah email to library cardholders, and other efforts. This year's program, with the theme **All Together Now** that celebrates the power of books to build bonds and create connections, started off extremely strong, with over 2,000 registrations within the first two days.

- Program page: kclibrary.org/summerreading
- Blog post: [Summer Reading Brings All Ages Together for Learning and Fun](#)



Public Affairs also worked with YFE Outreach staff and community partners in preparation for this year's **Pop In at the Park** programming. Marketing support for the 2023 series, which launches on June 6, includes the [series' web presence](#), online [calendar of appearances](#), signage, banners installed at the city parks, a promotional bookmark with the summer's schedule, newsletter and blog features, social media promotion, and more. Partners this year include **Harvesters**, **KC Parks**, the **City of Sugar Creek**, **Missouri State Parks**, and the **Missouri**

Department of Conservation, and we are grateful to the **Sosland Foundation** for additional financial support.

Bluford Branch

NickiFit's Tuesdays and Thursdays classes had 98 participants: 60 patrons attended the Body Sculpt class and 38 attended the Mixxed Fit class.

The first session of Bluford's Tarot Workshop Series was held on May 22nd. Laura Pensar from **Moth and Candle** walked participants through using a deck of Tarot cards as a part of a contemplative practice. This workshop aims to supply you with enough foundational history and tools for you to begin working with the cards right away.

During May, staff served 284 lunches through Kid's Café and completed 30 notarizations, and the public phone was used 3,123 times.

Central Library

Central's AV Department screened eight films in the month of May focused around Asian American and Pacific Islander Heritage Month. The Saturday family-friendly film offerings in May were *Wendy Wu: Homecoming Warrior*, *Moana*, *Boy*, and *Turning Red*. Sunday offerings were *Crazy Rich Asians*, *Chan Is Missing*, *Yellow Rose*, and *Everything Everywhere All At Once*. Our Saturday attendance high was 20 for *Moana*, and our Sunday high was 14 for *Everything Everywhere All at Once*.

Patron satisfaction with the library's chat service continues to improve at 94% of patrons scoring their service a 4/4. That is the highest satisfaction rating all year. Optional patron comment responses include:

- "Fast and had the information I needed!"
- "James is always professional and friendly. I appreciated his quick help keeping my account active for another year"
- "The librarian was extremely kind and professional"
- "The KCMO Library is always awesome!"

Our Science Matter's topic this month was Plant this not That, by Jada Tessler from the **Missouri Department of Agriculture**. In her lecture she gave advice on which standard flowers, like Butterfly bush, could be replaced by a native Button bush. People had many questions. We had 52 in attendance. Teresa Bolton was able to spotlight the seed library at Ruiz and give out Purple Cone flower seeds to attendees.

Central Library hosted Rob Fleeman and Clint Ashlock from the **Kansas City Jazz Orchestra**. This guitar trumpet duo drew over fifty patrons. Dozens more stopped for a song on their way to complete their library intentions.

Clare Hollander, Teresa Bolton, and Shelby Clark hosted a field trip for nearly 50 students from **Fox Hill Elementary** on May 15th. The students spent time on the children's floor, rooftop terrace, the vault, and touring Central Library.

Recognizing some of the hard work that goes on behind the scenes, one of the Library's social media posts highlighted the hard work Receiving Specialist Nash High and other Customer Services staff put into processing 1,300 books for the Books to Give program. The post got 49 likes and 84 engagements.



North-East Branch

Throughout the month of May, Karla Soto and Flor Rosas offered three digital literacy classes that were facilitated in the Spanish language at the Lykins Resource Center. Karla designed three digital literacy classes that covered accessing your online library account and the library website, submitting a suggestion for purchase, instructions on how to use BlueBird to improve your English and a demonstration on using Hoopla. Flor and Karla signed every participant up for library accounts if they did not have one and shared additional information about the North-East Branch Library. 18 community members participated in the sessions and Karla and Flor have additional ideas for future class topics.

North-East staff attended the following community events to table and share information about library services: Elmwood Bike Rodeo held at Elmwood Cemetery (62 interactions) and My Health Soccer Tournament held at Mattie Rhodes (77 interactions).

Plaza Branch

The Queer Voices book club met this month, reading *Dreadnought* by April Daniels, with two attendees. While the group was small and neither attendee cared for the story or language, the conversation was engaged and thoughtful. The group had a meaningful discussion about what Trans representation should look like. The primary takeaway was that characters need to be fully developed and relatable. This book ultimately felt like it was checking boxes to gain points and less like it was trying to fully explore a lived experience.

Other programming and outreach highlights included:

- Attendance at May's Death Café session on the 10th was great, with a whopping 18 participants.
- Plaza partnered with the American Red Cross for a blood drive on May 30th.
- Della Lamb and KC Scholars tabled at Plaza in the month of May.
- Pieces from Laura Nugent's *Changing Bodies* series are currently on display at Plaza:



Ruiz Branch

Weekly yoga classes with **NickiFit** continued at Ruiz in May. Four classes were held – all on Thursdays at 9:00 a.m. with a steady attendance of between 6-9 people for each session.

Ruiz completed 104 passport applications in May. On May 4, Ruiz converted from a walk-in passport facility to an appointment-only location.

The **Westside Community Action Network (CAN) Center** used the Ruiz meeting room on May 26 to visit with Spanish-speaking residents about the 353-tax plan.

Ruiz staff attended Westside Community Action Network's Remake Learning Day in May and assisted in cleaning beehives along with passing out sunflower seeds from the seed library.

Southeast Branch

The Southeast Branch hosted the **KesherKC Mobile Pantry** program on May 31st in partnership with **Jewish Family Services**. This free community event provided onsite services from community partners **Front Porch Alliance**, **Community Action Agency**, **KC Scholars**, **Dedicated Senior Medical Center**, and **Evergy**. We were able to assist almost 100 people. Two additional events are scheduled to take place in July with the same community agencies, with the addition of **KCMO Health Department – HIV Services**.

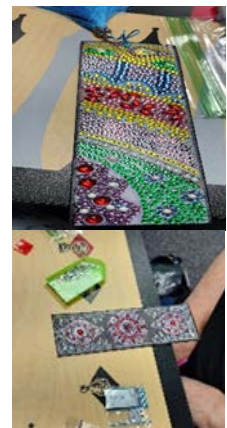
Maxi Moody started a new monthly book club at the **Swope Ridge Garden Senior Center**. For their first meeting the group met and discussed *American Spy* by Lauren Wilkinson.

