

## **TENTATIVE AGENDA**

### **Kansas City Public Library Board of Trustees**

Regular Meeting - 4:30 p.m., April 18, 2023  
Board Room, Central Library (Baltimore entrance)  
14 West 10<sup>th</sup> Street, Kansas City, Missouri

#### Notice to the Public

All public portions of the meetings are digitally audio recorded. The audio recordings are available for use in-house at the Office of the Chief Executive, 9:00 a.m.–5:00 p.m., Monday-Friday.

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|-----|---|------|
| 1.0 | Call to Order   | 4:30 |
| 2.0 | Minutes   | 4:31 |
| 2.1 | Regular Board Meeting – March 21, 2023  |      |
| 3.0 | Consent Agenda  | 4:35 |
| 3.1 | *LBM 4620 – Expenditure Authorization for March 2023  |      |
| 3.2 | *LBM 4621 – Financial Reports for March 2023  |      |
| 4.0 | Discussion/Action   | 5:00 |
| 4.1 | *LBM 4622 – Authorization to Contract with Twin City Security, Inc.<br>for Security Officer Services at the Bluford, North-East, Plaza,<br>Ruiz, Southeast, Trails West, Waldo, and Westport Branches |      |
| 4.2 | *LBM 4623 – Authorization for the Payment of Design Fees and Purchase<br>of Furniture and Fixtures from Isom Collective LLC   |      |
| 4.3 | *LBM 4624 – Authorization to Contract with Chamberlin Contracting Inc.<br>for Repair Construction Services for the Central Library’s Parking<br>Garage  |      |
| 4.4 | *LBM 4625 – Authorization of Trustee Travel Expenses – ALA Annual<br>Conference   |      |
| 4.5 | *LBM 4626 – Place Proposed Revised Policy 104 Library Bill of Rights<br>on the Policy Calendar  |      |
| 5.0 | Presentation  | 5:30 |
| 5.1 | 150 <sup>th</sup> Video Storyboard – Courtney Christensen & Jasmine Nastasi   |      |
| 5.2 | Peer Navigator Program – Mary Olive Joyce   |      |
| 6.0 | Director’s Report   | 5:45 |
| 6.1 | LBM 4627 – Director's Report – March 2023   |      |
| 7.0 | Old Business  | 5:50 |
| 8.0 | New Business  | 5:55 |

9.0 Consideration of a motion to convene in closed session under 610.021 RSMo to discuss real estate, legal and/or personnel issues.

10.0 Adjournment 6:00

\* Action required by Board

Next regular Board meeting is scheduled for 4:30 p.m. **Tuesday, May 16, 2023** in the Board Room at the Central Library.

## **MINUTES**

### **Kansas City Public Library Board of Trustees Regular Meeting – March 21, 2023**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, March 21, 2023, at 4:30 p.m. at the Central Library.

**MEMBERS PRESENT:** Pete Browne, President  
Billie Howard Barnes  
Laura Dominik  
Claudia Oñate Greim  
Jonathan Kemper  
Susie Kenney  
India Williams  
Michelle Smirnova  
Denesha Snell

**STAFF PRESENT:** John Herron, Chief Executive  
Jensen Adams, Energy and Sustainability Officer  
Jessica Addo, Purchasing Manager  
Courtney Christensen, Philanthropy Department Administrator  
and Project Specialist  
Carrie Coogan, Deputy Director for Public Affairs and  
Community Engagement  
Michael Daly, AV Supervisor  
Brianna Daniels, Administrative Officer  
Crystal Faris, Deputy Director of Youth and Family Engagement  
Angela Fencil, Director of Finance  
Kim Gile, Branch Services and Engagement Director  
Joel Jones, Deputy Director of Library Services  
David LaCrone, Digital Branch Manager  
Mary Olive Joyce, Director of Library Outreach & Community  
Engagement  
Dawn Mackey, Technical Services Manager  
Kiri Palm, Plaza Branch Manager  
Heather Pedersen, Executive Assistant / Manager of Executive  
Services  
Margaret Perkins-McGuinness, Deputy Director for Philanthropy  
Beccah Rendall, Library VISTA Project Manager  
Amanda Rodriguez, North-East Branch Manager  
Debbie Siragusa, Assistant Director / Chief Operating Officer  
Jeni Starr, Health & Wellness Specialist  
Debbie Stoppello, Director of Library Collections  
Kaite Stover, Director of Reader's Services

Anthony Trakas, Finance Manager  
Karen Weitzel, Chief People Officer

Browne called the meeting to order at 4:30 p.m.

**Motion by Kemper to approve the minutes of the February 21, 2023, Regular Board meeting and March 6, 2023, Building Oversight Committee meeting. Second by Dominik. Approved unanimously.**

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

**Motion by Dominik to approve the Consent Agenda items before the Board. Second by Kenney. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for February 2023: Payroll (2/9/23 net cash \$309,347 plus taxes \$107,218) and (2/23/23 net cash \$316,375 plus taxes \$110,988) total amount of \$843,928; General Expense Payments including Checks (#10060-10263), in the amount of \$1,353,124. (LBM 4611)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for February 2023 (LBM 4612)**

Discussing the nonbinding tax levy (LBM 4613), Siragusa shared that 2023 is a reassessment year and Jackson County has reported that overall residential property assessments in the County are going up an estimated 30%. The County is expecting 30,000-40,000 protests this year, primarily on the residential side, and they are providing additional resources to help taxpayers understand their property taxes and options for protesting, including sending out a preliminary statement of value and setting up informational meetings.

**Motion by Dominik to approve the recommendation of the Chief Executive to informally project the Library's nonbinding tax levy for tax year 2023 pursuant to the provisions of Section 137.243(1) RSMo. Second by Kenney. Approved unanimously. (LBM 4613)**

**Motion by Dominik to approve the recommendation of the Chief Executive to ratify and approve the purchase of catering services from Dutzel's Catering at an amount not to exceed \$107,000. Second by Kemper. Approved unanimously. (LBM 4614)**

**Motion by Dominik to approve the recommendation of the Chief Executive to ratify and approve the purchase of video production services from Zimmerman Productions at an amount not to exceed \$57,000. Second by Kemper. Approved unanimously. (LBM 4615)**

**Motion by Dominik to approve the recommendation of the Chief Executive to contract with the Center for Trauma Informed Innovation at University Health (“UH”) for peer navigator services at a cost not to exceed \$75,000. Second by Kemper. Approved unanimously. (LBM 4616)**

**Motion by Kenney to approve the recommendation of the Chief Executive to contract with Code Koalas for web development and maintenance services at a cost not to exceed \$81,000. Second by Dominik. Approved unanimously. (LBM 4617)**

**Motion by Kenney to approve the recommendation of the Chief Executive to purchase five study pods from John A. Marshall to be placed at Bluford, Central, Plaza, and Trails West at a cost not to exceed \$145,000. Second by Dominik. Approved unanimously. (LBM 4618)**

Herron discussed the Director’s Report with the Board (LBM 4619) and highlighted that Congressman Emanuel Cleaver II created a Congressional Record to celebrate the 125<sup>th</sup> Anniversary of the Westport Branch.

Coogan, Faris, and Christensen gave an update on the plans for the Library’s 150<sup>th</sup> Celebration and the Heartland Book Festival: Find Your Story. Coogan gave a short list of speakers who will potentially participate in events throughout 2024 as part of the 150<sup>th</sup> Celebration. Christensen spoke on the status of a variety of community partnerships with library themed items, including ice cream, cocktails and mocktails, coffee, and foods. Christensen also shared details on the Heartland Book Festival keynote event, including the keynote speaker, Jermain Fowler, author of *The Humanity Archive*, and highlighted the many activities going on downtown for the festival.

Williams arrived at 5:19 p.m. Oñate Greim arrived at the meeting at 5:20 p.m.

**Motion by Dominik to adjourn and take a tour of the 3 North space. Second by Kenney. Approved unanimously.**

The meeting adjourned at 5:35 p.m.

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Secretary

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Date

ACTION ITEM – **CONSENT AGENDA**

April 18, 2023

Library Board Memo No. 4620

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Expenditure Authorization for March 2023

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to authorize the following expenditures for March 2023: Payroll (3/9/23 net cash \$305,730 plus taxes \$106,498) and (3/23/23 net cash \$317,242 plus taxes \$112,481) total amount of \$841,951; General Expense Payments including Checks (#10264-10572), in the amount of \$1,157,826.

ATTACHMENTS: Vendors with Monthly Activity in Excess of \$5,000

SUMMARY: Payroll for March 2023 included two payroll periods in the total amount of \$841,951. When all currently active positions on the Table of Organization are filled, the Library's FTE count will be within the authorized level of 235.855 FTEs.

General expenses payments for March 2023, which include checks and bank transfer payments in the amount of \$1,157,826 have been reviewed and paid. The financial reports for March indicate the general areas of expenditure.

All financial records and details related to these expenditures are available in the Finance Office for inspection. Adoption of the above resolution will satisfy the Board's "due authorization" under Section 182.711(3) RSMo.

**Kansas City Public Library**  
**Vendors with Activity in Excess of \$5000**  
**For the Month of March 2023**

Vendor	Amount	Codes	Description
ABM Onsite Services	22,768.60 C	5641-Custodial-Contract	Building Cleaning Service
Amazon Capital Services Inc.	13,840.33	5520-Programming/Promotion-General	Programming Supplies & Patron Support
Baker And Taylor	89,208.53 C	5400-Materials	
Biblio Commons Inc.	40,555.18	5561-Contracted Services-Software	Annual Subscriptions
Central Parking Systems	17,915.50 C	2651-Other Payroll Deduction	Monthly Employee Parking & Event Parking
City Wide Maintenance Company	34,740.16 C	5641-Custodial-Contract	Janitorial Service for Branches
Communico LLC	11,571.88	5561-Contracted Services-Software	Annual Subscriptions
Dutzel's Catering	20,114.00 A	5522-Programming/Promotion-Food & Supplies	Special Events Catering
Dynamic Controls Inc.	7,990.00	5660-Maintenance & Repairs-Building	Network video recorder replacement - Trails West
Everygy	25,904.71 C	5600-Utilities	Electric
First American Title Insurance Company	5,619.00	1070-Land	Bluford Wabash Lots
Flynn Midwest LP	5,553.00	5655-Maintenance & Repairs-Building	Roof Moisture Survey at Southeast
Humana Insurance Company	91,080.04 P	2650-Medical Insurance Payable	Employee Health Insurance
Hunter Brothers Lawn Service	10,825.00 C	5649-Contract Maintenance-Grounds	Snow/Ice Removal - Various Branches
ING 457	10,376.60 P	2600-Def Comp/TSA Payable	Employee Voluntary Deferred Compensation
Kanopy LLC	6,533.00	5400-Materials	
KC School District - Retirement	158,434.23 P	2580-Retirement Deduction Payable	Employee Retirement
Littler Mendelson PC	9,120.00	5533-Legal Services	
Lockton Companies	21,906.00 A	5680-Insurance	
Mid-America Library Alliance (MALA)	7,639.80 C	5560-Contracted Services-General	Courier Services
Midwest Tape	35,877.31 C	5400-Materials	
Millicare Textile and Carpet Care	5,236.00	5648-Contract Maintenance	Carpet Cleaning - Various Branches
Modern Litho Kansas City	6,873.65	5512-Printing/Production	Catalog, Bookmarks, Cards & Posters
Orange Boy Inc.	20,000.00	5561-Contracted Services-Software	Card Campaign, Event Tracker & SmartyCat
Overdrive	50,006.77 C	5400-Materials	
Pannier Graphics	10,192.00	5520-Programming/Promotion-General	Pedestal StoryWalk Bases
Paylocity Corporation	5,388.60 P	5561-Contracted Service-Software	Payroll Processing
Plaza Colonnade LLC	9,228.33 C	5600-Utilities	
Plaza Colonnade LLC	11,366.67 C	5650-Contract Maintenance-Equipment	Operating Costs - Plaza Colonnade
Polycymap Inc.	6,000.00	5561-Contracted Services-Software	Annual Subscriptions for PolicyMap
RSM McGladrey Inc.	13,524.00 C	5561-Contracted Services-Software	Managed IT Services
SHI International Corp	22,580.35 A	5506-Computer Supplies	License Renewals & Annual Maintenance
Socket Telecom LLC	7,171.63	5630-Telecommunications	VoIP Hosted Service
Spire Missouri Inc.	5,800.97	5620-Gas	
Titan Protection and Consulting Inc.	44,009.03 C	5564-Contracted Services-Security	Branch Security
Today's Business Solutions	31,800.00 C	5551-IT Software Maint. Contract/Services	Time and Print Management
TRAF - SYS Inc.	23,520.00	5560-Contracted Services-General	Footfall Counters for Branch Entrances
UMB Bank-Tax Saving Plan	7,617.59 P	2640-Tax Savings Plan Payable	Employee Tax Savings Contributions
Unite Private Networks LLC UPN	6,273.50 C	5630-Telecommunications	UPN WAN Monthly Charges
University Health	5,755.00 A	5520-Programming/Promotion-General	Peer Navigators at Bluford
Vicinity Energy Kansas City Inc.	11,211.24 C	5600-Utilities	Steam
VISA	34,566.95	Various	
		9,746.36 5541-Travel/Mileage	Library Conferences travel expenses
		4,351.58 5560-Contracted Services-General	VISTA Cost Share, Expensify & Web Hosting
		3,815.57 5520-Programming/Promotion-General	Programming Supplies & Patron Support
		3,741.42 5540-Registration - Conference & Continuing Education	Library Conferences
		2,729.46 5500-Advertising	Bid Ads, Jobtarget, MAIL CHIMP & Nonprofit Connect
		2,512.14 5505-General Supplies	Employee Appreciation Day & Maintenance Supplies
		2,307.01 5510-Postage	Passport Postage & Postal Meter
		5,363.41 Various	Supplies, Dues, Printing,& Meeting Expenses
		34,566.95	
	985,695.15		

