

# Volunteer Application

14 West 10<sup>th</sup> St., Kansas City, MO 64105  
816.701.3400 | [kclibrary.org](http://kclibrary.org)

DATE

LAST NAME

FIRST NAME

MIDDLE NAME

STREET ADDRESS (where you receive your mail)

CITY

STATE

ZIP CODE

E-MAIL ADDRESS

BIRTH DATE (DD/MM/YYYY)

HOME PHONE

CELL PHONE

WORK PHONE

## VOLUNTEER OPPORTUNITIES

☐ Digital Media Lab

☐ Refugee and Immigrant Services

☐ Library Outreach

☐ Other

## EMERGENCY CONTACT INFORMATION

EMERGENCY CONTACT NAME

RELATIONSHIP

DAYTIME PHONE

CELL PHONE

WORK PHONE

## BACKGROUND INFORMATION

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? ☐ Yes ☐ No

If yes, please list:

**All volunteer positions require a criminal background check.** Under no circumstances will the Library knowingly engage persons charged as being a sex offender or persons charged of criminal theft for any volunteer or staff position.

## VOLUNTEER AGREEMENT

I, \_\_\_\_\_, agree to indemnify and hold harmless the Kansas City Public Library from any and all claims or causes of action that may arise out of my assigned volunteer duties. I waive any right of action I have against the Kansas City Public Library in consideration of my participation as a volunteer for the Library. I further understand and agree that I will receive no compensation for any services performed by me as a volunteer for the Kansas City Public Library.

I also understand that in my capacity as a volunteer, I may come into contact with confidential information. I agree to adhere to the Library's policy regarding privacy of Library patrons and to protect personal and confidential information to the best of my abilities and not to divulge it during or after my service as a volunteer. I understand that a breach of confidentiality is grounds for dismissal.

I agree to

- Arrive on time and prepared to perform to the best of my ability
- Notify my supervisor in advance if I am unable to work as scheduled
- Enter my hours worked in the Library log after each volunteer session

SIGNATURE

DATE