Jared Alvarez with **Camp Wildwood** tabled on May 1st for the Wildwood Outdoor Education Center Summer Camp.

Sugar Creek Branch

Peggy Karnes hosted a Diamond Painting program on Thursday May 4th at the Sugar Creek branch. There were 13 in attendance, and they learned how to do diamond painting by making a bookmark and two coasters for drinks to sit on. Everyone enjoyed learning a new craft and making the bookmarks. All stated they would love to do more of these programs.

Kim Netz visited **Fairmount Community Center** and dropped off a packet of information with the Summer Reading info, bookmarks and sign-up sheets, Senior Summer Social Hour, After Lunch Book Group, Info about Pop in at the Park, and she customized some bookmarks to include our senior programming times.



A total of 70 passport applications were processed this month.

Trails West Branch

Trails West hosted a program called Keep the Keys, which was presented by Jessie Giacone from St. Luke's. There were five attendees for this program designed to help people start a discussion with their families on when as a senior adult do you give up the keys and stop driving. All that attended received a booklet that had signs of concerns and questions to ask yourself about your ability to continue to drive.

The Whole Person set up a table with information on their organization and also held a tabling event to connect people with disabilities to a variety of resources. Oak St Health was also on hand for the tabling event.

Staff completed a total of 36 notarizations and 100 passport applications were processed at Trails West in May.



Waldo Branch

NickiFit had a total of 38 attendees during the month, with class held every Monday at 6:00 pm.

This month the Fiction Addiction book group welcomed another new member who happened to come across the flyer on the library door. The group discussed *The Thursday Murder Club* by Richard Osman, one of the perennial book club favorites at KCPL. It was a great discussion, and every member really enjoyed the book and decided to continue with the series and expressed an interest in meeting to discuss the sequels later.

Mila Blair and Dashon Dickerson attended an all-day training on Creative Aging programming presented by **Lifetime Arts** and the **Missouri State Library**. This training is the start of a pilot program to bring high quality programming to patrons in the 55+ age group.

Westport Branch

Eva Lesdema's Table-Top Games programming had 10 attendees for the month.

Other programming at the branch included: Westport Knitters and Needlecraft (26); Between the Lines Book Club (6); and Women's Health & Wellnes - Burnout (7).



Emily Duvall, MSW of University Health-Specialized Services/PATH, tabled two days at Westport.

SPECIAL EVENTS PROGRAMS

A crowd of 390 – second-largest for a Library signature event in more than three years – filled the Plaza Branch’s Truman Forum Auditorium on May 22 to hear onetime Hollywood Brat Pack actor **Andrew McCarthy** talk about his current passion and pursuit: writing.

McCarthy, best known for his roles in such 1980s and ’90s films as *St. Elmo's Fire*, *Pretty in Pink*, and *Weekend at Bernie's*, discussed his latest book, *Walking with Sam: A Father, a Son, and Five Hundred Miles Across Spain*. It recounts his five-week pilgrimage along the Camino de Santiago with his young adult son Sam. The Library partnered on the event with **Rainy Day Books**.

The presentation also drew a livestream audience of 197, and views of the archived video on the Library’s YouTube channel totaled 210 over the remainder of the month – an average of 23 a day. The only larger in-person audience for a signature event since the Library reopened auditoriums in the wake of the COVID-19 pandemic was 400 for *New York Times* reporter Maggie Haberman’s discussion of her blockbuster book *Confidence Man: The Making of Donald Trump and the Breaking of America* in November 2022.

The Library also saw strong and sustained public interest in the second installment of its Conflict and Crisis series in collaboration with the **U.S. Army Command and General Staff College** at Fort Leavenworth, Kansas. A panel of military historians examined the history of, and current global tensions over, China’s relationship with neighboring Taiwan on May 9 at the Central Library.

The combined live audience – in person and livestream – was 198. Subsequent video views on YouTube totaled 544 over the next three-plus weeks.

A smaller, more intimate event on May 13 was the month’s most rewarding. Fifty-five people, ranging from age 6 to their late-70s, gathered in the Central Library’s Rocky and Gabriella Mountain Gallery for a collage workshop overseen by Library Exhibits Specialist Craig Auge. On the walls around them were more than 100 works that made up the [National Collage Society’s annual Small-Format Exhibition](#).

“Have you ever seen 55 people furiously cutting and pasting and tearing and sifting through ephemera and getting in touch with their inner collage artist in the Mountain Gallery at the same time?” Auge said. “Well, now I have, and it was spectacular ... from a first-time-ever art maker to seasoned collage professionals, all sharing ideas and getting in the zone! (With) many meaningful one-on-one conversations about artmaking and strategies for their works in progress!”

YOUTH & FAMILY ENGAGEMENT

Programs and Services

May is always incredibly busy with planning and preparations for the Summer Reading Program, as well as wrapping up school visits. YFE staff welcomed Summer VISTA Associates and worked

through their onboarding and getting them oriented. They have already been a big help with Summer Reading!

Many of the staff participated in the ultimate unboxing event – not only unboxing, but also reboxing and organizing distribution of 13,000 books for summer reading registration prizes. Kelsey Bates and Haley Lips did a phenomenal job wrangling volunteers and overseeing a smooth and organized effort so that all the branches received their books in time for their kick-off events. They received a great deal of praise from their co-workers on their spectacular coordination of this monumental task! These videos give you just a glimpse of the magnitude: [Books galore](#) and [Mt. Boxsuevus](#).

Kelsey also led Plaza TLoT members in prepping and interviewing new members. They selected five new members from 16 applicants and then played a group-wide version of Superfight to get to know each other. TLoT members will provide input and help in planning programming and assisting with other tasks for summer reading and throughout the school year.

Dev Persaud has been busy launching regular Teen programs at North-East. He hosted a weekly Anime and Manga Club, where teens had the opportunity to watch Anime, play related trivia and card games, try specialized Japanese snacks, and work on Anime art. He also hosted his first monthly Teen Donut Drop-In, and his Summer Horror program, which will offer teens a safe place to retreat to on Friday nights throughout the summer.



Also new to KCPL, Kody Stadler joined the Teen Associates team working at Waldo. He jumped right in to developing summer programming including Teen Tabletop Gaming, Video Games, Painting, Gardening, a Lock-in, and a movie screening. He will also be leading Waldo TLoT and coordinating Kids Café. Kody has also been busy developing the Teen Space at Waldo to include interactive elements such as a rotating Would You Rather board, a section of playable board games, a space to display art, along with a de-stressing zone.

