

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – November 27, 2018

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, November 27, 2018 at 4:30 p.m. at the Plaza Library, 4801 Main Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
Claudia Oñate Greim
Marilou Joyner
Rose Marie Bell
Billie Howard Barnes
Leon Dixon
Laura Dominik
Olivia Dorsey
Susie Kenney

STAFF PRESENT: Crosby Kemper III, Chief Executive
Jessica Agler, Administrative Officer
Reed Beebe, Purchasing Manager
Melissa Carle, Director of Information Systems
Carrie Coogan, Deputy Director for Public Affairs and
Community Engagement
Crystal Faris, Director of Youth & Family Engagement
Cindy Hohl, Director of Branch Operations
Joel Jones, Deputy Director of Library Services
Kristin Nelson, Director of Development
Debbie Siragusa, Deputy Director of Administration / Chief
Financial Officer
Heather Zoellner, Executive Assistant / Manager of Executive
Services

OTHERS PRESENT: Karin George
Patrick Shami
Pat O'Neill

J. Kemper called the meeting to order at 4:34 p.m.

Motion by Howard Barnes to approve the minutes of the October 23, 2018 regular Board meeting. Second by Dominik. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

The Board revisited the topic of officer elections. Joyner agreed to coordinate interest in 2019 officer positions, and the Board agreed to discuss forming a nominating committee in early 2019. Dominik affirmed interest in assisting with the nominating committee.

Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Oñate Greim. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for October 2018: Payroll (10/25/18 net cash \$230,506 plus taxes \$85,440) and (11/08/18 net cash \$224,963 plus taxes \$80,742) total amount of \$621,651; General Expense Payments including Checks (#175393-175661), in the amount of \$1,083,695. (LBM 4309)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for October 2018. (LBM 4310)

Discussing the automated materials handling equipment, Jones outlined several of the advantages and savings that the proposed upgrade would provide for Library patrons and staff.

Motion by Dominik to approve the recommendation of the Chief Executive to contract with Tech Logic Corporation (“Tech Logic”) for the purchase, installation, and maintenance of automated materials handling (“AMH”) equipment at the Central Library and Plaza Branch locations at a cost not to exceed \$530,960. Second by Bell. Approved unanimously. (LBM 4311)

Carle described the advanced features and compatibility of the proposed scan/fax devices for integration with current Library services, which would result in a more streamlined customer service experience.

Motion by Joyner to approve the recommendation of the Chief Executive to purchase nine public-use scan/fax/print/translation (“scan/fax”) devices at a cost not to exceed \$114,220, with a five-year payment plan. Second by Dominik. Approved unanimously. (LBM 4312)

Siragusa gave a presentation to the Board on initial planning and budgeting for the voter-approved levy increase. More detailed plans and budgeting reports will be developed in coming months as part of the Library’s internal budgeting process and will be shared with the Board in future meetings.

C. Kemper introduced Karin George of Washburn McGoldrick, LLC, a fundraising consulting firm engaged by the Ewing Marion Kauffman Foundation in preparation for the next multiyear grant cycle. George discussed her role in providing Library leadership with resources and assistance in furthering the development of sustainable fundraising plans around relevant projects and initiatives over the next few months.

C. Kemper discussed the Director’s Report with the Board. (LBM 4313)

Shami presented election results with the Board noting the higher than anticipated turnout averages districtwide and the 83 percent approval of the Library question on the ballot.

Motion by Joyner for a Board Resolution on the success with of the Library Question on the November 6, 2018 ballot: “The Trustees hereby commend the Library director and staff for their continued good work in serving our patrons and the larger

community, which sustains the Library's outstanding reputation as an effective and reliable public agency. We are extremely gratified that this public trust has been affirmed on this important election, with unprecedented 83% approval." Second by Dorsey. Approved unanimously.

The meeting adjourned at 5:59 p.m.

Secretary

Date