**\* Notes**

A - Board Action - Specifically approved by Board action.

C - Board Consent - Approved under a continuing contract or agreement by the Board.

P - Payroll - Payroll related Payments

All others are payments which in the aggregate exceed \$5,000 for month.

**ACTION ITEM – CONSENT AGENDA**

April 18, 2023

Library Board Memo No. 4621

TO: Board of Trustees, Kansas City Urban Public Library District  
FROM: John Herron, Chief Executive  
RE: Financial Reports for March 2023

**PROPOSED ACTION:** Move approval of the recommendation of the Chief Executive to accept the attached financial reports for March 2023.

**ATTACHMENTS:** Combined Balance Sheet (All Fund Types)  
Combined Statement of Revenues & Expenditures – General Fund  
Combined Statement of Revenues & Expenditures All Fund Types  
& Funds Held at GKCCF  
Combined Statement of Revenues & Expenditures All Fund Types  
Year-to-date  
Special Accounts Report  
Statements on endowment funds held by Community Foundation:  
Kansas City Library Family of Funds – Statement of Financial  
Position  
Kansas City Library Family of Funds – Statement of Fund Activity  
Summary Report on Contracted Operations  
MBE/WBE Participation

**SUMMARY:** The Combined Balance Sheet represents the Library's financial position (un-audited) on March 31, 2023. The library currently has approximately \$38.3 million in “Deposits and Investments” with a large portion of that amount invested in short-term securities. The "Current Year Surplus/Deficit" line displays a surplus of \$9,296,101 which is less than the year-to-date surplus of \$11,088,546 from last year primarily due to activity last year in the Capital Development and the receipt of a large bequest.

The Combined/Comparative Statement of Revenues and Expenditures (General Fund) reflects activity for the current and previous fiscal years. Operating revenues for the month totaled \$2,435,836 bringing the year-to-date total revenues to \$26,932,467 – 99.84% of budget. Total expenditures for the month were \$1,835,697, bringing the year-to-date expenditures to \$18,764,705 which represents 70.81% of budget. A summary schedule of the General Fund is presented below.

A Combined Statement of Revenues & Expenditures, All Fund Types & Funds Held at the Greater Kansas City Community Foundation (GKCCF) is presented in a monthly format (pg 11). This is an informational report as we have included accounts held at the GKCCF where the principal balance is controlled by or can be drawn and used by the Library.

The Special Accounts report details activity for all special accounts. The internal endowment fund currently stands at \$3,239,207. Additional funds are held for the Library by the Community Foundation as detailed in the attached statements.

# GENERAL FUND SUMMARY

March-23

	Annual Budget	Year to Date	% of Budget	Prior Year	Changes
Property Taxes	25,804,378	25,700,653	99.60%	24,526,647	1,174,006
All Other Categories	1,171,198	1,231,814	105.18%	564,958	666,856
Total Revenues	26,975,576	26,932,467	99.84%	25,091,605	1,840,862

Salaries & Fringe Benefits	16,301,848	11,254,461	69.03%	10,184,074	1,070,387
All Other Categories	10,617,740	7,716,155	72.67%	6,671,180	1,044,975
Total Transfers & Expenses	26,919,588	18,970,616	70.47%	16,855,254	2,115,362

March - 9 of 12  
months

75%

**KANSAS CITY PUBLIC LIBRARY  
COMBINED BALANCE SHEET -- ALL FUNDS  
March 31st, 2023**

	Governmental Fund			Enterprise Fund	Combined Totals	
	General	Other Governmental	Endowment	Parking Garage	3/31/2023	3/31/2022
<b>ASSETS</b>						
Deposits and Investments	23,256,162	11,290,201	3,240,419	548,042	38,334,824	35,129,404
Receivables (net of allowance for uncollectibles):				-		
Property Taxes	1,171,465	-	-		1,171,465	1,184,629
Due From Other Governments					-	
Other	88,548	(17,235)	-	10,908	82,221	63,786
Land	3,529,719	557,820	-	2,520,000	6,607,539	6,049,876
Other Capital Assets, net of depreciation	42,215,888	-	-	1,397,446	43,613,334	45,527,102
					-	
Total Assets	70,261,782	11,830,786	3,240,419	4,476,396	89,809,383	87,954,797
<b>LIABILITIES AND FUND EQUITY</b>						
Liabilities:						
Accounts Payable	29,706	4,701	-	-	34,407	91,447
Accrued Salaries and Payroll Taxes	468,159	2,339	-	-	470,498	577,731
Deferred Revenue	924,618	2,000	-	-	926,618	744,785
Other Payables	43,337	(1,490)	-	-	41,847	4,796
Pension Payable	(31,609)	-	-	-	(31,609)	(5)
Increase/Decrease in Investment	(586)	-	-	-	(586)	(586)
Total Liabilities	1,433,625	7,550	-	-	1,441,175	1,418,168
Fund Equity:						
Investment in General Fixed Assets	45,745,771			3,917,446	49,663,217	51,577,367
Fund Balance:						
Reserved for Retirement System Contribution					-	
Reserved for Capital Expenditures	-	-	-	-	-	-
Reserved for Endowment			3,002,079		3,002,079	3,001,949
Reserved for Bond Issuance					-	
Unreserved:						
Designated for Compensated Absences	2,030,736	-			2,030,736	1,758,503
Designated for Tax Protest - General					-	
Designated for Capital Replacement		-	-	-	-	-
Undesignated (Deferred Revenue)	13,089,856	10,702,655	127,962	455,602	24,376,075	19,110,264
Current Year Surplus/(Deficit)	7,961,794	1,120,581	110,378	103,348	9,296,101	11,088,546
Total Fund Equity	68,828,157	11,823,236	3,240,419	4,476,396	88,368,208	86,536,629
Total Liabilities and Fund Equity	70,261,782	11,830,786	3,240,419	4,476,396	89,809,383	87,954,797

**Note:  
Unaudited**

**Kansas City Public Library**  
**COMBINED STATEMENT OF REVENUES AND EXPENDITURES**  
 FOR THE MONTH AND YEAR AS OF MARCH 2023

	Budget	Current Month	Year to Date	% of Budget	Prior Year	Changes
<b>Revenues</b>						
Property Taxes						
4510 - CURRENT TAXES	23,282,878	1,867,388	22,854,926	98.16 %	21,443,960	1,410,966
4515 - PROTESTED TAXES	(200,000)	55,388	123,217	(61.61) %	462,450	(339,233)
4520 - BACK TAXES	1,200,000	95,017	1,049,272	87.44 %	1,133,052	(83,780)
4530 - IN LIEU OF TAXES	200,000	128,327	358,064	179.03 %	138,273	219,791
4540 - REPLACEMENT TAXES	1,120,000	140,986	1,261,176	112.61 %	1,224,079	37,097
4550 - FINANCIAL INSTITUTION TAXES	200,000	0	53,998	27.00 %	123,294	(69,297)
4560 - INTEREST DISTRIBUTION (County)	1,500	0	0	0.00 %	1,539	(1,538)
Total Property Taxes	25,804,378	2,287,106	25,700,653	99.60 %	24,526,647	1,174,006
Interest						
4570 - INTEREST ON INVESTMENTS	75,000	93,848	434,306	579.07 %	(1) 56,225	378,081
Total Interest	75,000	93,848	434,306	579.07 %	56,225	378,081
Contributions						
4600 - CONTRIBUTION	200,000	12,013	81,012	40.51 %	89,340	(8,328)
Total Contributions	200,000	12,013	81,012	40.51 %	89,340	(8,328)
Charges for Services						
4700 - FINES AND FEES	5,000	602	5,840	116.80 %	3,729	2,111
4710 - PHOTOCOPYING AND PRINTING	45,000	2,907	15,923	35.38 %	12,387	3,536
4715 - AUTOMATED SYSTEM INCOME - FEES	159,360	1,328	155,376	97.50 %	205,337	(49,961)
4720 - DOCUMENT DELIVERY	1,500	49	301	20.07 %	297	5
4750 - CAFÉ SALES	15,000	0	0	0.00 %	0	0
4780 - ROOM RENTAL INCOME	70,000	3,895	65,498	93.57 %	17,800	47,696
Total Charges for Services	295,860	8,781	242,938	82.11 %	239,550	3,387
State and Federal Funds						
4850 - E-RATE DISTRIBUTIONS	115,338	0	108,112	93.73 %	0	108,112
4860 - STATE GRANTS - STATE AID	165,000	0	82,167	49.80 %	54,692	27,477
4861 - STATE GRANTS - ART & ENTERTAINER AIDE	160,000	0	80,000	50.00 %	21,000	59,000
4865 - OTHER GRANTS						
Total State and Federal Funds	440,338	0	270,279	61.38 %	75,692	194,589
Others						
Miscellaneous	30,000	4,638	61,217	204.06 %	9,415	51,801
Postage Revenue	30,000	2,189	17,812	59.37 %	17,443	368
Passport Revenue	100,000	27,261	124,250	124.25 %	77,293	46,958
Total Others	160,000	34,088	203,279	127.05 %	104,151	99,127
<b>Total Revenues</b>	<b>26,975,576</b>	<b>2,435,836</b>	<b>26,932,467</b>	<b>99.84 %</b>	<b>25,091,605</b>	<b>1,840,862</b>
<b>Expenses</b>						
Salaries						
Full-time Salaries	10,298,032	753,140	7,137,619	69.31 %	6,369,653	767,966
Part-time Salaries	1,984,110	126,965	1,202,161	60.59 %	1,220,247	(18,086)
Substitute	100,000	13,313	140,727	140.73 %	(2) 92,104	48,623
Total Salaries	12,382,142	893,418	8,480,507	68.49 %	7,682,004	798,503
Fringe Benefits						
5330 - FICA	897,528	64,806	614,167	68.43 %	554,726	59,441
5331 - WORKER'S COMPENSATION	57,281	0	61,285	106.99 %	51,512	9,773
5333 - UNEMPLOYMENT	10,000	0	0	0.00 %	471	(471)
5334 - RETIREMENT	1,225,730	91,248	823,669	67.20 %	723,439	100,230
5335 - TAX SAVINGS PLAN						
5336 - HEALTH AND WELFARE INSURANCE	1,710,667	58,702	1,263,106	73.84 %	1,158,739	104,367
5337 - EMPLOYEE ASSISTANCE PROGRAM	7,000	1,307	7,234	103.34 %	4,422	2,812
5338 - PART TIME SUBSIDY	6,500	107	1,943	29.89 %	3,266	(1,323)