Estrella Hernandez launched a weekly Dungeons & Dragons program for teens at Bluford that drew 32 participants in its first month! New players are joining each week and some of the regulars have been volunteering to help new players set up their characters and understand the rules of the game. Bluford's Anime Club continues to be popular. Estrella has been providing real Japanese snacks and ramen for teens to try. The teens are enjoying this addition and have shared a list of new potential snacks they'd like to explore.

Helen Li continued to keep the Teen Room at Central busy with teens enjoying hanging out after school and adding their opinions to her Question of the Month (How would a dog wear pants?) and Would You Rather question (...be a cat with a human face or a dog with human hands?). She hosted a Last Day of School Party where teens played ping pong and video games, crafted with Perler Beads and enjoyed pizza.



KCDML selected 10 participants from 18 applications to participate in 2023 Team Digital.



The May meeting of the Rainbow/Frog Club at Central, hosted by Kate Tammeus and Elizabeth Giles, featured a zine-making program. Participants supplied photos, art and writings to support the theme “show and share” which morphed into the kids creating art and words describing what they love about Frog Club. Emily High and Nash High helped with the program and then stepped in to assist Kate and Elizabeth assemble the zine so it would be ready to share at upcoming Pride events.

Storytime Snacks were very popular in May, with 422 views on YouTube! Dial-a-Story featured guest reader **Gregg Todt**, a local radio producer and musician, reading Lisa Tolin’s *How to be a Rockstar*. With his musical and recording skills, he created an incredible recording that the author linked to on her Twitter account!

Nalita McHenry recently joined the YFE staff as the new Youth Librarian at Bluford. She has been busy planning activities and analyzing the needs of the youth space. She is working to gather new educational toys and learning activities for families to enjoy in the library.



Waldo LEGO Club and Read to a Dog programs continue to be popular. Donna Newell has a number of regulars that look forward to each program, as well new arrivals for both.

Ron Freeman continues to host a Board Game Club at Plaza. There is a core group of regulars and he’s anticipating additional attendees during the summer.



Plaza Kid Corner staff hosted May’s Friday Night Family Fun events with a Favorite Picture Books theme. Mary Grace had a huge turnout for her Peter Reynolds dedicated program, with a little help from Margaret Perkins-McGuinness setting up a parallel event for **Crossroads Academy**. Mollie planned a paper collage activity inspired by the art of



Lois Ehlert. Staff are always amazed at the kids' creativity with open-ended process art programs. They rounded out the month with STEAM activities inspired by the books of Andrea Beaty. Julia Kingsbury reports that the best praise came from Anita Rodriguez's granddaughter, who excitedly told her that she made a rocket ship that really exploded! (Alka Seltzer rockets always make a big impression.)

Josie Schneider hosted Baby Prom, a special storytime for infants, toddlers and their caregivers. In addition to books, songs, bubbles, and movement games, Baby Prom included a dance party with a bubble wrap dance floor, a photo booth, "limo" rides, a simple craft, and several sensory bins. It was well-attended with 71 guest! (And it was incredibly adorable!)



Clare Hollander wrapped up hosting school tours and field trips to Central with groups touring the building and enjoying field trips as prizes for completing challenges at their schools throughout the school year.

As always, Storytimes throughout the system attracted crowds both large and small, with families enjoying stories and accompanying programming, as well as the opportunity to get to know others with small children in their community.

Community Outreach and Partnership

Donna Newell finished up her school visits and reassured all the classrooms that she would be back next year to continue sharing stories with students. They all enjoy her visits and often greet her when they see her in the community.

Elizabeth Giles and Kate Tammeus tabled at the **International Family Equality Picnic**, hosted by the **Modern Family Alliance**, where they provided books and information on library resources and the Rainbow Club.

Dev Persaud and Samantha Edwards participated with other NE and RISE staff in collaborating with **Mattie Rhodes** for the **MyHealth Soccer Tournament** to promote health and wellness.

Helen Li presented to the **Jackson County Systems of Care** group of over 100 community partners to promote summer reading and other resources provided at the library, with help and guidance from Elizabeth Giles.

Clare Hollander helped with the organization and set-up of what may prove to be an annual event, this the second year CYS has participated in the **city-wide scavenger hunt** sponsored by the **Imagination Quest** international conference. Over an otherwise quiet weekend, the library saw close to 400 visitors participating in this fun event. CYS staff set up a "musical interlude" challenge the kids had to complete in order to earn a secret password needed for the hunt.

Ron Freeman represented the library at the Festival of Reading event hosted by **Turn the Page** at the **Kansas City Urban Youth Academy**. He saw nearly 200 people and gave away over 100 books and other promotional materials.

Josie Schneider attended a Remake Learning Days event at the **Housing Authority of Kansas City** with the YFE Outreach team. Josie led the terrarium station, helping attendees plant succulents and decorate their own terrariums.

Kyriecce DeVine assisted **Thornberry Boys and Girls Club** at their Last Day of School Field Day, providing youth with hands-on experience using the DML's DJ equipment.



KCDML staff partnered with **KC Stem Alliance** to host and facilitate activities for Remake Learning Days. The makerspace held an open house to allow families who wouldn't normally visit the lab to become familiar with offerings. Per Kiesha "The VR set was a big hit during our open house and a host of teens and adults interacted with the virtual world." In addition to the open house, KCDML staff partnered with the **Linwood YMCA** for this event. Activities included beat-making and a DJ workshop, science experiment, RC Cars, and tie dye t-shirts.

Kiesha Collins and Linda Warrior represented the library at the **2023 Girls on the Run 5k Race**. The pair gave away books and activities to youth and families participating in the event.

