

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – October 25, 2016**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, October 25, 2016 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Billie Howard Barnes  
Leon Dixon  
Olivia Dorsey  
Marilou Joyner  
Claudia Oñate Greim  
Susie Kenney

MEMBERS ABSENT: Rose Marie Bell

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Reed Beebe, Purchasing Manager  
Michael Bollinger, Director of Information Technology Services  
Carrie Coogan, Deputy Director for Public Affairs and  
Community Engagement  
Jeremy Drouin, Special Collections Manager  
Elizabeth Eddings, Administrative Officer  
Kathleen Hinton, Finance Manager  
Joel Jones, Deputy Director of Library Services  
Kristin Nelson, Development Director  
April Roy, Director of the Plaza Branch  
Elysha Ryan, Director of Branch Operations  
Debbie Siragusa, Deputy Director of Administration / Chief  
Financial Officer  
Debbie Stoppello, Collection Development Manager  
Mary Olive Thompson, Director of Library Outreach &  
Community Engagement  
Karen Weitzel, Director of Human Resources  
Steve Woolfolk, Assistant Director of Public Affairs  
Heather Zoellner, Executive Assistant / Manager of Executive  
Services

OTHERS PRESENT: Madeline Walter  
Mark Johnson  
Bill Robbins  
Mike Foley

J. Kemper called the meeting to order at 4:30 p.m.

**Motion by Mayta to approve the minutes of the September 20, 2016 Finance and Audit and September 20, 2016 regular Board meeting. Second by Joyner. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Mayta reported on the October 25, 2016 Finance and Audit Committee Meeting. The Committee voted to recommend the resolution to refinance the Library capital project bonds.

**Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Oñate Greim. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for September 2016: Payroll (09/15/16 net cash \$217,330 plus taxes \$85,812) and (09/29/16 net cash \$234,345 plus taxes \$117,431), (10/13/16 net cash \$216,012 plus taxes \$85,274), total amount of \$956,204; General Expense Payments including Checks (#168869-169137), in the amount of \$1,214,843. (LBM 4145)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for September 2016. (LBM 4146)**

Howard Barnes arrived at 4:32 p.m.

Siragusa discussed the Library capital project bond refinancing. A total of eight bids were received by the Library and the low bid of 1.92% interest was from Clayton Holdings, a subsidiary of Commerce Bank; J. Kemper recused himself from the proceedings due to his relationship with Commerce Bank. This rate is an improvement from the Library's current 3.7% interest rate. While the bond payments will remain the same, the Library will pay off the loan one year early, saving the Library \$350,000. Additionally, the Library will no longer need a reserve fund and those funds of \$644,000 will be partially used to fund the RFID capital project.

**Motion by Dixon to approve the recommendation of the Finance and Audit Committee and Chief Executive to approve and accept the attached resolution authorizing the Kansas City Urban Public Library District ("District") to enter into a base lease with Clayton Holdings, LLC and a lease purchase agreement with Clayton Holdings, LLC, to refinance capital projects for the District. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (J. Kemper abstained.) (LBM 4147)**

**Motion by Mayta to approve the recommendation of the Chief Executive to contract with BEARS Printing & Bindery, Inc. (for an annual amount not to exceed \$15,000), Henry Wurst, Inc. (for an annual amount not to exceed \$21,000), and James Printing Company (for an annual amount not to exceed \$80,000) for print and mail shop services. Second by Dorsey. Approved unanimously. (LBM 4148)**

**Motion by Dixon to approve the recommendation of the Chief Executive to authorize payment to World Wide Technology for the purchase of 24 laptops at a cost of \$21,165.40. Second by Joyner. Approved unanimously. (LBM 4149)**

**Motion by Howard Barnes to approve the recommendation of the Chief Executive to authorize the purchase of desktop computers from World Wide Technology, Inc. (“World Wide Technology”) at an amount not to exceed \$150,000. Second by Joyner. Approved unanimously. (LBM 4150)**

Discussing the renewal of contracts for employee health and dental insurance C. Kemper introduced Mike Foley of Foley Insurance Solutions who summarized the contract terms for the Board.

**Motion by Dorsey to approve the following Action Agenda items before the Board. Second by Howard Barnes. Approved unanimously. (LBM 4151, LBM 4152, LBM 4153)**

**Move approval of the recommendation of the Chief Executive to renew the contract with Assurant for dental insurance at a total cost of approximately \$77,900 for plan year January 1, 2017 – December 31, 2017. (LBM 4151)**

**Move approval of the Chief Executive to renew the contract with Blue Cross Blue Shield of Kansas City for employee health insurance at a total cost of approximately \$1,313,761.00 for plan year January 1, 2017-December 31, 2017. (LBM 4152)**

**Move approval of the recommendation of the Chief Executive to renew a contract with US Able for Life and Disability insurance at a total cost of approximately \$39,170 for plan year January 1, 2017 – December 31, 2017. (LBM 4153)**

April Roy presented a plan to redesign the Plaza branch space, collections and customer service model. The redesign plan was developed in coordination with the RFID technology implementation at the Plaza branch.

C. Kemper announced promotions for Elysha Ryan, Jeremy Drouin, April Roy and discussed the Director’s Report with the Board. (LBM 4154)

J. Kemper acknowledged assigned Board Retreat Work Plan tasks to Board members, requesting that Board members provide update reports to the Board.

Motion by Mayta to convene a closed session under 610.021(1) and 610.021(3) to discuss legal and personnel issues. Second by Joyner. Approved unanimously.

The Board was in closed session from 5:15 p.m. until 6:08 p.m. No action was taken.

**Motion by Dorsey to adjourn. Second by Oñate Greim. Approved unanimously.**

The meeting adjourned at 6:10 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date