5340 - EDUCATIONAL ASSISTANCE	5,000	0	2,550	51.00 %	5,495	(2,945)
Total Fringe Benefits	3,919,706	216,170	2,773,954	70.77 %	2,502,070	271,884
Library Materials						
5400 - LIBRARY MATERIALS	1,732,500	150,611	1,493,217	86.19 %	1,438,824	54,392
5402 - FREIGHT-LIBRARY MATERIALS	2,500	65	592	23.68 %	865	(272)
5403 - LIBRARY MATERIALS PROCESSING	250,000	17,561	150,771	60.31 %	146,313	4,457
5404 - BINDERY/PRESERVATION	9,000	0	802	8.91 %	0	803
5405 - DIGITAL DATABASES	300,000	135	229,669	76.56 %	200,933	28,736
Total Library Materials	2,294,000	168,372	1,875,051	81.74 %	1,786,935	88,116
General Operating						
5500 - ADVERTISING	25,500	0	11,887	46.62 %	6,506	5,381
5501 - COST OF FOOD SALES	10,000	0	0	0.00 %	40	(40)
5505 - GENERAL SUPPLIES	84,400	5,836	82,646	97.92 %	82,202	444
5506 - COMPUTER SUPPLIES	22,199	3,989	26,831	120.87 %	12,860	13,971
5507 - OFFICE SUPPLIES	76,249	4,907	54,682	71.72 %	44,283	10,399
5508 - FURNITURE & EQUIPMENT (NON-CAPITALIZED)	36,000	5,311	55,143	153.18 %	43,206	11,937
5509 - BUSINESS MEETING - FOOD & SUPPLIES	28,399	454	13,520	47.61 %	19,056	(5,537)
5510 - POSTAGE	86,619	2,230	56,550	65.29 %	21,791	34,760
5512 - PRINTING/PRODUCTION	59,750	350	50,699	84.85 %	59,361	(8,662)
5513 - PRINTING EVENT CALENDAR	48,000	6,323	44,808	93.35 %	0	44,808
5520 - PROGRAMMING/PROMOTION - GENERAL	239,089	14,208	140,380	58.71 %	63,405	76,975
5521 - PROGRAMMING/PROMOTION - SPEAKER FEES & TRAVEL	117,000	150	13,218	11.30 %	36,411	(23,194)
5522 - PROGRAMMING/PROMOTION - FOOD & SUPPLIES	42,600	21,088	90,809	213.17 %	6,191	84,619
5530 - EXHIBITS	10,000	1,691	19,755	197.55 %	2,946	16,809
5533 - LEGAL SERVICES	49,999	10,154	46,857	93.72 %	44,721	2,136
5534 - AUDIT EXPENSES	50,000	0	78,104	156.21 %	47,483	30,621
5535 - PROFESSIONAL SERVICES - CONSULTING	121,500	0	175,541	144.48 %	127,782	47,758
5538 - BANKING CHARGES	22,500	2,280	19,268	85.64 %	15,841	3,428
5540 - REGISTRATION - CONFERENCE & CONTINUING EDUCATION	51,900	696	30,464	58.70 %	20,181	10,284
5541 - TRAVEL/MILEAGE	49,198	1,679	45,403	92.29 %	20,153	25,248
5545 - MEMBERSHIP DUES	35,885	3,072	30,278	84.38 %	22,918	7,361
5548 - RENTAL OF EQUIPMENT	6,299	0	4,278	67.92 %	10,213	(5,935)
5550 - IT HARDWARE MAINT & REPAIRS	178,606	20,810	207,320	116.08 %	165,652	41,668
5551 - IT SOFTWARE MAINT CONTRACTS/SERVICES	430,000	33,494	341,567	79.43 %	376,767	(35,200)
5552 - IT SOFTWARE - NON CAPITALIZED	79,000	1,739	53,297	67.46 %	53,016	281
5555 - ELECTRONIC CATALOGING	41,000	164	33,952	82.81 %	47,029	(13,077)
5558 - VEHICLE EXPENSES	27,000	2,403	26,207	97.06 %	19,496	6,712
5560 - CONTRACTED SERVICES - GENERAL	457,250	25,450	555,025	121.38 %	357,310	197,715
5561 - CONTRACTED SERVICES - SOFTWARE	735,262	100,160	496,176	67.48 %	455,693	40,482
5563 - CONTRACTED SERVICES - SPECIAL EVENTS - SECURITY	9,499	167	3,115	32.79 %	2,913	202
5564 - CONTRACTED SERVICES - SECURITY	786,072	29,349	480,140	61.08 %	453,432	26,708
5571 - RECRUITMENT	7,500	340	5,788	77.17 %	20,164	(14,376)
5590 - MISCELLANEOUS	0	8,851	73,180	0.00 %	16,159	57,021
Total General Operating	4,024,285	307,345	3,366,888	83.66 %	2,675,181	691,707
Building Operations and Maintenance						
5600 - UTILITIES	814,800	49,056	450,107	55.24 %	488,072	(37,965)
5610 - WATER	71,400	3,922	45,856	64.22 %	54,656	(8,800)
5620 - GAS	35,600	5,801	31,175	87.57 %	27,098	4,077
5630 - TELECOMMUNICATIONS	274,822	22,712	178,900	65.10 %	167,034	11,866
5640 - CUSTODIAL - NON CONTRACT	10,000	0	0	0.00 %	0	0
5641 - CUSTODIAL - CONTRACT	430,438	57,273	420,676	97.73 %	263,597	157,079
5648 - CONTRACT MAINTENANCE - BUILDING	49,000	12,025	72,322	147.60 %	44,600	27,722
5649 - CONTRACT MAINTENANCE - GROUNDS	80,000	12,429	65,793	82.24 %	67,802	(2,009)
5650 - CONTRACT MAINTENANCE - EQUIPMENT	194,413	11,366	100,314	51.60 %	97,842	2,472
5655 - MAINTENANCE & REPAIRS - BUILDING	120,000	19,651	201,941	168.28 %	104,703	97,238
5658 - MAINTENANCE & REPAIRS - GROUNDS	9,000	2,558	23,679	263.10 %	7,748	15,931
5660 - MAINTENANCE & REPAIRS - EQUIPMENT	90,000	18,509	230,939	256.60 %	141,806	89,133
5680 - INSURANCE	210,000	21,906	226,901	108.05 %	218,459	8,442
5685 - LEASE PURCHASE	551,296	0	15,648	2.84 %	20,496	(4,848)
5690 - PROPERTY RENTAL	68,886	5,852	52,143	75.69 %	51,482	661
5696 - PARKING - SPECIAL EVENTS	71,800	7,332	52,626	73.30 %	15,235	37,391

Total Building Operations and Maintenance	3,081,455	250,392	2,169,020	70.39 %	1,770,630	398,390
Capital Outlay						
5700 - CAPITAL OUTLAY - CONSTRUCTION & OTHER IMPROVEMENTS						
5710 - CAPITAL OUTLAY - FURNITURE & EQUIPMENT	500,000	0	96,207	19.24 %	52,020	44,187
5715 - CAPITAL OUTLAY - IT EQUIPMENT	300,000	0	3,078	1.03 %	5,440	(2,362)
5716 - CAPITAL OUTLAY - IT SOFTWARE						
5790 - DEPRECIATION						
Total Capital Outlay	800,000	0	99,285	12.41 %	57,460	41,825
Others						
5820 - GAIN/LOSS ON CAPITAL DISPOSAL	0	0	0		381	(381)
5825 - UNREALIZED GAIN/LOSS						
Total Others	0	0	0	0.00 %	381	(381)
<b>Total Expenses</b>	<b>26,501,588</b>	<b>1,835,697</b>	<b>18,764,705</b>	<b>70.81 %</b>	<b>16,474,661</b>	<b>2,290,044</b>
Transfers						
7100 - TRANSFER IN	(582,000)	0	(294,089)	50.53 %	(269,292)	(24,797)
7200 - TRANSFER OUT	1,000,000	0	500,000	50.00 %	649,885	(149,885)
<b>Total Transfers</b>	<b>418,000</b>	<b>0</b>	<b>205,911</b>	<b>49.26 %</b>	<b>380,593</b>	<b>(174,682)</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>55,988</b>	<b>600,139</b>	<b>7,961,851</b>	<b>14,220.64 %</b>	<b>8,236,351</b>	<b>(274,500)</b>

- (1) Increasing Interest Rates
- (2) Increased Operations
- (3) US Treasury Refund
- (4) DEI/Race-Equity Consulting

**Kansas City Public Library**  
**Combined Statement of Revenues and Expenditures ( Including Funds Held at GKCCF)**  
All Fund Types - Month of 3/31/2023

	General	Endowment	Gifts/Grants*	Capital Project	Parking Garage	KCPL Foundation Held at GKCCF	TOTAL
<b>Revenues</b>							
Total Property Taxes	2,287,106.00	0.00	0.00	0.00	0.00	0.00	2,287,106.00
Total Interest	93,848.00	23,462.00	(121,705.00)	0.00	0.00	(139.77)	(4,534.77)
Total Contributions	12,013.00	10.00	(1,500.00)	0.00	0.00	0.00	10,523.00
<i>Appeals &amp; Other</i>	2,013.00	10.00	1,000.00	0.00	0.00	0.00	3,023.00
<i>Brownstone &amp; Sherman Family</i>	10,000.00						
<i>Americorp Sub-Site Refund</i>			(3,500.00)				
<i>Rainbow Club Gift</i>			1,000.00				
Total Charges for Services	8,781.00	0.00	0.00	0.00	59,515.00	0.00	68,296.00
Total State and Federal Funds	0.00	0.00	7,361.00	0.00	0.00	0.00	7,361.00
<i>Americorps</i>			7,361.00				
Total Others /Transfers	34,088.00	0.00	0.00	0.00	0.00	0.00	34,088.00
<b>Total Revenues</b>	<b>2,435,836.00</b>	<b>23,472.00</b>	<b>(115,844.00)</b>	<b>0.00</b>	<b>59,515.00</b>	<b>(139.77)</b>	<b>2,402,839.23</b>
<b>Expenses</b>							
Total Salaries	893,418.00	0.00	10,169.00	0.00	0.00	0.00	903,587.00
Total Fringe Benefits	216,170.00	0.00	1,076.00	0.00	0.00	0.00	217,246.00
Total Library Materials	168,372.00	0.00	10,686.00	0.00	0.00	0.00	179,058.00
Total General Operating	307,345.00	0.00	34,789.00	2,773.00	27,255.00	570.73	372,732.73
Total Building Oper.and Maint.	250,392.00	0.00	0.00	0.00	0.00	0.00	250,392.00
Total Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>	<b>1,835,697.00</b>	<b>0.00</b>	<b>56,720.00</b>	<b>2,773.00</b>	<b>27,255.00</b>	<b>570.73</b>	<b>1,923,015.73</b>