Kansas City Public Library
May 2023 - Fundraising Report

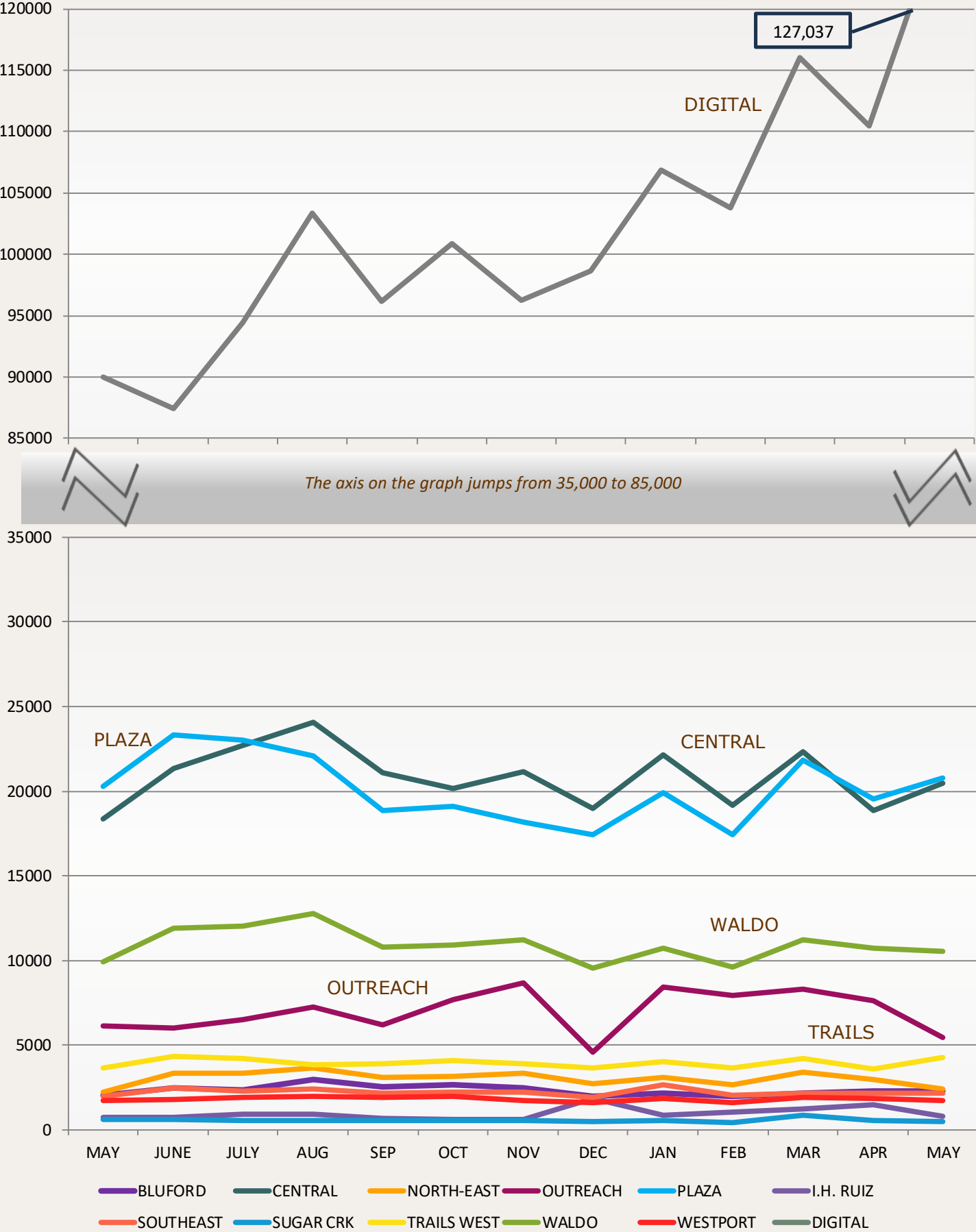
Fundraising Categories	Annual Goal	Received Current Month	Received Fiscal YTD	% of Goal
General Fund - Annual Campaigns, misc.	\$ 200,000	\$ 5,681	\$ 85,332	42.7%
Kauffman Public Programming Grant FY 21-22	\$ 390,000	\$ -	\$ 390,000	100.0%
Private Fundraising Sources (Individuals, Foundations, Corp.)	\$ 600,000	\$ 4,687	\$ 441,938	73.7%
Public Funding Sources (Local, State, Federal Gov't)	\$ 400,000	\$ 244,764	\$ 1,619,715	404.9%
Emergency Connectivity Fund	\$ 500,000	\$ -	\$ 465,033	93.0%
Other				
Bequests & Donated Assets		\$ -	\$ 129,524	N/A
Total	\$ 2,090,000	\$ 255,132	\$ 3,131,541	149.8%

Current Month Activity:	Amount	Reference
CNSC/AmeriCorps	\$ 67,596	The Library VISTA Project
Community Capital Fund	\$ 4,250	Remake Learning Days
NTDF	\$ 15,000	Summer Reading 2022 Award
Friends of the Library	427.02	Writers for Readers
State of Missouri	\$ 82,168	State Aid
State of Missouri	\$ 80,000	Artist & Entertainers Tax

Commitments Received (funds not included above)	Amount	Reference
Missouri Community Service Commission/CNCS	\$ 105,097	AmeriCorps Digital Corps
Missouri Humanities Council	\$ 20,000	Heartland Book Festival
CNSC/AmeriCorps	\$ 13,004	The Library VISTA Project
Missouri State Library/LSTA	\$ 11,220	Spotlight - Environmental Literacy
Missouri State Library/LSTA	\$ 18,500	Summer Reading Program
Missouri State Library/LSTA	\$ 7,205	Spotlight on Literacy - RISE

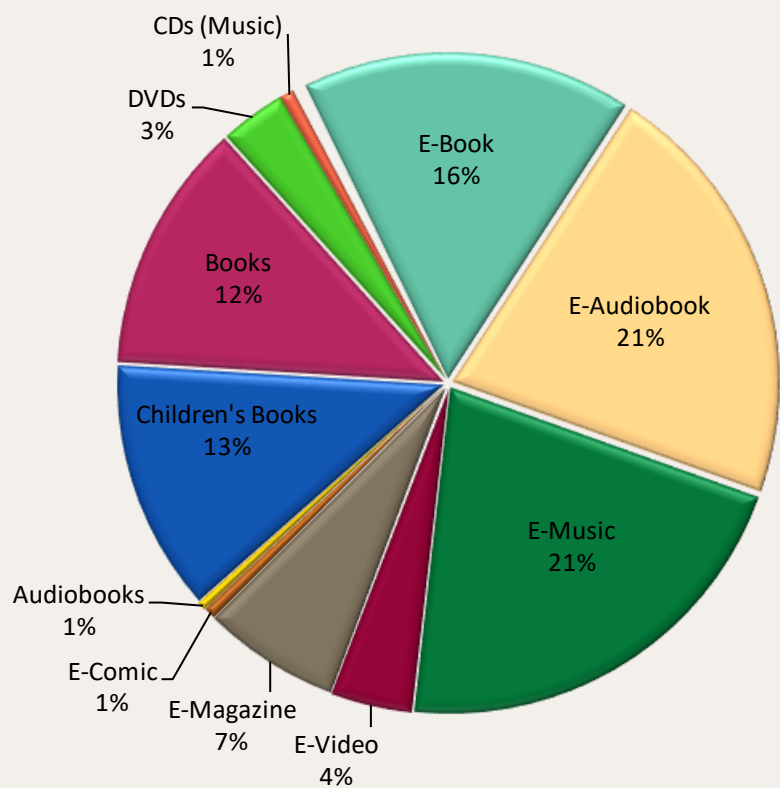
Top Donors / Grants Received (Including Last Fiscal Year)	Amount	Reference
Estate of Ronald Miller	\$ 1,829,524	Estate Gift
Ewing Marion Kauffman Foundation	\$ 1,170,000	FY22-FY24 Programming Grant
Estate of Caroline D. Sanders	\$ 898,857	Bequest
Sunderland Foundation	\$ 700,000	North-East Renovation
IMLS	\$ 488,089	Digital Inclusion - APP
Ewing Marion Kauffman Foundation	\$ 390,000	Programming Grant
Marion & Henry Bloch / H&R Block Foundation	\$ 320,000	Digital Inclusion
William T. Kemper Foundation	\$ 250,000	North-East Renovation
Missouri State Library American Rescue Plan	\$ 179,752	Mobile Outreach Bookmobiles
Corporation for National & Community Service	\$ 130,404	AmeriCorps VISTA
Missouri Community Service Commission/CNCS	\$ 124,124	AmeriCorps Digital Corps
KC Regional COVID-19 Response and Recovery Fund	\$ 123,703	Tech Access Virtual Assistance
Health Forward Foundation	\$ 75,000	Peer Navigators
Gabriella Polony Mountain	\$ 69,700	Donated Art by Gabriella Mountain
LSTA / CARES Act	\$ 57,518	Broadband - Distance Learning & Telehealth
Kansas City Regional COVID-19 Recovery Fund	\$ 50,000	Digital Inclusion

Total Item Circulation by Branch

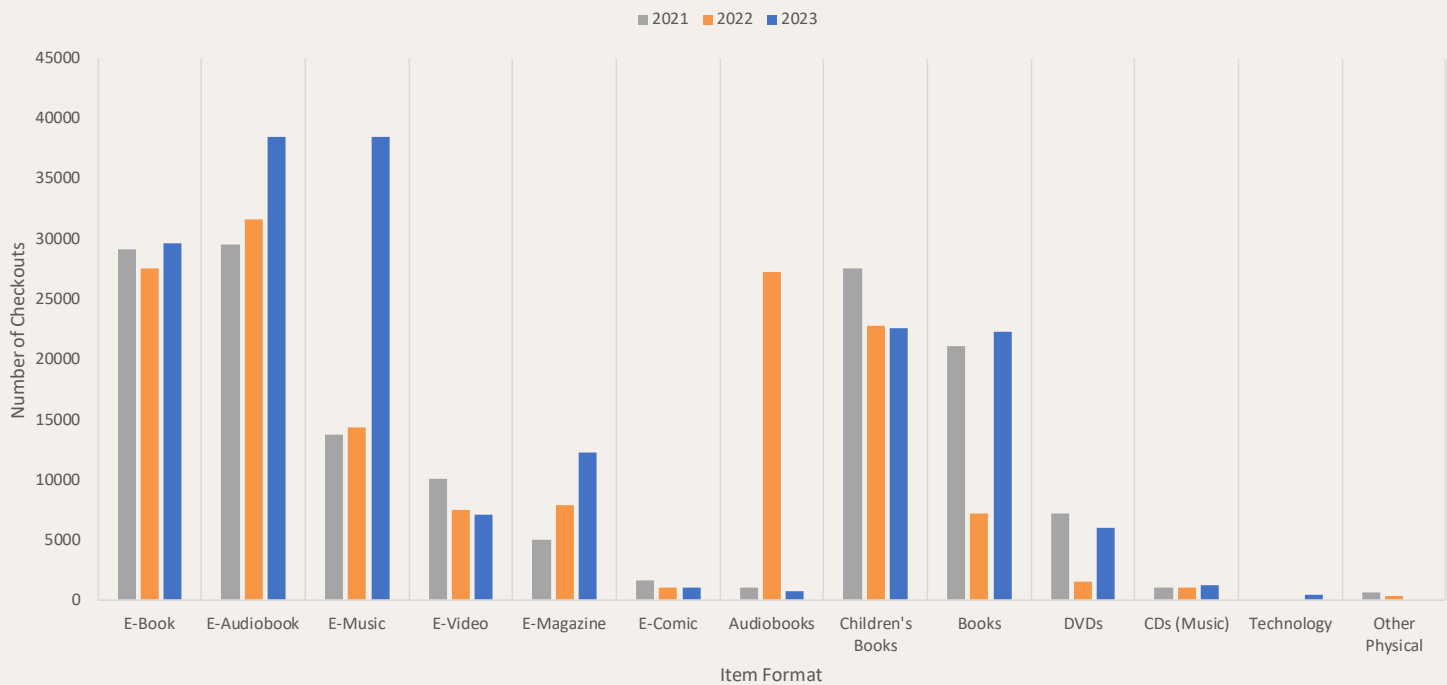


This month's Digital Branch checkouts were 127,037. The chart has been edited to reflect this large jump in checkouts.