\*Includes Swanson Sanders Fund Held at GKCCF

**Kansas City Public Library**  
**Combined Statement of Revenues and Expenditures**  
**All Fund Types YTD March 2023**

	General	Endowment	Gifts/Grants	Capital Development	Parking Garage	22-23 YTD	21-22 YTD
<b>Revenues</b>							
Property Taxes							
4510 - CURRENT TAXES	22,854,926	-	-	-	-	22,854,926	21,443,960
4515 - PROTESTED TAXES	123,217	-	-	-	-	123,217	462,450
4520 - BACK TAXES	1,049,272	-	-	-	-	1,049,272	1,133,052
4530 - IN LIEU OF TAXES	358,064	-	-	-	-	358,064	138,273
4540 - REPLACEMENT TAXES	1,261,176	-	-	-	-	1,261,176	1,224,079
4550 - FINANCIAL INSTITUTION TAXES	53,998	-	-	-	-	53,998	123,294
4560 - INTEREST DISTRIBUTION (County)	-	-	-	-	-	-	1,539
Total Property Taxes	25,700,653	-	-	-	-	25,700,653	24,526,647
Interest							
4570 - INTEREST ON INVESTMENTS	434,306	130,758	186,760	-	-	751,824	(35,893)
Total Interest	434,306	130,758	186,760	-	-	751,824	(35,893)
Contributions							
4600 - CONTRIBUTION	81,012	95	377,816	-	-	458,923	2,821,556
Total Contributions	81,012	95	377,816	-	-	458,923	2,821,556
Charges for Services							
4700 - FINES AND FEES	5,840	-	-	-	-	5,840	3,728
4710 - PHOTOCOPYING AND PRINTING	15,923	-	-	-	-	15,923	12,388
4715 - AUTOMATED SYSTEM INCOME - FEES	155,376	-	-	-	-	155,376	205,337
4720 - DOCUMENT DELIVERY	301	-	-	-	-	301	297
4750 - CAFÉ SALES	-	-	-	-	-	-	-
4755 - PARKING GARAGE OPERATING REVENUE	-	-	-	-	408,522	408,522	344,275
4780 - ROOM RENTAL INCOME	65,498	-	-	-	-	65,497	17,801
Total Charges for Services	242,938	-	-	-	408,522	651,459	583,826
State and Federal Funds							
4850 - E-RATE DISTRIBUTIONS	108,112	-	-	480,098	-	588,210	-
4855 - FEDERAL GRANTS	-	-	171,191	-	-	171,191	19,239
4860 - STATE GRANTS - STATE AID	82,167	-	-	-	-	82,168	54,692
4861 - STATE GRANTS - ART & ENTERTAINER AIDE	80,000	-	-	-	-	80,000	21,000
4862 - STATE GRANTS - LSTA	-	-	332,191	-	-	332,190	84,555
4863 - STATE GRANTS - OTHER	-	-	20,930	-	-	20,930	-
4865 - OTHER GRANTS	-	-	1,070,767	-	-	1,070,768	836,954
Total State and Federal Funds	270,279	-	1,595,079	480,098	-	2,345,457	1,016,440
Others							
Miscellaneous	61,217	-	-	-	-	61,216	9,416
4901 - POSTAGE REVENUE	17,812	-	-	-	-	17,812	17,443
4902 - PASSPORT REVENUE	124,250	-	-	-	-	124,251	77,293
Total Others	203,279	-	-	-	-	203,279	104,152
<b>Total Revenues</b>	<b>26,932,467</b>	<b>130,853</b>	<b>2,159,655</b>	<b>480,098</b>	<b>408,522</b>	<b>30,111,595</b>	<b>29,016,728</b>
<b>Expenses</b>							
Salaries							
5300 - FULL TIME SALARIES	7,137,619	-	202,558	-	-	7,340,177	6,534,319
5310 - PART TIME SALARIES	1,202,161	-	3,184	-	-	1,205,344	1,228,635
5319 - REPLACEMENT COMPENSATION	-	-	-	-	-	-	25,419
5320 - SUBSTITUTE	140,727	-	-	-	-	140,727	92,105
Total Salaries	8,480,507	-	205,742	-	-	8,686,248	7,880,478
Fringe Benefits							
5330 - FICA	614,167	-	15,444	-	-	629,612	569,573
5331 - WORKER'S COMPENSATION	61,285	-	-	-	-	61,285	51,512
5333 - UNEMPLOYMENT	-	-	-	-	-	-	471
5334 - RETIREMENT	823,669	-	15,418	-	-	839,086	739,009

5335 - TAX SAVINGS PLAN							
5336 - HEALTH AND WELFARE INSURANCE	1,263,106	-	1,064	-	-	1,264,171	1,170,969
5337 - EMPLOYEE ASSISTANCE PROGRAM	7,234	-	-	-	-	7,234	4,422
5338 - PART TIME SUBSIDY	1,943	-	-	-	-	1,943	3,266
5340 - EDUCATIONAL ASSISTANCE	2,550	-	1,800	-	-	4,350	6,395
Total Fringe Benefits	2,773,954	-	33,726	-	-	2,807,681	2,545,617
Library Materials							
5400 - LIBRARY MATERIALS	1,493,217	-	71,032	-	-	1,564,249	1,471,637
5402 - FREIGHT-LIBRARY MATERIALS	592	-	-	-	-	592	865
5403 - LIBRARY MATERIALS PROCESSING	150,771	-	66	-	-	150,837	146,313
5404 - BINDERY/PRESERVATION	802	-	-	-	-	802	-
5405 - DIGITAL DATABASES	229,669	-	-	-	-	229,669	200,933
Total Library Materials	1,875,051	-	71,098	-	-	1,946,149	1,819,748
General Operating							
5500 - ADVERTISING	11,887	-	62	-	-	11,949	6,541
5501 - COST OF FOOD SALES	-	-	-	-	-	-	107
5505 - GENERAL SUPPLIES	82,646	-	525	-	-	83,171	82,385
5506 - COMPUTER SUPPLIES	26,831	-	422	-	-	27,252	15,684
5507 - OFFICE SUPPLIES	54,682	-	5,931	-	-	60,614	50,063
5508 - FURNITURE & EQUIPMENT (NON-CAPITALIZED)	55,143	-	4,445	-	-	59,587	45,625
5509 - BUSINESS MEETING - FOOD & SUPPLIES	13,520	-	1,062	-	-	14,582	19,560
5510 - POSTAGE	56,550	-	228	-	-	56,779	21,791
5512 - PRINTING/PRODUCTION	50,699	-	14,650	-	-	65,349	59,361
5513 - PRINTING EVENT CALENDAR	44,808	-	-	-	-	44,807	-
5520 - PROGRAMMING/PROMOTION - GENERAL	140,380	-	125,102	-	-	265,483	125,124
5521 - PROGRAMMING/PROMOTION - SPEAKER FEES & TRAVEL	13,218	-	24,641	154	-	38,012	49,099
5522 - PROGRAMMING/PROMOTION - FOOD & SUPPLIES	90,809	-	16,538	-	-	107,348	8,500
5530 - EXHIBITS	19,755	-	-	-	-	19,755	3,297
5533 - LEGAL SERVICES	46,857	-	-	14,332	-	61,189	44,720
5534 - AUDIT EXPENSES	78,104	-	-	-	-	78,104	47,483
5535 - PROFESSIONAL SERVICES - CONSULTING	175,541	-	-	126	-	175,666	128,170
5538 - BANKING CHARGES	19,268	-	-	-	-	19,269	15,841
5539 - LEGISLATIVE/GOVERNMENT							
5540 - REGISTRATION - CONFERENCE & CONTINUING EDUCATION	30,464	-	-	-	-	30,464	41,178
5541 - TRAVEL/MILEAGE	45,403	-	31,205	-	-	76,608	26,157
5545 - MEMBERSHIP DUES	30,278	-	115	-	-	30,393	22,918
5548 - RENTAL OF EQUIPMENT	4,278	-	4,491	-	-	8,769	10,213
5550 - IT HARDWARE MAINT & REPAIRS	207,320	-	-	-	-	207,320	165,652
5551 - IT SOFTWARE MAINT CONTRACTS/SERVICES	341,567	-	90	-	-	341,657	376,939
5552 - IT SOFTWARE - NON CAPITALIZED	53,297	-	9,240	-	-	62,537	53,868
5555 - ELECTRONIC CATALOGING	33,952	-	-	-	-	33,952	47,029
5558 - VEHICLE EXPENSES	26,207	-	9,669	-	-	35,876	122,159
5560 - CONTRACTED SERVICES - GENERAL	555,025	-	131,034	14,879	4,754	705,691	427,826
5561 - CONTRACTED SERVICES - SOFTWARE	496,176	-	-	-	-	496,176	455,694
5563 - CONTRACTED SERVICES - SPECIAL EVENTS - SECURITY	3,115	-	-	-	-	3,115	2,912
5564 - CONTRACTED SERVICES - SECURITY	480,140	-	-	-	-	480,140	453,432
5571 - RECRUITMENT	5,788	-	-	-	-	5,789	20,200
5580 - PARKING GARAGE OPERATING EXPENSES	-	-	-	-	274,689	274,689	257,572
5590 - MISCELLANEOUS	73,180	-	11,667	-	-	84,847	27,238
Total General Operating	3,366,888	-	391,117	29,491	279,443	4,066,939	3,234,338
Building Operations and Maintenance							
5600 - UTILITIES	450,107	-	-	-	-	450,107	488,072
5610 - WATER	45,856	-	-	-	-	45,856	54,656
5620 - GAS	31,175	-	-	-	-	31,175	27,098
5630 - TELECOMMUNICATIONS	178,900	-	238,358	-	-	417,258	256,797
5640 - CUSTODIAL - NON CONTRACT	-	-	181	-	-	181	-
5641 - CUSTODIAL - CONTRACT	420,676	-	-	-	-	420,676	263,596
5648 - CONTRACT MAINTENANCE - BUILDING	72,322	-	-	-	730	73,052	44,600
5649 - CONTRACT MAINTENANCE - GROUNDS	65,793	-	-	-	-	65,793	67,638
5650 - CONTRACT MAINTENANCE - EQUIPMENT	100,314	-	-	-	-	100,314	97,841
5655 - MAINTENANCE & REPAIRS - BUILDING	201,941	-	-	-	-	201,941	104,704
5658 - MAINTENANCE & REPAIRS - GROUNDS	23,679	-	-	-	-	23,679	7,748

5660 - MAINTENANCE & REPAIRS - EQUIPMENT	230,939	-	-	-	-	230,939	141,806
5680 - INSURANCE	226,901	-	-	-	-	226,901	218,459
5685 - LEASE PURCHASE	15,648	-	-	-	-	15,648	20,496
5690 - PROPERTY RENTAL	52,143	-	-	-	-	52,143	51,482
5696 - PARKING - SPECIAL EVENTS	52,626	-	-	-	-	52,626	15,235
Total Building Operations and Maintenance	2,169,020	-	238,539	-	730	2,408,289	1,860,228
Capital Outlay							
5700 - CAPITAL OUTLAY - CONSTRUCTION & OTHER IMPROVEMENT							
5710 - CAPITAL OUTLAY - FURNITURE & EQUIPMENT	96,207	-	8,179	-	-	104,386	52,020
5715 - CAPITAL OUTLAY - IT EQUIPMENT	3,078	-	792,666	-	-	795,744	535,207
5716 - CAPITAL OUTLAY - IT SOFTWARE							
5720 - DEPRECIATION							
Total Capital Outlay	99,285	-	800,845	-	-	900,130	587,227
Others							
5820 - UNREALIZED GAIN/LOSS CAPITAL DIPOSAL							
5825 - UNREALIZED GAIN/LOSS							
Total Others	-	-	-	-	-	-	-
<b>Total Expenses</b>	18,764,705	-	1,741,067	29,491	280,173	20,815,436	17,927,636
<b>Total Transfers</b>	205,911	20,475	248,614	(500,000)	25,000	-	-
BEGINNING FUND BALANCE	15,120,593	3,130,041	5,990,041	4,712,614	4,373,048	33,326,337	27,870,478
<b>NET SURPLUS (DEFICIT)</b>	<b>7,961,851</b>	<b>110,378</b>	<b>169,974</b>	<b>950,607</b>	<b>103,349</b>	<b>9,296,159</b>	<b>11,089,092</b>
ENDING FUND BALANCE	23,082,444	3,240,419	6,160,015	5,663,221	4,476,397	42,622,496	38,959,570