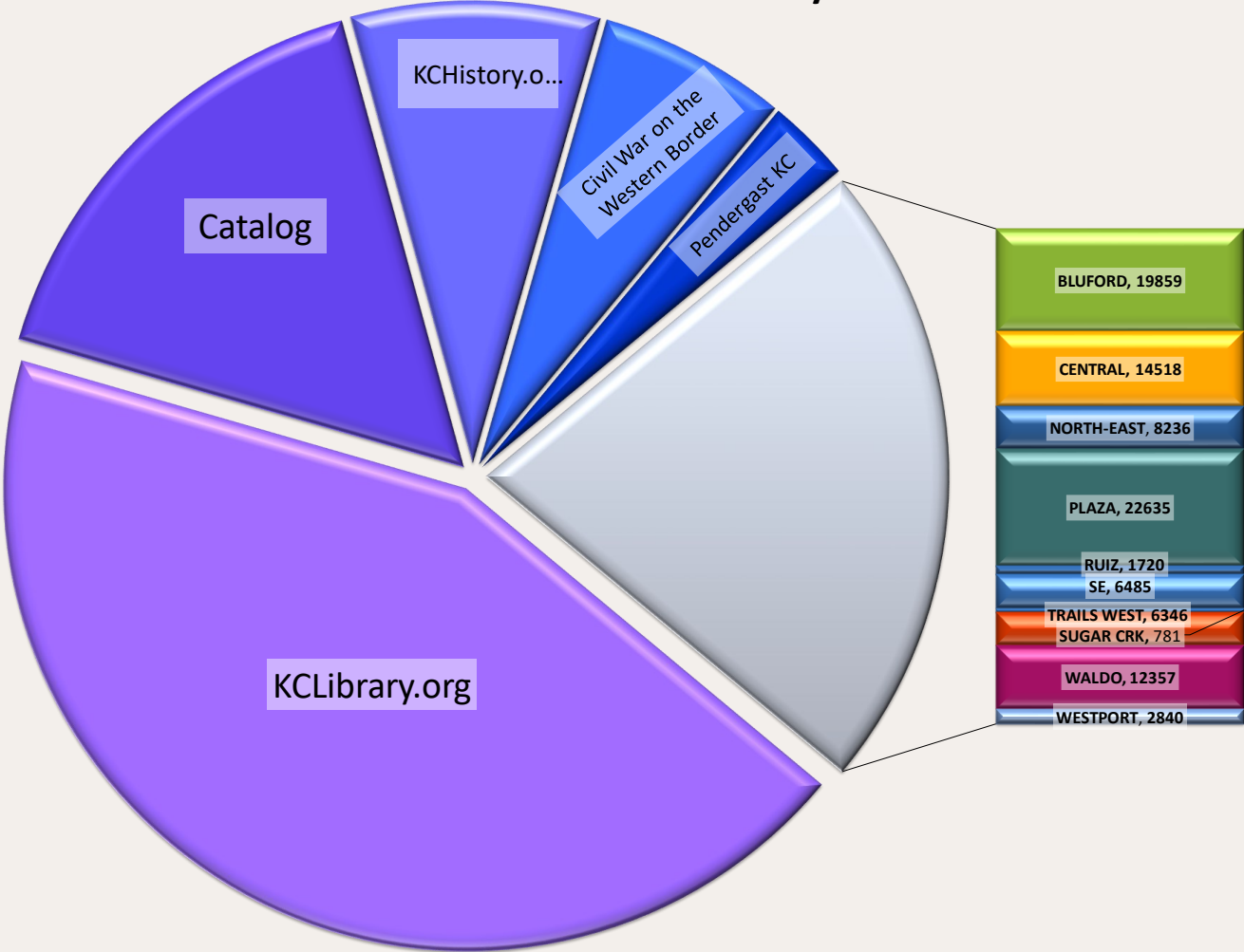
All Checkouts by Format for the Month



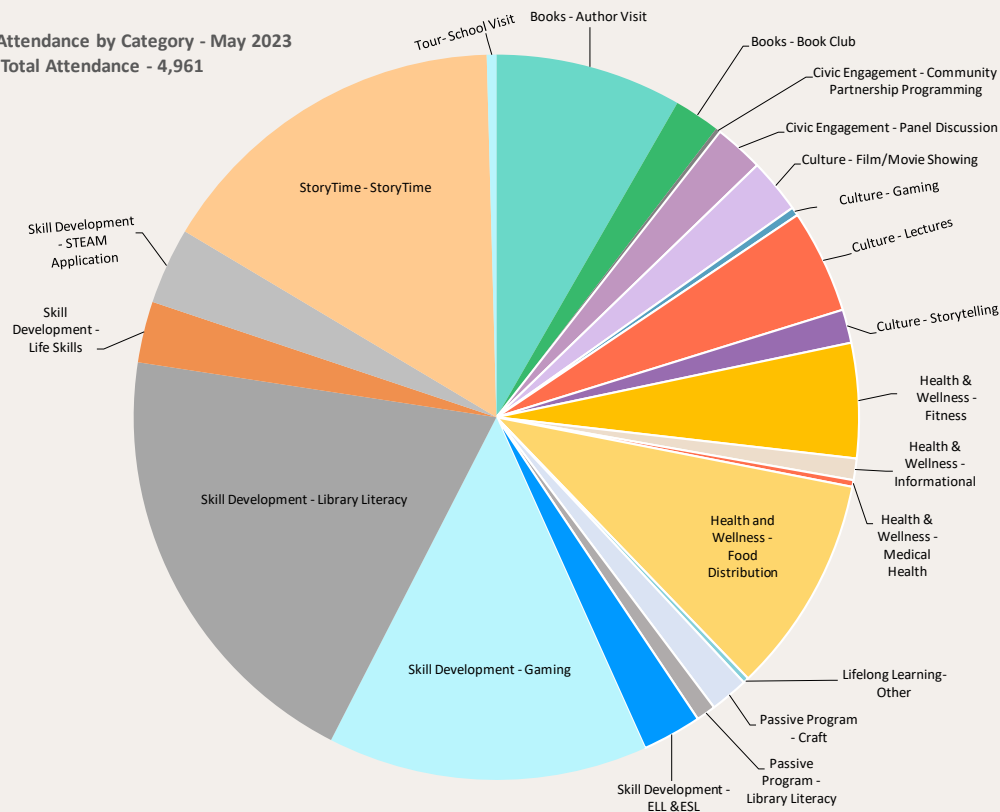
All Checkouts by Format - May 2023



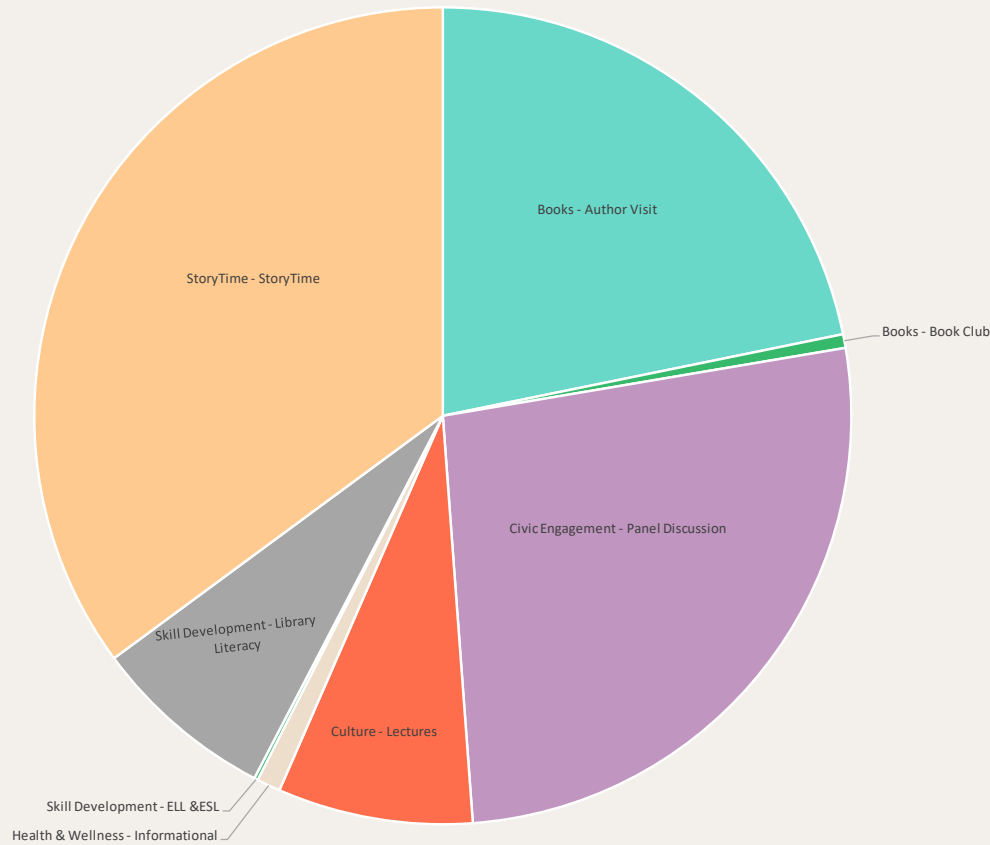
Visits by Branch This Month

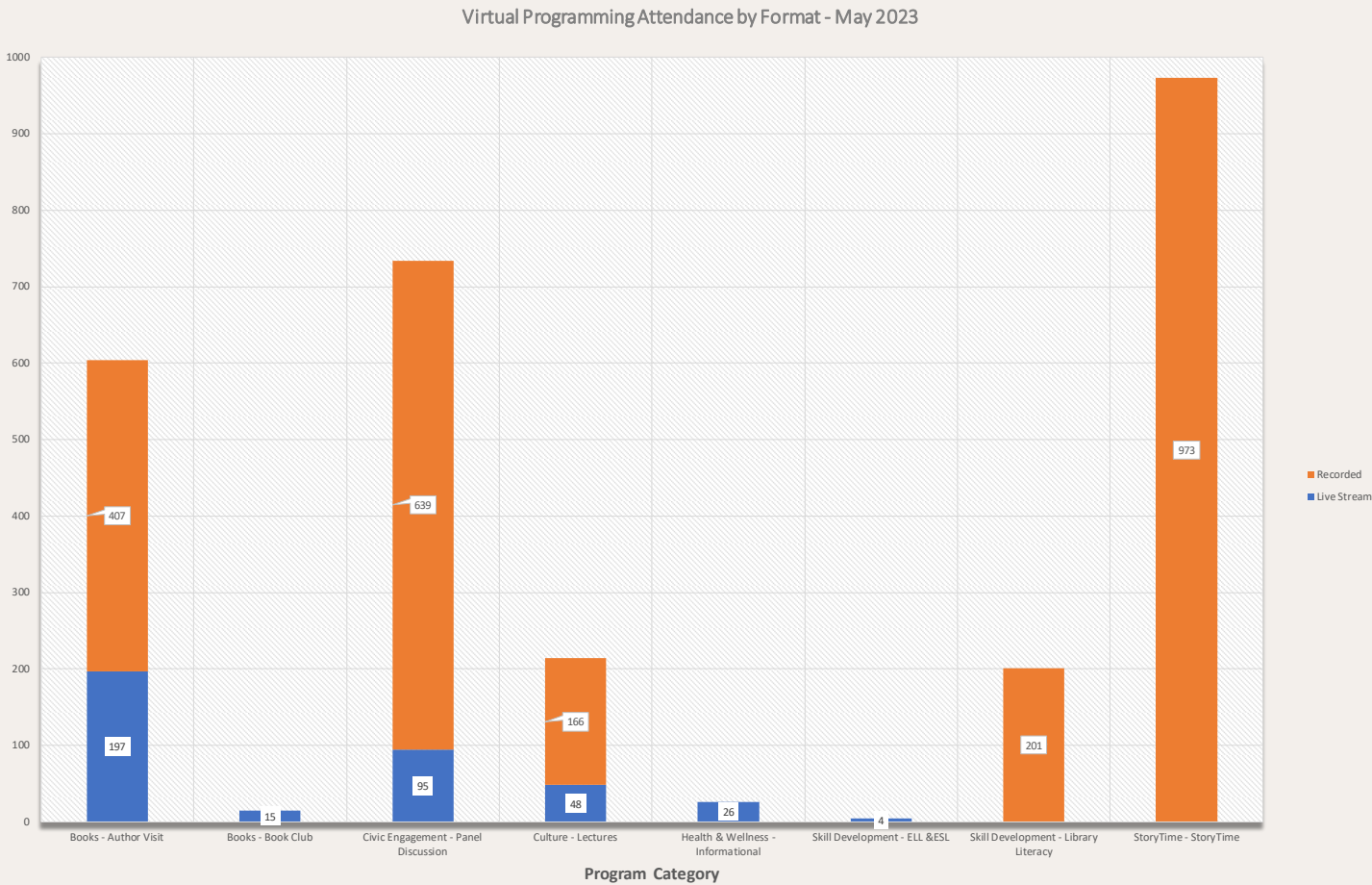


In-Person Attendance by Category - May 2023
Total Attendance - 4,961



Virtual Programming Attendance by Category - May 2023
Total Attendance - 2,771





TOTAL LIBRARY VISITS

	2022-2023 May	2021-2022 May	2022-2023 YR-TO-DATE	2021-2022 YR-TO-DATE	YTD % CHANGE
CENTRAL	14,518	4,975	79,435	35,958	120.9
I.H. RUIZ	1,720	409	9,061	3,092	193.0
L.H. BLUFORD	19,859	3,294	84,268	30,813	173.5
NORTH-EAST	8,236	1,292	38,776	12,998	198.3
PLAZA	22,635	6,782	126,899	50,692	150.3
SOUTHEAST	6,485	1,484	30,715	13,093	134.6
SUGAR CREEK	781	180	4,065	1,224	-
TRAILS WEST	6,346	1,347	30,325	10,899	178.2
WALDO	12,357	4,203	73,343	30,878	137.5
WESTPORT	2,840	1,183	18,359	10,317	77.9
DIGITAL BRANCH	337,827	313,529	3,738,414	3,083,960	21.2
TOTAL	433,604	338,678	4,233,660	3,283,924	
YTD % OF CHANGE				28.9	

ITEM CIRCULATION

	2022-2023 May	2021-2022 May	2022-2023 YR-TO-DATE	2021-2022 YR-TO-DATE	YTD % CHANGE
CENTRAL	20,471	18,378	231,042	203,336	13.6
I.H. RUIZ	784	761	10,946	7,227	51.5
L.H. BLUFORD	2,263	2,014	25,882	27,534	-6.0
NORTH-EAST	2,434	2,248	33,936	29,287	15.9
PLAZA	20,752	20,310	218,124	211,340	3.2
SOUTHEAST	2,163	1,976	24,413	22,344	9.3
SUGAR CREEK	473	584	6,122	6,519	-6.1
TRAILS WEST	4,296	3,641	43,371	38,405	12.9
WALDO	10,565	9,922	120,070	112,068	7.1
WESTPORT	1,711	1,704	20,094	19,044	5.5
OUTREACH	5,426	6,105	78,594	75,356	4.3
DIGITAL BRANCH	127,037	90,020	1,153,892	955,617	20.7
BOOKMOBILE	8		104		
TOTAL	198,375	157,663	1,966,486	1,708,077	
YTD % OF CHANGE				15.1	

REFERENCE/INFORMATION

	2022-2023	2021-2022	2022-2023	2021-2022	YTD %
	May	May	YR-TO-DATE	YR-TO-DATE	CHANGE
AV VAULT	58	37	481	677	-28.95
ONENorth	823	381	7,108	5,096	39.48
KIRK HALL	704	246	4,939	2,543	94.22
YOUTH SERVICES	379	93	2,686	1,414	89.96
3RD FLOOR	553	541	4,562	8,587	-46.87
MVSC	311	202	3,117	2,473	26.04
CENTRAL TOTAL	2,828	1,500	22,893	20,790	10.12
I.H. RUIZ	209	41	1,800	818	120.05
L.H. BLUFORD	327	305	2,359	4,681	-49.60
NORTH-EAST	232	192	2,253	1,713	31.52
PLAZA	914	500	6,592	7,219	-8.69
SOUTHEAST	698	302	4,150	3,382	22.71
SUGAR CREEK	73	20	505	521	-3.07
TRAILS WEST	212	215	2,256	2,514	-10.26
WALDO	135	307	1,336	5,195	-74.28
WESTPORT	18	136	1,316	1,440	-
DIGITAL BRANCH	174	282	1,878	1,049	79.03
TOTAL	5,820	3,800	47,338	49,322	-4.02
YTD % OF CHANGE					

COMPUTER SESSIONS

	2022-2023	2021-2022	2022-2023	2021-2022	YTD %
	May	May	YR-TO-DATE	YR-TO-DATE	CHANGE
CENTRAL	3,184	2,621	33,421	23,142	44.42
I.H. RUIZ	244	276	2,580	2,392	7.86
L.H. BLUFORD	3,280	2,866	33,796	28,464	18.73
NORTH-EAST	1,494	876	14,884	10,335	44.02
PLAZA	3,701	2,839	34,221	28,380	20.58
SOUTHEAST	1,231	1,160	13,198	11,366	16.12
SUGAR CREEK	79	88	809	794	-
TRAILS WEST	1,070	712	9,518	7,477	27.30
WALDO	1,812	1,555	18,152	15,193	19.48
WESTPORT	747	659	7,716	6,961	10.85
TOTAL	16,842	13,652	168,295	134,504	25.12
YTD % OF CHANGE					

WIRELESS SESSIONS

	2022-2023	2021-2022	2022-2023	2021-2022	YTD %
	May	May	YR-TO-DATE	YR-TO-DATE	CHANGE
CENTRAL	4,197	3,484	42,738	33,396	27.97
I.H. RUIZ	208	195	2,247	1,772	26.81
L.H. BLUFORD	1,438	1,060	13,781	8,440	63.28
NORTH-EAST	1,022	715	9,788	7,283	34.40
PLAZA	2,179	1,790	21,671	16,884	28.35
SOUTHEAST	945	786	8,291	7,469	11.01
SUGAR CREEK	133	149	1,405	1,323	6.20
TRAILS WEST	453	368	4,443	3,724	19.31
WALDO	604	375	5,606	4,542	23.43
WESTPORT	460	429	4,190	4,422	-5.25
TOTAL	11,639	9,351	114,160	89,255	27.90
YTD % OF CHANGE					

SYSTEMS SERVICES**REGISTERED BORROWERS**

	2022-2023 May	2021-2022 May	&%CHANGE FROM LAST YEAR
Total KCPL Users	210,816	192,651	9.43
New Users This Month	3,441	2,989	15.12

YFE DEPARTMENT SERVICES

	2022-2023 May	2021-2022 May	2022-2023 YR-TO-DATE	2021-2022 YR-TO-DATE	YTD % CHANGE
PHONE STORIES	2,244	1,901	20,829	30,137	-30.89
PHONE STORIES PATRONS	544	489	5,356	5,864	-8.66

TOTAL WEBSITE VISITS

	2022-2023 May	2021-2022 May	2022-2023 YR-TO-DATE	2021-2022 YR-TO-DATE	YTD % CHANGE
KCLibrary.org	188,253	161,978	2,056,112	1,485,908	38.37
Catalog	70,658	63,912	807,240	681,416	18.47
KCHistory.org	37,615	40,256	477,914	461,803	3.49
CivilWarontheWestern-Border.org	28,559	35,527	245,251	321,408	-23.69
PendergastKC.org	12,742	11,856	151,897	133,425	13.84



May 2023

Planning Update

- Sponsorship packets are being printed
- All speakers confirmed and most agreements/vendor paperwork final
- Logistics and back end of the website is almost complete

This Month

- Launch www.heartlandbookfest.org
- Begin social media audience development
- Finalize marketing plan and budget



Author Highlight
Vivian Gibson
The Last Children of
Mill Creek



Kansas City Public Library

Planning Update

- Initial discussion with digital branch for www.kclibrary.org/150
- Finalizing script and interviewees for Library History Video
- Points of contacts are being identified for other video projects throughout the 150th year
- Staff Communication being drafted to share logo and December 5 info

This Month

- Continue securing programming & outreach community partnerships
- Invitations to community advisory board for Dec. 5th luncheon/keynote
- Finalize sponsor materials and begin fundraising
- Splash page for webpage goes live