**Kansas City Public Library**  
**Activity Report and Fund Balance for Special Accounts**  
**As of March 31st, 2023**

	Balance - Beginning Year To Date 7/1/2022	Receipts Year To Date 3/31/2023	Expenditure Year To Date 3/31/2023	Balance - Ending Year To Date 3/31/2023
GIFT GRANT FUNDS				
DEPARTMENT ACCOUNTS:				
1003 - MVSC-MISC	52,652.84	2,279.92	49.00	54,883.76
1004 - YOUTH-MISC	31,255.57	1,600.00	224.73	32,630.84
1005 - RISE-MISC	18,654.51	2,500.00	0.00	21,154.51
1006 - OUTREACH-MISC	2,683.16	(1,596.95)	6,417.38	(5,331.17)
1007 - BLUFORD-MISC	6,348.84	95.86	0.00	6,444.70
1008 - SOUTHEAST-MISC	20,016.11	7,090.47	290.97	26,815.61
1009 - NORTHEAST-MISC	(656.60)	0.00	0.00	(656.60)
1010 - PLAZA-MISC	4,365.44	389.55	0.00	4,754.99
1011 - WALDO-MISC	4,018.57	1,172.64	0.00	5,191.21
1012 - RUIZ-MISC	970.87	63.29	0.00	1,034.16
1013 - WESTPORT-MISC	18,243.64	176.89	0.00	18,420.53
1014 - TRAILS WEST-MISC	51,445.00	67.11	0.00	51,512.11
1015 - SUGAR CREEK-MISC	160.41	12.35	0.00	172.76
1016 - CENTRAL-MISC	7,032.92	263.34	0.00	7,296.26
FRIENDS GIFTS				
2118 - Friends of the Library Branch Gift	7,087.46	0.00	0.00	7,087.46
FOTLBOOKSTOGIVE - FOTL-Books to Give 2022	21,925.00	0.00	20,576.13	1,348.87
HOTSPOTS-FOL - Hotspots - Friends of the Library Gift	(12,297.00)	12,297.00	0.00	-
DISTRIBUTIONS:				
5001 - Kauffman Book Fund	0.00	0.00	10,682.19	(10,682.19)
6000 - Helen Nelson Fund Distribution	(76,793.00)	76,793.00	13,000.00	(13,000.00)
SWANSON - Swanson Expenditure Fund	(3,750.00)	0.00	58,000.00	(61,750.00)
EMPLOYEE				
1808 - Employee Wellness	8,867.45	0.00	0.00	8,867.45
SPECIAL PROJECTS:				
1021 - Collection Enhancement	131,702.19	3,707.54	29,698.06	105,711.67
1022 - NEH Programming (Bradbury Speaker Series)	57,398.89	2,556.16	0.00	59,955.05
1023 - NEH Materials	14,535.42	1,084.15	0.00	15,619.57
1025 - Branch Programming	4,188.14	30.83	300.00	3,918.97
1026 - Planned Giving Project	2,057.34	0.00	0.00	2,057.34
1028 - Pellom McDaniels' Arts for Smarts Fund	1,454.56	0.00	0.00	1,454.56
1031 - Children's Book Fund Enhancement	107,569.51	3,538.15	0.00	111,107.66
1036 - Theis-Kimball Special Collection	2,198.07	71.61	0.00	2,269.68
1037 - NEH 03 Local History	30,754.72	3,498.74	0.00	34,253.46
1040 - Library Art Fund	53,299.03	507.36	0.00	53,806.39
1051 - Earth Sciences Gift	(200.00)	0.00	0.00	(200.00)
1130 - Barney Karbank Fund for Children's Literature - Central	614.44	0.00	72.05	542.39
1200 - Greenwood Society	(22,923.47)	18,500.00	0.00	(4,423.47)
150th - 150 ANNIVERSARY	0.00	0.00	4,450.00	(4,450.00)
1900 - Misc & One Time Gifts	(8,823.37)	129,523.58	0.00	120,700.21
AMERDREAM - American Dream Literacy Initiative Project-ALA	3,240.09	0.00	3,240.09	-
ARPA Staffing Funds - ARPA Staffing Funds - MO State Library	(86,310.81)	144,971.51	58,660.70	-
ART-MISC - Misc Art Grant Gifts	5,000.00	0.00	0.00	5,000.00
ART18STERN - Public Art Exhibition/KC Art Inst 2018 - Stern Fdn Grant	9,067.49	0.00	9,067.49	-
ARTINVENTORY - Art Inventory System Stern Foundation Grant	6,881.38	0.00	1,890.00	4,991.38
ArtsMW-NEABigRead-22 - Arts Midwest	10,910.37	4,000.00	0.00	14,910.37
BCOR-General - Building a Community of Readers - General Grant	14,778.09	0.00	169.96	14,608.13
BIGREAD2022-MISC - Big Read 2022 Miscellaneous	6,114.95	0.00	700.00	5,414.95
BLOCH-ECF-DIGINCLUSI - Bloch and Block ECF Digital Inclusion	267,804.40	0.00	56,367.13	211,437.27
BOBDAY - Bob Day Lecture Series	4,041.89	0.00	0.00	4,041.89
BOOKFEST2023 - BOOKFEST 2023 - Heartland Book Festival	0.00	0.00	273.60	(273.60)
CACIKAUFFMAN - Community Access Card Initiative - Kauffman Grant	652.99	0.00	652.99	-

CACINSF - National Science Foundation Award - Univ KS	(1,111.80)	93,586.00	30,300.74	62,173.46
CRADLE - CRADLE OF ENTREPRENEURS - Regnier Family Foundation Grant	22,238.08	0.00	0.00	22,238.08
CSLP - Cooperative Summer Library Program Materials Grant	1,690.00	1,903.40	1,690.00	1,903.40
CTTCOMMUNITY - Courtney S Turner Trust Grant - Community Programming	140,000.00	25,000.00	140,000.00	25,000.00
DIGFELLOW - Digital Inclusion Fellowship NTEN Grant	(1,498.25)	0.00	0.00	(1,498.25)
DIGHISTORY - Digital History Awards	6,060.43	0.00	0.00	6,060.43
DIGINCHOTLINE-GKCCF - Digital Inclusion Hotline Grant - GKCCF	34,711.78	0.00	51,875.99	(17,164.21)
DIGSUMMIT - Digital Inclusion Summit	7,995.37	0.00	2,784.22	5,211.15
DIGURBAN - Digitize the Urban Renewal Exhibition	5,500.00	0.00	0.00	5,500.00
ECF-CHROMEBOOKS - Emergency Connectivity Fund - Chrome Books	(714,250.44)	681,849.84	238,375.65	(270,776.25)
EISNER-MATERIALS-NE - Eisner Grant Project 2021 Northeast Graphic Novels	(1,665.45)	0.00	123.81	(1,789.26)
GEORGEAUDIO - Audiobooks - Daryl George Trust	1,189.05	1,016.19	0.00	2,205.24
GG-GENERAL - Gifts/Grants - General	153,653.15	309,991.16	89,090.00	374,554.31
GOOGLE-TECHACCDIGINC - Tech Access & Digital Inclusion Google Grant 2020-2021	964.16	0.00	0.00	964.16
GOOGLE2021-TRAINTTECH - Google Fiber KC 2021 Training Tech	4,156.17	0.00	(422.50)	4,578.67
HALL - Hall Family Foundation Grant	17,276.75	0.00	66.47	17,210.28
HALL-MGCITY - Hall Foundation - Making a Great City Series	16,871.61	0.00	0.00	16,871.61
HFF PEERS 2022 - HFF Peers at Bluford 2022	0.00	67,500.00	46,964.14	20,535.86
HFF-SRLP-2021 - Summer Reading & Learning Program - Hall Family Foundation	5,080.27	0.00	4,317.53	762.74
HISTORYBOOK - Bruce Mathews History Book Project - WTK Foundation Grant	50,000.00	0.00	5,000.00	45,000.00
HOMELESS-RS - Homelessness Trust Fund Grant - Reconciliation Services	335.08	0.00	335.08	-
IMLS-APP-DIGINCL - IMLS - Accelerating Promising Practices Digital Inclusion Cohort	(268,665.93)	488,089.00	76,582.20	142,840.87
IMLS-ASTC-Immunity - IMLS ASTC Communities for Immunity	28,357.89	23,980.20	52,338.09	-
IMLS-CIRCLES - IMLS NLG 2017 for Learning Circles in Public Libraries	43,570.35	0.00	43,570.35	-
IND-FLYNN-OUTREACH - Judith & Matt Flynn Outreach Donation	3,319.09	21,429.00	16,090.40	8,657.69
KAUFFMAN2022 - Kauffman Grant 07/01/21 through 06/30/22	0.00	390,000.00	195,000.00	195,000.00
KCDIG-GKCCF - KC Digital Inclusion Grant - GKCCF 2013-2014	18,132.58	0.00	0.00	18,132.58
KCDIG16GKCCF - KC Digital Inclusion Fund GKCCF Grant	(523.29)	0.00	0.00	(523.29)
KCDIGLEARN-GOOGLE - KC Digital Learn 2019-2020 Google Grant	10,096.52	0.00	0.00	10,096.52
KCDML_Titos - KCDML Love Tito's	8,000.00	0.00	359.81	7,640.19
LEGO-STEM - Lego/Stem Project	3,543.37	0.00	193.42	3,349.95
LSTA-CARES9856 - LSTA - Cares Act Grant #9856	18,665.81	0.00	18,665.81	-
LSTA-CARESACT-CRF35 - LSTA - Cares Act CRF35 - Broadband Funding Grant	24,815.28	0.00	24,815.28	-
LSTA-DIG8973 - LSTA Digital Imaging Grant #8973	5,852.10	0.00	5,852.10	-
LSTA-DIGIMAG2020 - LSTA Digital Imaging Grant 2020-LS0-DIG20-KCPL	2,500.26	0.00	2,500.26	-
LSTA-SHOWMESTEP9442 - LSTA Show Me Steps #9442	(1,707.54)	0.00	(1,707.54)	-
LSTA-SPOTLIGHT 2022 - LSTA-SPOTLIGHT 2022- English Basics	0.00	3,602.33	2,280.55	1,321.78
LSTA-SPOTLIGHT-KCLX - LSTA - Spotlight KCLX -Youth Funds	(621.95)	9,306.00	8,699.77	(15.72)
LSTA-SRP2021 - LSTA - SRP 2021	(18.20)	0.00	(18.20)	-
LSTA-SUMREAD-2022 - LSTA Summer Reading 2022	(4,574.54)	20,000.00	12,537.09	2,888.37
LSTA-SUMREAD-9669 - LSTA Summer Reading #9669	5,500.00	0.00	5,500.00	-
LSTADIGLEARN - LSTA Digital Learning Software and Equipment Grant #8982	6,916.95	0.00	6,916.95	-
LSTATECH8628 - LSTA - Technology Ladder Grant #8628 Southeast	3,213.00	0.00	3,213.00	-
LSTATL070-DEVICES-21 - LSTA - Tech Ladder Circulating Devices	(2,694.25)	0.00	(2,694.25)	-
MARC SWMD Bailer - MARC SWMD Bailer	0.00	3,612.00	12,623.02	(9,011.02)
MAYAANGELOUBOOKAWARD - Maya Angelou Book Award	(3,089.99)	9,000.00	113.00	5,797.01
MENOCAL - Maria Rosa Menocal Public Lecture Series Gift	71,798.60	0.00	0.00	71,798.60
MO-CNCS - Match MO-CNCS AmeriCorps DigitalCorps 2022	0.00	0.00	0.00	-
MO-CNCS AmeriCorps - MO-CNCS AmeriCorps DigitalCorps 2022	0.00	19,027.05	30,750.08	(11,723.03)
MO-CNCS Subsite - AMCORPVISTA- Subgrantee Site Fees, Non-Fed	0.00	29,966.00	913.00	29,053.00
MOSLStrMO-Mobile-21 - Mobile Services in Kansas City	(111,704.62)	175,792.00	29,619.17	34,468.21
MVRCLUB - Missouri Valley Room Club	31,426.08	2,750.00	0.00	34,176.08
PAOPERATING - Public Affairs Operating Expense Grant	(224.33)	0.00	0.00	(224.33)
PICKETT - Anola Pickett Collection	152.48	0.00	0.00	152.48
PLA-Intern - PLA Intern	935.91	0.00	0.00	935.91
PROLIT2023 - PROLIT-2023-Financial Literacy	0.00	6,000.00	0.00	6,000.00
RACOR-GKCCF - GKCCF - Raising a Community of Readers	21,521.98	0.00	10,570.60	10,951.38
REACHHTC-CENSUS - Increasing Capacity to Reach HTC Communities-Census Equity Fund GKCCF	889.45	0.00	0.00	889.45
RIHLTH-CPSC - Refugee and Immigrant Health Education - CPSC Grant	17,724.76	0.00	0.00	17,724.76
ROBOTICS - 2018-2019 KC STEM Alliance First Robotics Grant Award	550.00	0.00	550.00	-

SEDIGMEDLAB - Southeast Digital Media Lab - Kansas City Power & Light Gift	3,092.50	0.00	0.00	3,092.50
SOSLAND-YFE-2022 - SOSLAND-YFE-2022	0.00	25,000.00	0.00	25,000.00
SPRINT-1MIL-DIGINCL - Sprint Foundation 1 Million Project Digital Inclusion Initiative GKCCF	50,000.00	0.00	0.00	50,000.00
SRLP-MISC - Summer Reading/Learning Miscellaneous	20,731.31	15,000.00	10,867.38	24,863.93
SS-WEWERS - Speaker Series - Frank and Helen Wewers Gift	5,000.00	0.00	0.00	5,000.00
STERNMARDIKEBENTON21 - Stern Foundation Mardike-Benton Grant	(1,762.40)	0.00	(1,762.40)	-
SUMREAD-2017 - Summer Reading 2017	(1,338.50)	0.00	0.00	(1,338.50)
SWHS-MVSC - SWHS Special Collection Fund	0.00	9,248.66	0.00	9,248.66
TREATYOURSLF - National Network of Libraries of Medicine Treat Yourself	(1,484.20)	0.00	(1,484.20)	-
UWAY-CHOICE - United Way/Choice Neighborhood Initiative Grant	3,019.64	0.00	6.21	3,013.43
VETERAN-MHC - Veteran Writing Workshop - MO Humanities Council	653.66	0.00	653.66	-
VISTA - Corporation for National and Community Service VISTA Grant	(74,262.07)	130,404.01	46,688.94	9,453.00
WRITELETTERS - WRITELETTERS	2,500.00	0.00	0.00	2,500.00
WritersForReaders - Writers For Readers	33,580.28	73,660.00	31,696.02	75,544.26
WTK-WIKIPEDIAN-2021 - Wikipedian In Residence - William T Kemper Foundation Grant	(14,551.63)	0.00	22,643.23	(37,194.86)
KCPL FUNDS HELD AT GKCCF				
7033 - Endowment for Strategic Initiatives	4,936,686.92	186,759.86	10,902.15	5,112,544.63
Total GIFT GRANT FUNDS	5,422,956.79	3,238,666.80	1,561,328.55	7,100,295.04

ENDOWMENT ACCOUNT DETAIL:

7001 - Interest	21,744.13	129,547.78	21,744.12	129,547.79
7002 - Theis-Kimball (Restri)	10,233.84	0.00	0.00	10,233.84
7004 - Retro Coll Development	527,559.94	0.00	0.00	527,559.94
7005 - NEH/Friends Prog.&Materials	365,296.55	0.00	0.00	365,296.55
7006 - NEH Materials	154,934.50	0.00	0.00	154,934.50
7007 - Children's Book Fund	505,631.80	95.00	0.00	505,726.80
7009 - Foreign Language	65.79	0.00	0.00	65.79
7010 - Ramos Collection	2,279.73	0.00	0.00	2,279.73
7012 - NEH 03 Local History	500,000.00	0.00	0.00	500,000.00
7013 - Branch Services	4,405.66	0.00	0.00	4,405.66
7014 - Library Outreach	2,008.14	0.00	0.00	2,008.14
7015 - L.H. Bluford	7,034.22	0.00	0.00	7,034.22
7016 - Southeast	12,928.31	0.00	0.00	12,928.31
7017 - North-East	807.90	0.00	0.00	807.90
7018 - Plaza	55,670.24	0.00	0.00	55,670.24
7019 - Waldo	24,671.89	0.00	0.00	24,671.89
7020 - Ruiz	9,045.39	0.00	0.00	9,045.39
7021 - Westport	25,279.47	0.00	0.00	25,279.47
7022 - Trails West	3,871.89	0.00	0.00	3,871.89
7023 - Sugar Creek	1,765.30	0.00	0.00	1,765.30
7024 - Special Coll. Staff	4,276.03	0.00	0.00	4,276.03
7026 - Robert Lund Memorial	5,718.83	0.00	0.00	5,718.83
7027 - Doris Threatt Memorial	6,665.51	0.00	0.00	6,665.51
7028 - Fine Arts Endowment	72,505.56	0.00	0.00	72,505.56
7029 - Central Library Oper.	37,633.03	0.00	0.00	37,633.03
7031 - William L Lee Trust	181,334.66	1,268.89	0.00	182,603.55
7032 - Daryl George Trust	145,222.59	0.00	0.00	145,222.59
7050 - ENDOWMENT - General	441,448.40	0.00	0.00	441,448.40
Total ENDOWMENT ACCOUNT DETAIL	3,130,039.30	130,911.67	21,744.12	3,239,206.85

CAPITAL DEVELOPMENT PROJECTS:

4500 - RFID Equipment Project	(8,985.00)	8,985.00	0.00	-
4600 - Capital Development - General	1,011,761.75	2,559,837.26	8,985.00	3,562,614.01
BLUFORD-PROSPECT - BLUFORD-3020 PROSPECT	0.00	0.00	14,525.11	(14,525.11)
BLUFORD-WABASH - BLUFORD - WABASH LOTS	0.00	0.00	14,812.00	(14,812.00)
E-Rate NW Equip FY22 - E-RATE Network Equipment FY22	0.00	480,097.56	792,666.10	(312,568.54)
NE-RENO - Northeast Renovation	2,059,837.26	0.00	2,059,837.26	-
Total CAPITAL DEVELOPMENT PROJECTS	3,062,614.01	3,048,919.82	2,890,825.47	3,220,708.36

**KANSAS CITY LIBRARY FAMILY OF FUNDS**  
**STATEMENTS OF FINANCIAL POSITION**  
**MANAGEMENT REPORT**  
**FEBRUARY 28, 2023**

	KCPU00 <sup>(A)</sup>	KAUF00 <sup>(B)</sup>	NELS05 <sup>(C)</sup>	INGR00 <sup>(D)</sup>	SWAN06 <sup>(E)</sup>	TOTAL	JUNE 30, 2022
<b><u>ASSETS</u></b>							
Cash and Investments	\$ 362,301.76	\$ 5,219,277.59	\$ 1,292,056.80	\$ 240,951.33	\$ 5,112,544.63	\$ 12,227,132.11	\$ 11,763,245.75
<b>TOTAL ASSETS</b>	<b>\$ 362,301.76</b>	<b>\$ 5,219,277.59</b>	<b>\$ 1,292,056.80</b>	<b>\$ 240,951.33</b>	<b>\$ 5,112,544.63</b>	<b>\$ 12,227,132.11</b>	<b>\$ 11,763,245.75</b>
<b><u>LIABILITIES &amp; FUND BALANCE</u></b>							
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE</b>	<b>362,301.76</b>	<b>5,219,277.59</b>	<b>1,292,056.80</b>	<b>240,951.33</b>	<b>5,112,544.63</b>	<b>12,227,132.11</b>	<b>11,763,245.75</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 362,301.76</b>	<b>\$ 5,219,277.59</b>	<b>\$ 1,292,056.80</b>	<b>\$ 240,951.33</b>	<b>\$ 5,112,544.63</b>	<b>\$ 12,227,132.11</b>	<b>\$ 11,763,245.75</b>

<sup>(A)</sup> KCPU00 = Kansas City Public Library Foundation is the operating fund and a supporting organization of GKCCF.

<sup>(B)</sup> KAUF00 = Ewing Kauffman Book Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

<sup>(C)</sup> NELS05 = Helen H. Nelson Endowment Fund for the Kansas City Library is a GKCCF field of interest fund for the benefit of the Kansas City Public Library.

<sup>(D)</sup> INGR00 = Robert P. Ingram Literacy for Life Fund is a GKCCF fund designated for the benefit of the Kansas City Public Library.

<sup>(E)</sup> SWAN06 = Swanson Sanders Strategic Endowment Fund is an unrestricted agency fund designated for the benefit of the Kansas City Public Library.

**KANSAS CITY LIBRARY FAMILY OF FUNDS**  
**STATEMENTS OF FUND ACTIVITY**  
**MANAGEMENT REPORT**  
**FOR THE EIGHT MONTH PERIOD JULY 1, 2022 - FEBRUARY 28, 2023**

	KCPU00 <sup>(A)</sup>	KAUF00 <sup>(B)</sup>	NELS05 <sup>(C)</sup>	INGR00 <sup>(D)</sup>	SWAN06 <sup>(E)</sup>	TOTAL	FISCAL YEAR ENDED JUNE 30, 2022
<b>INCOME</b>							
Contributions	\$ 6,750.00	\$ -	\$ -	\$ -	\$ -	\$ 6,750.00	\$ 1,712,500.00
Interest Income	4,468.58	2,934.08	549.17	4.24	32,695.17	40,651.24	31,729.25
Dividend Income	841.54	66,648.20	26,262.02	3,242.97	34,662.17	131,656.90	224,204.95
Other Income/(Loss)	(2,246.97)	169,206.24	44,088.81	8,124.55	119,402.52	338,575.15	(1,955,267.97)
<b>TOTAL INCOME/(LOSS)</b>	<b>9,813.15</b>	<b>238,788.52</b>	<b>70,900.00</b>	<b>11,371.76</b>	<b>186,759.86</b>	<b>517,633.29</b>	<b>13,166.23</b>
<b>EXPENSE</b>							
Grants	-	-	-	-	-	-	28,340.25
Project Expenditures	5,475.63	-	5,823.92	-	219.62	11,519.17	13,018.15
Administrative Fees	2,396.99	10,743.19	16,827.71	1,577.34	10,682.53	42,227.76	67,941.26
<b>TOTAL EXPENSE</b>	<b>7,872.62</b>	<b>10,743.19</b>	<b>22,651.63</b>	<b>1,577.34</b>	<b>10,902.15</b>	<b>53,746.93</b>	<b>109,299.66</b>
<b>NET INCOME/(EXPENSE)</b>	<b>1,940.53</b>	<b>228,045.33</b>	<b>48,248.37</b>	<b>9,794.42</b>	<b>175,857.71</b>	<b>463,886.36</b>	<b>(96,133.43)</b>
<b>BEGINNING FUND BALANCE - JUL 1</b>	360,361.23	4,991,232.26	1,243,808.43	231,156.91	4,936,686.92	11,763,245.75	11,859,379.18
<b>ENDING FUND BALANCE</b>	<b>\$ 362,301.76</b>	<b>\$ 5,219,277.59</b>	<b>\$ 1,292,056.80</b>	<b>\$ 240,951.33</b>	<b>\$ 5,112,544.63</b>	<b>\$ 12,227,132.11</b>	<b>\$ 11,763,245.75</b>

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**Kansas City Public Library  
Summary Report on Contracted Operations  
Year-To-Date**

<b>Central Library Parking Garage</b>			
	<b>3/31/2023</b>	<b>3/31/2022</b>	<b>Changes *</b>
Revenue	\$ 408,522	\$ 344,276	\$ 64,246
Expense	\$ 280,173	\$ 257,572	\$ 22,601
Transfers	\$ 25,000	\$ -	\$ 25,000
Net Surplus / (Deficit)	\$ 103,349	\$ 86,704	\$ 16,645
Capital Maint./Equip.	\$ -	\$ -	\$ -
Ave.Monthly Parkers	472	485	(13)

<b>Nine Muses Library Coffee Shop</b>				
	<b>3/31/2023</b>		<b>3/31/2022</b>	
	Month	Year to Date	Month	Year to Date
Revenue	\$ -	\$ -	\$ -	\$ -
Expense	\$ -	\$ -	\$ -	\$ -
Net Surplus / (Deficit)	\$ -	\$ -	\$ -	\$ -
Customer Count	-	-	-	-
Ave./Customer	\$ -	\$ -	\$ -	\$ -

<b>Auxiliary Post Office</b>							
	<b>Actual YTD March 2023</b>				<b>Budget 2022/2023</b>		<b>YTD 3/31/22</b>
	Bluford	Northeast	Sugar Creek	Total	Total	% Budget	Total
Revenue	7,446.99	7,044.27	3,320.51	17,811.77	30,000.00	59.4%	17,442.59
Expense*	1,814.40	1,156.20	710.50	3,681.10	7,000.00	52.6%	4,261.78
Net Surplus / (Deficit)	5,632.59	5,888.07	2,610.01	14,130.67	23,000.00	61.4%	13,180.81

<b>Passport Services</b>								
	<b>Actual YTD March 2023</b>					<b>Budget 2022/2023</b>		<b>YTD 3/31/22</b>
	Ruiz*	Westport*	Trails West*	Sugar Creek	Total	Total	% Budget	Total
Revenue	50,165.65	34,362.25	22,638.70	17,084.25	124,250.85	100,000.00	124.3%	77,292.90
Expense*	4,299.40	1,550.80	499.80	710.50	7,060.50	14,000.00	50.4%	9,481.06
Net Surplus / (Deficit)	45,866.25	32,811.45	22,138.90	16,373.75	117,190.35	86,000.00	136.3%	67,811.84

\*Direct expenses only - no personnel cost

**KANSAS CITY PUBLIC LIBRARY**  
**M/WBE PARTICIPATION**  
Third Quarter Report: July 1, 2022 to March 31, 2023

M/WBE Participation Goals: Supplies: MBE = 10%; WBE = 1% Services: MBE = 20%; WBE = 1% Construction: MBE =16%; WBE 5%

BUDGET CODE	NAME	EXPENDED FY 2022/2023	MBE	%	WBE	%
<b>SUPPLIES</b>						
5505 - 5508	GENERAL SUPPLY	230,624	35,964	15.59%	9,944	4.31%
	<b>TOTAL SUPPLIES</b>	230,624	35,964	15.59%	9,944	4.31%
<b>SERVICES</b>						
5500	ADVERTISING	11,949	0	0.00%	0	0.00%
5509	MEETING	14,582	758	5.19%	0	0.00%
5510-5513	PRINTING & POSTAGE	152,057	0	0.00%	9,975	6.56%
5520-5522	PROGRAMMING/PROMOTION	410,843	28,883	7.03%	14,966	3.64%
5530	EXHIBITS	19,755	1,900	0.00%	4,975	0.00%
5533	LEGAL	61,189	0	0.00%	0	0.00%
5534	AUDIT	78,104	0	0.00%	0	0.00%
5535	CONSULTANT	175,666	104,611	59.55%	0	0.00%
5540-5541	TRAVEL & REGISTRATION-CONFERENCE & CONT. ED.	75,867	0	0.00%	1,890	2.49%
5548	RENTAL OF EQUIPMENT	8,769	4,671	53.27%	0	0.00%
5550	IT HARDWARE MAINT	207,320	73,917	35.65%	31,588	15.24%
5551	IT SOFTWARE MAINT	341,657	14,033	4.11%	0	0.00%
5552	IT SOFTWARE - NON CAP.	62,537	44,894	71.79%	0	0.00%
5555	ELECTRONIC CATALOGING	33,952	0	0.00%	0	0.00%
5558	VEHICLE	35,876	0	0.00%	0	0.00%
5560-5562	CONTRACTED SERVICES	1,201,867	42,711	3.55%	26,176	2.18%
5563-5564	SECURITY	483,255	0	0.00%	0	0.00%
5600	UTILITES	450,107	0	0.00%	12,782	2.84%
5630	TELECOMMUNICATIONS	417,258	4,500	1.08%	0	0.00%
5640	CUSTODIAL - NON CONTRACT	181	0	0.00%	0	0.00%
5641	CUSTODIAL - CONTRACT	420,676	0	0.00%	0	0.00%
5648	CONTRACTUAL MAINT-BLDG	73,052	0	0.00%	34,717	47.52%
5649	CONTRACTUAL MAINT-GRDS	65,793	0	0.00%	0	0.00%
5650	CONTRACTUAL MAINT-EQUIP	100,314	0	0.00%	0	0.00%
5655	MAINT & REPAIRS - BLDG	201,941	49,032	24.28%	23,431	11.60%
5658	MAINT & REPAIRS - GRDS	23,679	0	0.00%	0	0.00%
5660	MAINT & REPAIRS - EQUIP	230,939	4,904	2.12%	30,650	13.27%
5690	PROPERTY RENTAL	52,143	0	0.00%	38,643	74.11%
	<b>TOTAL SERVICES</b>	5,411,328	374,812	6.93%	229,793	4.25%
<b>FURNITURE &amp; EQUIPMENT</b>						
5710	FURNITURE & EQUIPMENT	104,386	46,724	44.76%	0	0.00%
5715	EQUIPMENT - IT HARDWARE	795,744	795,744	100.00%	0	0.00%
	<b>TOTAL EQUIPMENT</b>	900,130	842,468	93.59%	0	0.00%

**KANSAS CITY PUBLIC LIBRARY  
FY 2022 - 2023**

Classification	M/WBE Vendor	First Quarter	Second Quarter	Third Quarter
	<b>Service and Supplies</b>			
MBE	AIDEN ELLIS	\$150.00	\$0.00	\$150.00
MBE	BOSS (BUSINESS ORIENTED SOFTWARE SOLUTIONS)	\$7,049.00	\$0.00	\$0.00
MBE	CARTER BROADCAST GROUP INC DBA KPRT-AM/KPRS-FM	\$0.00	\$4,500.00	\$0.00
MBE	DE'SEAN DAVID WIER	\$150.00	\$0.00	\$0.00
MBE	EVERGREEN FLOORING LLC	\$317.00	\$18,372.09	\$30,342.72
MBE	JEFFREY OGBAR	\$0.00	\$0.00	\$1,250.00
MBE	JOHN ANDERSON (BROTHER JOHN)	\$0.00	\$0.00	\$175.00
MBE	KENNETH W STONE JR	\$0.00	\$0.00	\$150.00
MBE	LEVITY EVENTS LLC	\$0.00	\$4,491.00	\$0.00
MBE	METROPOLITAN COMMUNITY COLLEGE FOUNDATION	\$200.00	\$0.00	\$0.00
MBE	PENNBOOKS INC	\$0.00	\$0.00	\$250.00
MBE	PURE WORKPLACE SOLUTIONS/BA DESIGNS	\$0.00	\$3,353.47	\$0.00
MBE	RILEY LONG	\$0.00	\$100.00	\$1,450.00
MBE	WORLD WIDE TECHNOLOGY LLC	\$56,410.11	\$0.00	\$0.00
MWBE	24/7 EXPRESS COURIER LLC	\$6,754.65	\$6,866.48	\$6,248.00
MWBE	AILIN LU	\$0.00	\$0.00	\$300.00
MWBE	ANN DEAN	\$0.00	\$0.00	\$300.00
MWBE	AUTUMN BROWN	\$400.00	\$0.00	\$0.00
MWBE	CHRISTLE CHEATEM-REED	\$0.00	\$0.00	\$100.00
MWBE	COMMUNITY CAPITAL FUND	\$2,117.00	\$0.00	\$0.00
MWBE	CONFERENCE TECHNOLOGIES INC	\$178.00	\$3,657.49	\$1,643.75
MWBE	FOREVER YOU LLC	\$0.00	\$0.00	\$100.00
MWBE	FREEDOM INTERIOR SOLUTIONS LLC	\$457.05	\$0.00	\$0.00
MWBE	GENEVA BRYANT	\$150.00	\$0.00	\$150.00
MWBE	HARMONY KIARA WALKER	\$50.00	\$0.00	\$0.00
MWBE	JAZZY K PRODUCTIONS LL	\$0.00	\$0.00	\$300.00
MWBE	JOY S MONZON	\$200.01	\$300.00	\$300.00
MWBE	KJR CONSULTING LLC	\$60,322.02	\$38,755.34	\$5,533.23
MWBE	MCKENZIE TEK GIBSON	\$150.00	\$0.00	\$150.00
MWBE	MICHELLE T PENA	\$0.00	\$0.00	\$300.00
MWBE	MINUTEMAN PRESS	\$121.00	\$546.00	\$377.00
MWBE	NEDRA BONDS	\$0.00	\$0.00	\$800.00
MWBE	NICKIFIT LLC	\$5,710.00	\$5,865.00	\$7,590.00
MWBE	NIKIYAH CROSDALE	\$0.00	\$0.00	\$100.00
MWBE	PATISSERIE PATRICE LLC	\$1,082.50	\$0.00	\$0.00
MWBE	QUILTED BY ASHLYNN GABRIELLE	\$0.00	\$0.00	\$800.00
MWBE	SAMANTHA M OLIVER	\$150.00	\$0.00	\$150.00
MWBE	SHI INTERNATIONAL CORP	\$8,435.68	\$30,382.19	\$66,918.11
MWBE	SOULFIRE COLLECTIVE LLC	\$3,050.00	\$3,250.00	\$6,575.00
MWBE	SYRIAH KAILEY SANDERS	\$150.00	\$0.00	\$150.00
MWBE	TONYA HAMP	\$0.00	\$600.00	\$0.00
MWBE	ZOOBEAN INC	\$0.00	\$0.00	\$3,330.00
WBE	AIA BRANDING STOP	\$0.00	\$621.33	\$153.93
WBE	ANGELA KAY SINCLAIR	\$240.00	\$180.00	\$0.00
WBE	ANNABELLE FERNANDEZ	\$150.00	\$0.00	\$150.00
WBE	ASSEL GRANT SERVICES	\$6,430.00	\$1,228.75	\$0.00
WBE	CGK PROMOTIONS	\$6,946.50	\$3,885.06	\$3,441.00
WBE	CHLOE E KLEIN	\$150.00	\$0.00	\$150.00
WBE	CONSTRUCTIVE DISRUPTION LLC	\$0.00	\$0.00	\$560.44
WBE	COUTURE WEDDING FLOWERS LLC	\$0.00	\$530.00	\$0.00
WBE	CROWN SERVICES INC	\$0.00	\$117.00	\$0.00
WBE	DANIELLE ANDERSON	\$250.00	\$0.00	\$0.00
WBE	DESIGN RANCH INC	\$7,625.00	\$4,625.00	\$0.00
WBE	DIANNE HAAKE	\$150.00	\$0.00	\$150.00
WBE	ELECTRONICS SUPPLY CO	\$1,038.78	\$1,468.29	\$7,211.49
WBE	EVELYN E CRAIG	\$950.00	\$0.00	\$0.00
WBE	FLANNERY MURPHY	\$150.00	\$0.00	\$150.00
WBE	GENERAL AUTOMATIC SPRINKLER	\$0.00	\$7,872.00	\$0.00
WBE	JOY POOLE	\$0.00	\$250.00	\$0.00
WBE	JUNE LYONS	\$150.00	\$0.00	\$150.00
WBE	KANSAS CITY AIR FILTER COMPANY INC	\$2,167.51	\$2,589.93	\$1,589.42

WBE	KENTON BROS LOCK CO	\$7,483.52	\$20,162.84	\$10,074.66
WBE	LADENE MORTON	\$0.00	\$0.00	\$250.00
WBE	LAURA ANN HOPPER	\$0.00	\$600.00	\$700.00
WBE	LLOYD'S INC	\$0.00	\$145.00	\$0.00
WBE	LONG TIME COMING LLC	\$12,831.00	\$12,831.00	\$12,981.00
WBE	LYCEUM AGENCY	\$8,829.20	\$0.00	\$0.00
WBE	MAD SCIENCE OF GREATER KANSAS CITY	\$1,912.50	\$0.00	\$0.00
WBE	MARYFRANCES WAGNER	\$0.00	\$500.00	\$0.00
WBE	MAYA PYLE	\$150.00	\$0.00	\$150.00
WBE	MILLCARE TEXTILE AND CARPET CARE	\$9,447.50	\$12,384.83	\$12,884.83
WBE	SANDRA D JORGENSEN	\$0.00	\$0.00	\$250.00
WBE	SARAH CREWS	\$0.00	\$100.00	\$0.00
WBE	STELLAR IMAGE STUDIOS	\$0.00	\$0.00	\$4,450.00
WBE	STONELION PUPPET THEATRE	\$0.00	\$500.00	\$0.00
WBE	TEAM CONSTRUCTION LLC	\$14,488.00	\$0.00	\$0.00
WBE	TECH LOGIC CORPORATION	\$31,588.00	\$571.75	\$0.00
		<u>\$266,881.53</u>	<u>\$192,201.84</u>	<u>\$191,429.58</u>
<b>Furniture &amp; Equipment</b>				
MBE	PURE WORKPLACE SOLUTIONS/BA DESIGNS	\$23,362.00	\$0.00	\$23,362.27
MBE	WORLD WIDE TECHNOLOGY LLC	\$0.00	\$792,666.10	\$0.00
MWBE	SHI INTERNATIONAL CORP	\$0.00	\$4,295.79	\$0.00
		<u>\$23,362.00</u>	<u>\$796,961.89</u>	<u>\$23,362.27</u>
		<u><b>\$290,243.53</b></u>	<u><b>\$989,163.73</b></u>	<u><b>\$214,791.85</b></u>

NOTE: "MWBE" denotes that the vendor is both a MBE and WBE vendor.

Library Board Memo No. 4622

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Authorization to Contract with Twin City Security, Inc. for Security Officer Services at the Bluford, North-East, Plaza, Ruiz, Southeast, Trails West, Waldo, and Westport Branches

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to contract with Twin City Security, Inc. (“Twin City”) for security officer services at the Bluford, North-East, Plaza, Southeast, Trails West, Waldo and Westport branches and special events for an annual amount not to exceed \$480,000.

BUDGET CODE: 10 5564 XX

POLICY / STRATEGIC GOAL IMPACT: The recommended action is consistent with the Library’s policies on procurement (*Policy 531-Procurement*).

SUMMARY: A Request for Proposal (“RFP”) for security officer services at Library branches was issued on October 14, 2022.

Five bids were received and evaluated by an RFP evaluation committee. The five bids were from GardaWorld, Homeland Security Protective Service, Securitas Security Services, Titan Protection and Consulting, and Twin City.

The responses were evaluated and ranked based on following criteria: the experience/qualifications of the vendor, the service approach recommended by the vendor to provide the services desired by the Library, and the cost of the services provided by the vendor. Consideration was given to Minority Business Enterprises (“MBE”), Woman Business Enterprises (“WBE”), and local vendors.

Staff recommend award of the contract to the vendor offering the best value to the Library, Twin City.

Based in Overland Park, Kansas, Twin City has provided security officer services in the Kansas City area since 2002.

On March 23, 2023, Titan, the Library’s current security provider, ended the current contract with the required 30-day notice. In order to give Twin City time to prepare and hire staff to take over security services on April 21, 2023, the Library finalized a month-to-month contract on March 27, 2023. Upon Board approval, the contract term will run through June 30, 2024, with an option for up to two annual renewals as mutually agreed by both parties.

The \$480,000 expense includes Twin City's contracted pricing and contingency. This amount is more than the \$460,000 budgeted for the current year, even though the hourly rates will be lower, as we anticipate a return to full capacity.

Library Board Memo No. 4623

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Authorization for the Payment of Design Fees and Purchase of Furniture and Fixtures from Isom Collective LLC

**PROPOSED ACTION:** Move approval of the recommendation of the Chief Executive to authorize the payment to Isom Collective LLC (“Isom”) for design fees and the purchase of furniture and fixtures for the renovation of the north end of the third floor of the Central Library at an amount not to exceed \$95,900.

**BUDGET CODE:** 10 5710 00  
42 5710 00

**POLICY / STRATEGIC GOAL IMPACT:** The recommended action is consistent with the Library’s policies on procurement (*Policy 531-Procurement*).

**SUMMARY:** Authorization is requested for the payment of design fees and the purchase of furniture and fixtures for the public service space which is part of the renovation of the north end of the third floor of the Central Library. The purchase includes furniture (sofas, tables, benches, and chairs) as well as acoustical wall coverings, fixtures, the creation of signage, and design fees. A contingency of 20% for furniture is built into the amount requested for approval as we may add additional furniture in the public space.

In consultation with Library staff, Isom solicited price quotes and reviewed options for furniture from eight different lines from two vendors, CET Commercial Interiors and Impact Interiors LLC. Furniture will be sourced from both vendors. The acoustical wall covering will be sourced from a local vendor, Beall & Co.

Based in New York and Kansas City, Isom provides design solutions throughout the Kansas City metropolitan area. Isom has provided design and consulting services for the Library for many years, including design consulting on furnishings for the new Plaza Library and signage for both the Southeast and OneNorth renovations at the Central Library.

The overall budget for the project is estimated now at \$480,000 and will be funded from the capital outlay budget.

Library Board Memo No. 4624

To: Board of Trustees, Kansas City Urban Public Library District

From: John Herron, Chief Executive

Subject: Authorization to Contract with Chamberlin Contracting Inc. for Repair Construction Services for the Central Library's Parking Garage

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to finalize a contract with Chamberlin Contracting Inc. ("Chamberlin") to provide construction repair services for the Central Library's parking garage for a total cost not to exceed \$156,287.

BUDGET CODE: 60 5548 00

POLICY / STRATEGIC GOAL IMPACT: The recommended action is consistent with the Library's policies on procurement (*Policy 533-Construction of Facilities*).

SUMMARY: The Library's engineering firm Norton & Schmidt and Library staff identified priority repairs (structural repairs, patching concrete, and repairs at the Baltimore entrance and level two stair landing) for the Central Library's parking garage.

On February 3, 2023, the Library issued a public bid request for construction services for these repairs. The Library received bids from the following contractors: Chamberlin, C&M Restoration, Jacor Contracting, Inc., MTS Contracting, Inc., and Western Specialty Contractors. Staff recommend award to Chamberlin Contracting, which had the lowest, most responsive bid.

Based in Kansas City, Missouri, Chamberlin has been in the construction industry for more than 50 years.

The authorized expenditure of \$156,287 includes Chamberlin's base bid of \$142,079 and a 10% contingency.

Library Board Memo No. 4625

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Authorization of Trustee Travel Expenses – ALA Annual Conference

PROPOSED ACTION: Move approval of the recommendation of the Chief Executive to authorize travel for up to four Trustees to attend the American Library Association (ALA) Annual conference, held from June 22, 2023, to June 27, 2023, in Chicago, Illinois in total amount not to exceed \$2,450 per person for a total of \$9,800 in accordance with Library Board Policies 031 and 032.

BUDGET CODE: 10 5521 12

POLICY / STRATEGIC GOAL IMPACT: The recommended action is consistent with the Library's policies on Board travel (*Policy 031-Travel by Members of the Board and Policy 032-Board Travel Expenses-Payment*).

SUMMARY: In June 2023, the American Library Association (ALA) is holding its annual meeting and exhibition in Chicago, Illinois. The Kansas City Public Library views attendance at library conferences as excellent opportunity for Trustees to interact with other library trustees attending the event, as well as to see exhibits and speakers that can enrich their knowledge of library operations and activities. The ALA Annual conference includes a number of programs from the Association of Library Trustees, Advocates, Friends and Foundations which focus on library leadership and board development.

Four Trustees have indicated interest in attending (Pete Browne, Billie Howard Barnes, Laura Dominik, and India Williams) and we are working to finalize travel plans.

The Library has paid or will pay in advance for air transportation, hotel accommodations and ALA meeting fees on behalf of the Trustees attending the ALA Annual conference. For a daily meal allowance and incidentals, the IRS website lists the maximum reimbursement rate for meals and incidental expenses at \$79 per day per person. It is estimated that the total cost for four Trustees to attend the ALA Annual meeting should not exceed \$2,450 per person for a total of \$9,800.

Trustees traveling at Library expense are required to file a Travel Expense Reimbursement Claim. These travel records become a part of the Library's permanent file and are available for public review under the Missouri Open Records Law.

ACTION ITEM

April 18, 2023

Library Board Memo No. 4626

TO: Board of Trustees, Kansas City Urban Public Library District

FROM: John Herron, Chief Executive

RE: Place Proposed Revised Policy 104 Library Bill of Rights on the Policy Calendar

ACTION: Move approval of the recommendation of the Chief Executive to place on the policy calendar the proposed revised Policy 104 Library Bill of Rights in accordance with Library Board Policy 002.

ATTACHMENTS: Proposed Library Policy 104  
Current Library Policy 104  
Library Policy 002

POLICY / STRATEGIC GOAL IMPACT: The recommended action is consistent with the Library's policies on policy proposals and action (*Policy 002- Policy Proposals and Action*).

SUMMARY: The attached proposed revision to Library Policy 104 is recommended for the Board's consideration and approval at its May 2023 meeting.

Prompted by the Secretary of State's proposed Administrative Rule 15 CSR 30-200.015, Library staff are conducting a review of existing policies and procedures related to patron access to materials. Adopted in 1989, Library Policy 104, the Library Bill of Rights, was identified as a policy in need of updating to reflect changes made to the American Library Association's Library Bill of Rights, amended in 2019.

Library staff are reviewing & updating the Library website to reflect current language in the "Freedom to Read Statement" and the "Freedom to View Statement" as adopted by the American Library Association, and to which this library subscribes, as stated in Library Policy 205.

## **Proposed Library Policy 104**

### **104 Library Bill of Rights**

With regard to all public services, the Kansas City Public Library does adopt as policy and subscribe to The Library Bill of Rights **as last amended by the American Library Associate Council January 29, 2019**, in the following form:

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other Library resources should be provided for the interest, information, and enlightenment of all people of the community the Library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a Library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
- VII. **All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including identifiable information.**

**Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.**

**Inclusion of "age" reaffirmed January 23, 1996.**

**Library Board Policy 104 (Adopted 9-89 / **Revised** \_\_\_\_\_)**

## **Current Library Policy 104**

### **104 Library Bill of Rights**

With regard to all public services, the Kansas City Public Library shall adopt as policy and subscribe to The Library Bill of Rights as adopted by the American Library Association June 18, 1948; amended February 2, 1961, June 27, 1967, and January 23, 1980, by the ALA Council in the following form:

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other Library resources should be provided for the interest, information, and enlightenment of all people of the community the Library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a Library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Board Policy 104 (Adopted 9-89)

### **002 Policy Proposals and Action**

In establishing Library Board policy the Board shall consider proposals from its members, from any Board committee, from the Library Administration or employees, or the general public. No policy proposal shall be considered before the Board and/or as having potential policy status until it has been submitted to the Board as an agenda item at a regular meeting of the Board and approved by a favorable vote of a majority of a quorum for placement on the policy calendar.

After a proposal has been on the policy calendar a minimum of ten (10) days, the proposal may be brought before the Board at any regular meeting by a majority vote of a quorum. A proposal may be amended or returned to the policy calendar by a majority vote of a quorum. Any material change in a proposal, by amendment or otherwise, shall cause the proposal to be returned to the policy calendar for a minimum of ten (10) days. A majority vote of the whole Board shall be required for approval of a policy proposal.

Board Policy 002 (Adopted 6-89)